

February 24, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and Clerk of the Board Crystal Zieske. Commissioner Karen Skoog arrived at 9:15 a.m. C. Zieske offered the invocation and led the flag salute.

(1)

The Board participated in a phone conference with lobbyists Jim Potts and Zack Kennedy. Also in attendance was Auditor Marianne Nichols. A legislative update was given, including firearms bills and state reimbursement of election costs.

(2)

K. Skoog reported on the Weed Control meeting she attended and provided informational packets to the Board.

(3)

The Board discussed an appraisal proposal and were in support of pursuing a proposal from Valbridge Property Advisors.

(4)

K. Skoog gave reports from last week's Parks Board meeting, including the county park's host house, and from LSC on the coronavirus crisis.

(5)

The Board requested Community Development Director Greg Snow join the meeting to answer questions regarding the City of Newport's recommended official future land use map and to discuss repairs on the Park House.

(6)

Consent Agenda - Motion was made by K. Skoog to approve the amended Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 17, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 2/14/20): \$24,186.67

Investment Earnings (year-to-date estimate, as of 2/21/20): \$24,186.67

Payroll Change Notice:

Auditor's Office-

Stacey Hughes, Certified Elections Administrator, Step 1, \$16.84/hr., Effective 2/16/2020

Public Works-

Raymond Murray, Winter Temp Maintenance Technician, Resignation (end of seasonal needs), Effective 2/28/2020

Sheriff's Office-Dispatch-

Breanne Mangis, Communications Supervisor, Step 1, \$4,230.87/mo., Effective 3/1/2020

Christina Garayalde, Communications Supervisor, Step 1, \$4,230.87/mo., Effective 2/16/2020

2020 Community Behavioral Health Enhancement Payment Agreement
AGREEMENT NO. 2020-08, COMMISSIONERS' RECORDING

Memorandum of Understanding-Amerigroup Washington, Inc.
AGREEMENT NO. 2020-09, COMMISSIONERS' RECORDING

Contract for Professional Services-Inland Forest Management
CONTRACT NO. 2020-15, COMMISSIONERS' RECORDING

(7)

The Board recessed for lunch at 12:21 p.m.

(8)

M. Nichols was present to discuss legislative proposal, ESHB 2421, regarding state reimbursement of election costs.

(9)

Weed Control Coordinator Sharon Sorby was present for an update. She reported the Neighborhood Cost Share notice went out last week and 60 registrations have been received already. She requested the advertising and hire of temporary field inspectors, as well as approval of a revised job description. Also in attendance was Financial Manager Jill Shacklett. Motion was made by S. Kiss to accept the updated field inspector job description and grant permission to advertise and hire two positions. Motion was seconded by K. Skoog. Discussion included the training new employees receive. Motion carried unanimously.

Other topics were a request for a new computer workstation for the office, current receivables status, and a demonstration of the Weed Board app.

(10)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was county resident Bob Eugene. Discussed were contracts and proposed legislation.

(11)

Colville National Forest District Ranger Gayne Sears was present for a Forest Service update. Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz and B. Eugene were also in attendance. A presentation of the USFS website and Sx^wuytn-Trail Project update were given.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to February 25.

February 25, 2020

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were S. Kiss, K. Skoog, C. Zieske, 911 Coordinator Steve West, Assessor Jim McCroskey,

M. Nichols, Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, County Clerk Tammie Ownbey, District Court Judge Robin McCroskey, Emergency Management Deputy Director JoAnn Boggs, J. Shacklett, Human Resources Manager Terra Sirevog, ITS Director Shane Flowers, D. Hunt, Public Works Director Craig Jackson, Sheriff Glenn Blakeslee, Undersheriff Geoff Rusho, S. Sorby, and visiting family member Tom Ling.

JoAnn Boggs was recognized for 30 years of service to Pend Oreille County, and the Board presented her with a certificate of recognition. G. Blakeslee presented her with a plaque and 30-year pin. K. Skoog provided a Legislative Steering Committee (LSC) update, then a roundtable discussion was held.

(14)

Bid Opening-2020 Outfitting Two Sheriff's Vehicles. Present were Fleet Manager Brian Eglund, County Engineer Don Ramsey, C. Jackson, G. Blakeslee, G. Rusho, and B. Eugene. The hearing was opened, and the notice was read. A bid was received from Day Wireless, for \$25,577.95. B. Eglund requested that he and County Engineer review the bid for completeness and come back at a later date with a recommendation. M. Manus asked for clarification on the bid, and B. Eglund confirmed that it did include outfitting for both vehicles. No comments were received. The hearing was closed.

(15)

C. Jackson was present for a Public Works update. Also in attendance were Road District Supervisor Dan Reijonen, D. Ramsey, B. Eglund, and B. Eugene. C. Jackson presented information on crack sealer rental vs. purchase. The Board was in support of purchasing used equipment. D. Ramsey presented a recommendation for revisions to ER&R Rules and Procedures. B. Eglund left the update.

a) Motion was made by K. Skoog to approve the adoption of Winter Maintenance Policy. Motion was seconded by S. Kiss. Motion carried unanimously.

b) Motion was made by S. Kiss to approve the Project Prospectus and the Local Agency Agreement for the 2020 Pavement Preservation Project and authorize the Chair to sign for the Board, for Deer Valley Road and LeClerc Road South. Motion was seconded by K. Skoog. Motion carried unanimously.

2020 Pavement Preservation Project Prospectus and Local Agency Agreement
RESOLUTION NO. 2020-06, COMMISSIONERS' RECORDING

c) Motion was made by K. Skoog to award the project for the 2020 Road & Bridge Deck Sweeping to AAA Sweeping of Veradale, WA, with a contractor quote of \$9,380.26. Motion was seconded by S. Kiss. Motion carried unanimously. (*Rescinded in #26 below.*)

d) Other discussion included bridge inspections, proposed Kalispel Tribe bike path, closure of transfer stations on Easter Sunday, Spring Valley traffic counts, and picnic tables for Ashenfelter Bay day use area.

(16)

Bid Opening-Garden Avenue Parking Lot Paving. Present were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, C. Jackson, D. Ramsey, Facilities Maintenance Supervisor Ben Eggleston, D. Reijonen, Interstate Concrete & Asphalt N. Snyder, Wuesthoff Excavation Keenan Sells, POE Asphalt Brooke Kelly, and B. Eugene. The hearing was opened, and the notice

was read. Bids were received from Arrow Specialties of Spokane, WA, for \$119,426.01; Versatile Industries, Inc. of Ione, WA, for \$95,060.58; Interstate Concrete & Asphalt of Sandpoint, ID, for \$82,303.47; Wuesthoff Excavation of Chewelah, WA, for \$135,337.22; and POE Asphalt & Paving, Inc. of Post Falls, ID, for \$125,079.69. No comments were received. M. Kirkwood requested that Public Works be allowed to review the bids for completeness, make bid tabulations, then return next Tuesday during the Public Works update with a recommendation for the award. The hearing was closed.

(17)

The Board recessed for lunch at 12:00 p.m.

(18)

A. Payne was present for a Counseling Services update. Discussion included a staffing update. Joining via phone conference was SISGI Group President/CEO Dr. Thenera Bailey. She discussed her on-site evaluation and offered initial recommendations for reorganization and change management needs. The scope of work is greater than noted in the original SISGI agreement and an amendment will be forthcoming.

(19)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 1:30 p.m. to 2:00 p.m. T. Sirevog, G. Blakeslee, and G. Rusho were present. J. Shacklett joined the meeting in progress.

(20)

Public Hearing-Road Name Change, Telephone Road East to Shamrock Lane. Present were GIS Analyst César Stoddard and GIS Manager Josh Shelton. Also present were G. Blakeslee, G. Rusho, S. Flowers, Earl Carvell, Milton Carvell, Perry Insogna, Carol Koontz, Dennis Koontz, and Gary Shea. The hearing was opened, and the notice was read. C. Stoddard presented information on a request to name a private road Shamrock Lane. Comments were received by resident G. Shea. The hearing was closed.

(21)

Motion was made by S. Kiss to name the private shared access road Shamrock Lane. Motion was seconded by K. Skoog. Motion carried unanimously.

(22)

Public Hearing-Road Name Change, Telephone Road West to Ohana Road. Present were C. Stoddard, J. Shelton, G. Blakeslee, G. Rusho, S. Flowers, E. Carvell, M. Carvell, P. Insogna, C. Koontz, and D. Koontz. The hearing was opened, and the notice was read. C. Stoddard stated that the reason for this road name change was information from SPOFR Fire Chief mentioning difficulty finding a property in an emergency response call, which resulted in a several minute delay in response. Comments were received from M. Carvell, D. Koontz, C. Koontz, and P. Insogna. The hearing was closed.

(23)

The Board postponed a decision on the road name change, due to still needing clarification on questions that arose during the comment period. C. Stoddard will report back to the Board at a later date.

(24)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 3:34 p.m. to 4:25 p.m. T. Sirevog, J. Shacklett, G. Blakeslee, and G. Rusho were present.

(25)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax: PORTA, \$955.74 for advertising. Motion was made by M. Manus to approve the Hotel/Motel Tax invoices for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(26)

Motion was made by S. Kiss that due to a clerical error, the Board rescind the award that was awarded to AAA Sweeping. Motion was seconded by M. Manus. Motion carried unanimously. *(Action had been taken in #15c above)*

(27)

Motion was made by S. Kiss to send the letter to Northwest Management regarding accessing the Priest River Land Company property, requesting that they take care when accessing the property, per agreement with Winje owners. Motion was seconded by M. Manus. Motion carried unanimously.

(28)

Correspondence Received:

2.17 Department of Revenue/J. Hicks-(cc: N. Dice) Letter re: Pend Oreille County Ordinance No. 2019-02 Affordable and Supportive Housing State Shared Tax

(29)

Correspondence Sent:

J. Boggs-Certificate of recognition for 30 years of service
Northwest Management/M. LaMana-Letter re: accessing lands via Winje property
US Department of Commerce/US Census Bureau-(via email) 2020 Initial Boundary Validation Program (BVP) Report

(30)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 326,779.24
Counseling Services	\$ 81,197.01
Crime Victims Compensation	\$ 253.30
Fair	\$ 602.00
Park	\$ 448.35
Road	\$ 117,138.93
Auditor’s O&M	\$ 2,088.93
Emergency 911 Communications	\$ 27,921.70
Public Facilities	\$ 3,539.62
Solid Waste	\$ 19,070.10
Equipment R&R	\$ 24,502.70
IT Services	<u>\$ 75,612.82</u>
TOTAL	\$ 679,154.70

Checks 187227 through 187300 totaling \$165,170.87 and Electronic Funds Transfer 27486 totaling \$434.50, dated February 24, 2020.

Checks 187368 through 187395 totaling \$40,948.45 and Electronic Funds Transfers 27488 through 27495 totaling \$230,072.87, and Checks 187218 through 187222 totaling \$4,877.97, and Electronic Funds Transfers 27284 through 27485 totaling \$275,242.64, dated February 25, 2020. Includes Jr. Taxing Districts.

(31)

Meeting adjourned at 4:56 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board