

January 27, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:04 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

The Board participated in a phone conference with lobbyists Jim Potts and Zak Kennedy. Also present was Treasurer Nicole Dice. Discussed were budget, public records, Open Public Meeting Act, environment, inmates' insurance, and Commercial Property Assessed Clean Energy and Resiliency (C-PACER).

(2)

The Board met in executive session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, pursuant to RCW 42.30.110(1)(b) for 30 minutes from 10:01 a.m. to 10:30 a.m. Present was Prosecuting Attorney Dolly Hunt.

(3)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 10:31 a.m. to 11:00 a.m. Human Resources Manager Terra Sirevog and Financial Manager Jill Shacklett were present. The Chair requested an additional 10 minutes, from 11:00 a.m. to 11:10 a.m. Sheriff Glenn Blakeslee joined at 11:00 a.m.

(4)

G. Blakeslee was present for a Sheriff's Department update. Topics of discussion were storage units, cougars, and Law Enforcement Day at Washington Legislature.

(5)

Newly hired Tri-County Veterans' Service Officer Dr. Robert Gumm was present for an introduction. Also present was G. Blakeslee.

(6)

Consent Agenda - Motion was made by K. Skoog to approve the amended Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 21, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/24/20): \$37,242.51

Approval of Civil Service Commission Report 2018/2019

Advertise & Hire—WISe Mental Health Counselor

(7)

The Board recessed for lunch at 12:07 p.m.

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Discussed were contract and policy

reviews and updating the personnel policy.

(9)

The Board conducted an interview for Planning Commission. Also in attendance were Community Development Director Greg Snow and Bob Eugene.

(10)

Public Comment -Wayne and Chris Schettle were present, and provided comment and correspondence.

(11)

Meeting continued to January 28.

January 28, 2020

The meeting resumed at 9:16 a.m. with S. Kiss, K. Skoog, and C. Zieske present. M. Manus was excused for the day to attend Better Health Together's Legislative Day in Olympia.

(12)

Public Works Director Craig Jackson was present for an update. Also in attendance was County Engineer Don Ramsey.

a) Motion was made by K. Skoog to approve moving Ben Eggleston from Step 1 to Step 2, effective 2/1/2020. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice:

Public Works-Buildings & Grounds

Ben Eggleston, Step 2, \$3,926.47/mo., Effective 2/1/2020

b) Motion was made by K. Skoog to approve the advertising for proposal of qualifications to provide geotechnical services for the Smackout Pass Bridge Replacement Project. Motion was seconded by S. Kiss. Motion carried unanimously.

c) Motion was made by K. Skoog to approve purchase of a used front-end loader from Seattle City Light for \$31,000.00, plus applicable sales tax. Motion was seconded by S. Kiss. Motion carried unanimously.

d) Motion was made by K. Skoog to approve the advertising for sealed bids for the 2020 Hall of Justice-West Parking Lot Paving project. Motion was seconded by S. Kiss. Motion carried unanimously.

e) Road District Supervisor Dan Reijonen and District 1 Foreman Roy Anderson joined the update in progress. Motion was made by K. Skoog to approve the certification of the 2020 Road Levy and Estimated Revenue Produced and authorize the Vice Chair to sign the CRAB report. Motion was seconded by S. Kiss. Motion carried unanimously.

f) A discussion was held on county snow plowing, then D. Reijonen and R. Anderson left.

g) Motion was made by K. Skoog to direct ER&R to hold a refund of \$12,092.76 due the Sherriff's

Department from the settlement of the total collision loss of the 2019 Tahoe S8133 until the Board makes a final determination in the matter of replacing S8133 with a new vehicle. Motion was seconded by S. Kiss. Motion carried unanimously.

h) C. Jackson gave a detailed report on the winter sanding history from the past six years.

i) Engineering Technician/Contracting & Procurement Agent Mike Kirkwood and D. Reijonen joined the update, and M. Kirkwood gave a presentation on seasonal weight restrictions.

j) Motion was made by K. Skoog to approve to end the 20% salary contribution from the Road Department for Andy Huddleston, effective February 1, 2020. Motion was seconded by S. Kiss. Motion carried unanimously.

(13)

Counseling Services Director Annabelle Payne was present for an update. Topics were crisis program, facility improvement, inclement weather protocol, personnel, DD Advisory Council, and on call compensation.

(14)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. He will begin presenting Mental Health First Aid classes in February. He reported on volunteers, staffing, Know Your Local Government, youth wilderness experiences, and participation of two local 4-H youth in Know Your Government Program in Olympia.

(15)

The Board recessed for lunch at 12:04 p.m.

(16)

Office Manager/Risk Manager Teresa Brooks was present to discuss the Fair Board's capital project grant application. Also in attendance were Financial Manager Jill Shacklett, C. Jackson, and B. Eugene.

(17)

Motion was made by K. Skoog to approve the distributions for 2020 Hotel/Motel Tax funding requests, based on the Tax Advisory Board's recommended awards. Motion was seconded by S. Kiss. Motion carried unanimously.

(18)

Motion was made by K. Skoog to approve sending the letter to Representative McMorris Rodgers regarding letter of appreciation re: Secure Rural Schools Funding. Motion was seconded by S. Kiss. Motion carried unanimously.

(19)

Correspondence Received:

- 1.13 USFS/J. Knutson-News Release re: Public Input Sought on Draft Proposed Action: Sx^wuytn -Kaniksu Connections "Trail" Project, Pend Oreille County
- 1.14 EWCoG-1.31.20 Agenda & 12.6.19 Minutes
- 1.15 DNR/D. Wall-Letter re: Aquatic Lands Lease Application Number 20-100375

- 1.16 W./C. Schettle-(hand-delivered during public comment) Letter re: Snow Plowing Request
- 1.17 W./C. Schettle-(hand-delivered during public comment) Letter re: “Real Property Search” request
- 1.18 Martin Hall- 1.30.20 Agenda & 12.19.19 Minutes

(20)

Correspondence Sent:

Honorable Representative C. McMorris Rodgers-Letter of appreciation re: Secure Rural Schools Funding

(21)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 344,005.60
Counseling Services	\$ 86,870.79
Crime Victims Compensation	\$ 253.40
Fair	\$ 550.00
Park	\$ 37.86
Road	\$ 106,585.82
Auditor’s O&M	\$ 4,294.87
Emergency 911 Communications	\$ 28,108.69
Public Facilities	\$ 2,870.78
Solid Waste	\$ 18,094.81
Equipment R&R	\$ 28,095.37
Unemployment Compensation	\$ 2,766.16
IT Services	\$ 15,601.27
Sheriff’s Trust	<u>\$ 252.00</u>
TOTAL	<u>\$ 638,387.42</u>

Checks 186586 through 186614 totaling \$47,369.55 and Electronic Funds Transfers 27018 through 27024 totaling \$246,112.71, and Checks 186583 through 186585 totaling \$4,039.44, and Electronic Funds Transfers 26816 through 27017 totaling \$292,632.48, dated January 24, 2020. Includes Jr. Taxing Districts.

Checks 186615 through 186676 totaling \$97,785.74 and Electronic Funds Transfers 27025 through 27026 totaling \$555.30, dated January 27, 2020. Includes Jr. Taxing Districts.

(22)

Meeting adjourned at 4:20 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board