

February 10, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. M. Manus offered the invocation and led the flag salute.

(1)

The Board participated in a phone conference with lobbyist Jim Potts, to discuss bills before the legislature.

(2)

K. Skoog reported on the WSAC Board and LSC meetings.

(3)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 3, 2020 meeting and the following items:

Investment Earnings (through January 31): \$ 13,726.16

Request to Advertise: Outfitting Sheriff's Vehicles

Why Wait Program Agreement-MailFinance, Inc.
CONTRACT NO. 2020-13, COMMISSIONERS' RECORDING

Cooperative Purchasing Agreement-King County
AGREEMENT NO. 2020-03, COMMISSIONERS' RECORDING

(4)

Human Resources Manager Terra Sirevog presented a collective bargaining update to the Board.

(5)

Public Works Director Craig Jackson was present for an employee work plan. Also in attendance were Maintenance Signs & Markers Technician Paul Hillestad and District 2 Foreman George Campbell. PowerPoint presentation included signs and repairs, road restrictions, Adopt-a-Highway, striping program, traffic counts, bridge and pipe inspection, and accidents.

(6)

The Board recessed for lunch at 12:14 p.m.

(7)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 1:35 p.m. to 2:30 p.m. Financial Manager Jill Shacklett were present.

(8)

T. Sirevog was present via phone conference to present the proposal for Deputy Prosecuting Attorneys contract. J. Shacklett was also present. Motion was made by K. Skoog to approve the

MOA for a one year contract extension between Pend Oreille County and Teamsters Local 690, Deputy Prosecuting Attorneys. Motion was seconded by S. Kiss. Motion carried unanimously.

Memorandum of Agreement by and Between Pend Oreille County Board of Commissioners and Teamsters Local 690, Deputy Prosecuting Attorneys
CONTRACT NO. 2020-14, COMMISSIONERS' RECORDING

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was resident Bob Eugene. Topics included draft agreements, Court of Appeals case, and lease with Quail Manor.

(10)

Colville National Forest District Ranger Gayne Sears, Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, and Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz were present for a Sx^wuytn-Trail Project update. B. Eugene was also in attendance. The group discussed the proposed project and public meetings that were recently held.

(11)

Public Comment –No members of the public were present for comment.

(12)

Meeting continued to February 11.

February 11, 2020

The meeting resumed at 9:05 a.m. with S. Kiss, K. Skoog, and Commissioner Programs Christine Rahoun as Clerk of the Board present. M. Manus was excused.

(13)

C. Jackson was present for a Public Works update. In attendance was B. Eugene. Motion was made by K. Skoog to approve Public Works Department to seek quotations for the 2020 Gravel Road Stabilization Program. Motion was seconded by S. Kiss. Motion carried unanimously.

Fleet Manager Brian Eglund joined the meeting. Discussions continued with WSDOT recommendations for the County to self-perform, the purchase and outfitting of the Sheriff's vehicles, District Road Shop 2 fueling station, and crack sealing equipment. B. Eglund left the meeting.

Discussions continued with cost savings on sand, overtime, and vehicle use in the Road Shops, trainings, jail dumpster, facility inspection and remodel programs, winter maintenance and mailbox policy, the County Park Host House, and the weapons policy.

(14)

S. Kiss discussed the Cusick City Council meeting he attended the previous evening.

(15)

The Board recessed for lunch at 11:25 a.m.

(16)

Motion was made by K. Skoog to set a road name public hearing for 2:30 p.m., February 25, 2020. Motion was seconded by S. Kiss. Motion carried unanimously.

(17)

M. Manus arrived at the meeting and was updated on the day.

(18)

Auditor Marianne Nichols was present to discuss the proposed travel policy.

(19)

Motion to have the Chair sign the amended Instructions to Appraiser when revised was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried unanimously.

Instructions to Appraiser-Priest River Land Company
AGREEMENT NO. 2020-04, COMMISSIONERS' RECORDING

(20)

Correspondence Received:

- 2.5 Hwy 31 Grind-February Rent Check
- 2.6 Attorney Brett Billingsley-2019 4th Quarter Caseload Report
- 2.7 POC Auditor M. Nichols-Staff authorization to process ballots
- 2.8 WSLCB-Broken J, 310 Broken J Lane, Newport, Non-Retail Privileges, Marijuana
-Country Gardens, 310 Broken J Lane, Newport, Producer Tier 3, Marijuana
- 2.9 CREATE-Newsletter & Membership Form
- 2.10 TEDD-2020 TAC Member Form
- 2.11 Rural Resources-Head Start & ECEAP Early Childhood Express newsletter

(21)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 337,984.47
Counseling Services	\$ 104,366.42
Crime Victims Compensation	\$ 299.33
Fair	\$ 196.40
Law Library	\$ 104.00
Park	\$ 440.42
Road	\$ 190,544.89
Veteran's Assistance	\$ 370.06
Auditor's O&M	\$ 4,882.91
Emergency 911 Communications	\$ 40,387.46
Public Facilities	\$ 3,240.87
Solid Waste	\$ 27,239.22
Equipment R&R	\$ 56,273.01
IT Services	\$ 16,069.17
Sheriff's Trust	<u>\$ 1,016.75</u>

TOTAL

\$ 783,415.38

Checks 186839 through 186866 totaling \$13,623.03, and Electronic Funds Transfers 27028 through 27060 totaling \$30,353.00, and Checks 186867 through Checks 186870 totaling \$4,574.65, and Electronic Funds Transfers 27061 through 27266 totaling \$300,444.03, and Checks 186871 through Checks 186918 totaling \$46,243.05, and Electronic Funds Transfers 27267 through 27275 totaling \$278,269.37, dated February 10, 2020. Includes Jr. Taxing Districts.

Checks 186919 through 187014 totaling \$215,065.93, dated February 10, 2020.

(22)

Meeting adjourned at 3:50 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board