

February 18, 2020

There was no meeting, due to Presidents' Day.

February 19, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:07 a.m. in their meeting room. Present were Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Vice Chair Stephen Kiss is excused for the day. K. Skoog offered the invocation and led the flag salute.

(1)

Human Resources Manager Terra Sirevog was present for an update. Discussed were county training possibilities, a request received for union information, and status of bargaining contracts.

(2)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was local resident Bob Eugene. Discussion was held on land exchange.

(3)

The Board recessed for lunch at 12:01 p.m.

(4)

ITS Director Shane Flowers was present for an update. In attendance was B. Eugene. Topics of discussion were computer deployments, recording software, a computer request, planning for a department road map, Zoom, Facebook progress, and security cameras.

(5)

TEDD Regional Marketing Director Shelly Stevens was present for an update. B. Eugene was also present. S. Stevens gave an update on TEDD's website grant, digital space, Northeast Washington Insider app, Northeast Washington Trails, TEDDspace, Visit Northeast Washington website, outdoor recreation, and 2020 projections.

(6)

Colville National Forest District Ranger Gayne Sears was present for a Forest Service update.

(7)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 10, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 2/14/20): \$24,186.67

Payroll Change Notice:

Prosecutor's Office-

James Clemmons, Step 4, \$6,257.83/mo., Effective 3/1/2020

Tonya Martin, Longevity, \$120.00/mo., Effective 3/1/2020

Public Works-Solid Waste-

Amanda Griesemer, Longevity, \$35.00/mo., Effective 3/1/2020

Treasurer's Office-

Amy Morningstar, Deputy Accountant III/Revenue Specialist, Step 1, \$3,022.70/mo.,
Effective 3/1/2020
Deana Nichole Phillips, Deputy Accountant II/Tax Specialist, Step 1, \$2,816.66/mo.,
Effective 3/1/2020
Stephany Rowton, Resignation, Effective 2/10/2020

Request to Advertise: Deputy Accountant I

Position Change Requests:

Amy Morningstar-Deputy Accountant III/Revenue Specialist
Deana Nichole Phillips-Deputy Accountant II/Tax Specialist
Stacey Hughes-Certified Elections Administrator

Approval of Revisions-Pend Oreille County Safety Program and Policies

FY 2019 Homeland Security Grant Contract with Spokane County
AGREEMENT NO. 2020-05, COMMISSIONERS' RECORDING

NG911 National Highway Traffic Safety Administration (NHTSA)
Federal Grant Agreement
AGREEMENT NO. 2020-06, COMMISSIONERS' RECORDING

(8)

Motion was made by K. Skoog to approve sending the letter of recognition to Tonya Martin for 15 years of service to Pend Oreille County. Motion was seconded by M. Manus. Motion carried unanimously.

(9)

Motion was made by K. Skoog to approve sending the letter of recognition to Amanda Griesemer for 5 years of service to Pend Oreille County. Motion was seconded by M. Manus. Motion carried unanimously.

(10)

Motion was made by K. Skoog to approve sending the letter of recognition to Joann Boggs for 30 years of service to Pend Oreille County. Motion was seconded by M. Manus. Motion carried unanimously.

(11)

Motion was made by K. Skoog to approve the agreement for access to properties. Motion was seconded by M. Manus. Motion carried unanimously.

Permission for Access to Property between Lee M. Winje, Jr. and Martha Winje and Pend Oreille County
AGREEMENT NO. 2020-07, COMMISSIONERS' RECORDING

(12)

Correspondence Received:

2.12 City of Newport-Letter re: Comprehensive Plan and Future Land Use Map

- 2.13 Greater Newport Area Chamber of Commerce-Membership Packet & Membership Certificate
- 2.14 TEDD-2020 Membership Dues Invoice
- 2.15 Pend Oreille EDC-2.19.20 Agenda & 1.15.20 Minutes
- 2.16 NEWC-2.28.20 Tentative Agenda

(13)

Correspondence Sent:

- T. Martin-Letter of appreciation for 15 years of service
- A. Griesemer-Letter of appreciation for 5 years of service
- J. Boggs-Letter of appreciation for 30 years of service

(14)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

| | <u>Salary and Claim</u> |
|-------------------------|-------------------------|
| Current Expense | \$ 30,046.71 |
| Counseling Services | \$ 4,164.62 |
| Fair | \$ 37.00 |
| Road | \$ 90,745.25 |
| Veteran's Assistance | \$ 575.15 |
| Timber Sales | \$ 1,795.78 |
| Growth Management | \$ 5,391.24 |
| Low Income Housing/2060 | \$ 218.24 |
| Homeless Program/2163 | \$ 1,954.86 |
| Capital Projects | \$ 1,247.50 |
| Solid Waste | \$ 7,015.42 |
| Risk Management | \$ 2,088.74 |
| Equipment R&R | \$ 113,987.34 |
| IT Services | \$ 6,290.29 |
| Sheriff's Trust | <u>\$ 492.00</u> |
| TOTAL | \$ 266,050.14 |

Checks 187124 through 187217 totaling \$263,903.08 and Electronic Funds Transfers 27281 through 27283 totaling \$2,147.06 dated February 18, 2020.

(15)

Meeting adjourned at 4:30 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board