

February 3, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute.

(1)

S. Kiss gave reports on Martin Hall and the Solitary Confinement Bill in the Washington Legislature, and the Seattle City Light impact payment meeting

(2)

M. Manus provided information on the Better Health Together legislative day in Olympia.

(3)

K. Skoog reported on the EWCoG meeting, which was attended by Congresswoman Cathy McMorris Rodgers, and also the Department of Ecology meeting held in Spokane which focused on water adjudication.

(4)

Consent Agenda - Motion was made by K. Skoog to approve the amended Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 27, 2020 meeting and the following items:

Payroll Change Notice:

Auditor's Office-

Linda Blore, Longevity, \$170.00/mo., Effective 2/1/2020

Community Development-

Andy Huddleston, Longevity, \$35.00/mo., Effective 2/1/2020

Prosecutor's Office-

Lori Smith, Step 5, \$6,567.28/mo., Effective 2/1/2020

Public Works-

Annie Suchocki, Longevity, \$35.00/mo., Effective 2/1/2020

Oliver Johnson, Step 3, \$3,613.75/mo., Effective 2/1/2020

Approval of WMCA Scholarship Application-Crystal Zieske

Approval of RFQ for CRP 843-Smackout Pass Bridge Replacement Engineering Services

(5)

Motion was made by K. Skoog to approve the appointment of Bob Eugene to the Planning Commission. Motion was seconded by S. Kiss. Motion carried unanimously.

(6)

Motion was made by K. Skoog to approve sending a letter of appointment to Bob Eugene. Motion was seconded by S. Kiss. Motion carried unanimously.

(7)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b

from 11:16 a.m. to 11:30 a.m. Human Resources Manager Terra Sirevog and Financial Manager Jill Shacklett were present. An additional 10 minutes was requested, from 11:31 a.m. until 11:41 a.m.

(8)

Motion was made by K. Skoog to approve the MOA for one year contract extension between Pend Oreille County and Teamsters Local 690, ITS Department. Motion was seconded by S. Kiss. Motion carried unanimously.

Memorandum of Agreement by and Between Pend Oreille County Board of Commissioners and Teamsters Local 690, I.T.S. Department
CONTRACT NO. 2020-08, COMMISSIONERS' RECORDING

(9)

Motion was made by S. Kiss to approve the MOA between Pend Oreille County and Teamsters Local 690, Courthouse and Hall of Justice Employees for a one year contract extension. Motion was seconded by K. Skoog. Motion carried unanimously.

Memorandum of Agreement by and Between Pend Oreille County Board of Commissioners and Teamsters Local 690, Courthouse and Hall of Justice Employees
CONTRACT NO. 2020-09, COMMISSIONERS' RECORDING

(10)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 11:48 a.m. to 11:58 a.m. T. Sirevog was present.

(11)

S. Kiss was excused to attend the DD Advisory Council meeting.

(12)

The Board recessed for lunch at 12:04 p.m.

(13)

S. Kiss returned at 1:34 p.m. and discussed the DD Advisory Council meeting.

(14)

Prosecuting Attorney Dolly Hunt was present for a legal update. Topics included bond insurance and Seattle City Light impact fee agreement.

(15)

Motion was made by K. Skoog to approve the letter of engagement with Northwest Management and have the Chair sign. Motion was seconded by S. Kiss. Motion carried unanimously.

Letter of Engagement for Professional Forestry Consulting Services-Northwest Management, Inc.
CONTRACT NO. 2020-10, COMMISSIONERS' RECORDING

(16)

Motion was made by K. Skoog to approve and sign the Cost Reimbursement contract between Pend Oreille County and Priest River Land Company. Motion was seconded by S. Kiss. Motion carried unanimously.

Cost Reimbursement Between Pend Oreille County and Priest River Land Company
CONTRACT NO. 2020-11, COMMISSIONERS' RECORDING

(Rescinded under #26, below)

(17)

Motion was made by K. Skoog to approve the corrected payroll change notice correction for Dyana James. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice:

Noxious Weed-

Dyana James, Step 2, \$19.80/hr., Effective 1/1/2020 (*This is to replace the incorrect payroll change notice from 1/6/2020 that listed \$20.90/hr.*)

(18)

Motion was made by K. Skoog to approve sending the letter of recognition to Linda Blore for her 20 years of dedication to Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

(19)

Motion was made by S. Kiss to approve sending a letter of recognition to Annie Suchocki recognizing her five years of service to Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously.

(20)

Motion was made by S. Kiss to send a letter to recognize Andy Huddleston for his five years of service to Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously.

(21)

Public Comment –No members of the public were present for comment.

(22)

Meeting continued to February 4.

February 4, 2020

The meeting resumed at 9:00 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(23)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Road District Supervisor Dan Reijonen, District 2 Foreman George Campbell, and resident Bob Eugene. G. Campbell reported on excess water on roads, downed trees, and breakup. G. Campbell and D. Reijonen left the meeting.

Motion was made by K. Skoog to approve the resolution to create petty cash accounts for a relief cash drawer and change fund for Deer Valley Transfer Station. Motion was seconded by S. Kiss. Motion carried unanimously.

Petty Cash Accounts for a Relief Cash Drawer and Change Fund for Deer Valley Transfer Station

RESOLUTION NO. 2020-05, COMMISSIONERS' RECORDING

Motion was made by S. Kiss to have the Chair sign and accept the completed contract for CRP 824 Fertile Valley Road: Milepost 6.90 to Milepost 9.32 with WM Winkler Company, signing the Final Contract Voucher Certification. Motion was seconded by K. Skoog. Motion carried unanimously.

C. Jackson presented updates on a department newsletter, roads flyer, upcoming public hearing for road name changes, and asset management. B. Eugene left the update.

Motion was made by S. Kiss to approve the signing capital project agreement fair grounds, county match of \$15,000.00, and authorize the Chair to sign. Motion was seconded by K. Skoog. Motion carried unanimously.

Office Manager/Risk Manager Teresa Brooks joined the meeting and presented information on flood insurance. T. Brooks and D. Ramsey left the meeting. Human Resources Manager Terra Sirevog joined the update in progress to discuss work schedules.

(24)

K. Skoog was excused at 11:00 a.m. to meet with C. Jackson and Community Development Director Greg Snow to gather information for WSAC Board meeting, and returned at 11:45 p.m.

(25)

Motion was made by S. Kiss to send the letter to Miss Katherine, fourth grade student at Sunny Hills Elementary, due to her request of information about Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously.

(26)

Motion was made by K. Skoog to rescind contract C-2020-11, Cost Reimbursement Between Pend Oreille County and Priest River Land Company, due to final edits being required. Motion was seconded by S. Kiss. Motion carried unanimously.

(27)

Motion was made by K. Skoog to approve and sign the cost reimbursement contract between Pend Oreille County and Priest River Land Company. Motion was seconded by S. Kiss. Motion carried unanimously.

Cost Reimbursement Between Pend Oreille County and Priest River Land Company

CONTRACT NO. 2020-12, COMMISSIONERS' RECORDING

(28)

The Board recessed for lunch at 12:47 p.m., and K. Skoog was excused to travel to Olympia for WSAC Board of Directors and LSC meetings.

(29)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 2:04 p.m. to 4:16 p.m. T. Sirevog and J. Shacklett were present.

(30)

Correspondence Received:

- 2.1 POC Historical Society-Newsletter
- 2.2 Seattle City Light-SEPA Addendum-Boat-In Campsite Improvements Project-Boundary Hydroelectric Project
- 2.3 Katherine (student)-Letter requesting information on Pend Oreille County
- 2.4 DNR/K. McNamee-Notice of Final Determination "Q Boyce Timber Sale," App. No. 99988

(31)

Correspondence Sent:

- B. Eugene-Letter of appointment to Planning Commission
- WMCA Scholarship Application-Crystal Zieske
- L. Blore-Letter of recognition for 20 years of service to POC
- A. Suchocki-Letter of recognition for 5 years of service to POC
- A. Huddleston-Letter of recognition for 5 years of service to POC
- Katherine (student)-Letter and packet re: request for Pend Oreille County information

(32)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 51,452.75
Counseling Services	\$ 13,821.96
Fair	\$ 22.50
Road	\$ 5,581.74
Veteran's Assistance	\$ 1,000.00
Homeless Program/2163	\$ 3,324.61
Risk Management	\$ 613.75
Equipment R&R	<u>\$ 39,998.00</u>
TOTAL	<u>\$ 115,815.31</u>

Checks 186756 through 186821 totaling \$115,815.31, dated February 3, 2020.

(33)

Meeting adjourned at 4:32 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board