

March 2, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and acting Clerk of the Board Christine Rahoun. Commissioner Karen Skoog is excused to attend the NACo Legislative Conference in Washington, D.C.

(1)

Public Works Director Craig Jackson stopped in to give the Board information from the CDC regarding pandemics and the Board was given information from the County's Safety Policy that addresses staffing from C. Rahoun.

(2)

The Board discussed mental health issues.

(3)

C. Jackson was present to discuss the Public Works Winter Maintenance Policy. Also present was Road Shop 1 Foreman Roy Anderson and Road Maintenance Technician Kyle Colliver.

(4)

Motion was made by S. Kiss to have the Chair complete the DocuSign for A-2020-03, the cooperative governmental purchasing agreement with King County. Motion was seconded by M. Manus. Motion carried unanimously.

(5)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 24, 2020 meeting and the following items:

Approval to purchase one used Crafcro Super Shot 125DC Crack Seal Melter from Web Equipment for \$54,674.78, including sales tax.

Approval to award the bid to outfit the Sheriff's Department's two 2020 Chevy Tahoes to Day Wireless for \$25,577.95, including sales tax.

Approval to award the 2020 Road & Bridge Deck Sweeping bid to AAA Sweeping of Verndale, WA, for \$9,380.26.

Approval to award the 2020 Garden Avenue Parking Lot Paving Phase 1 project to Interstate Asphalt & Concrete of Sandpoint, ID, for \$82,303.47 including tax.

Amendment A of the FY2017 Homeland Security Grant Contract with Spokane County
AGREEMENT NO. 2020-10, COMMISSIONERS' RECORDING

Memorandum of Understanding (MOU) between SISGI and Counseling Services
AGREEMENT NO. 2020-11, COMMISSIONERS' RECORDING

Amendment to the Spokane Behavioral Health-Administrative Services Organization
Contract with Counseling Services
AGREEMENT NO. 2020-12, COMMISSIONERS' RECORDING

2019 STOP Violence Against Women Formula Grant Program (expired)
GRANT NO. 2019-04, COMMISSIONERS' RECORDING

2020 STOP Violence Against Women Formula Grant Program
GRANT NO. 2020-02, COMMISSIONERS' RECORDING

Interlocal Agreement for Hearing Examiner Services between Spokane County and Pend
Oreille County
AGREEMENT NO. 2020-13, COMMISSIONERS' RECORDING

Appoint Spokane County Hearing Examiner per Pend Oreille County's Development
Regulations and Interlocal Agreement
RESOLUTION NO. 2020-08, COMMISSIONERS' RECORDING

Lease Agreement between Royal Business Systems and Community Development
AGREEMENT NO. 2020-14, COMMISSIONERS' RECORDING

(6)

Motion was made by S. Kiss to approve the appointing of County Engineer Don Ramsey as primary TAC member and M. Manus as alternate. Motion was seconded by M. Manus. Motion carried unanimously.

(7)

Motion was made by S. Kiss to change the name of the northeast portion of Telephone Rd West to Ohana Rd, based on information received by GIS as being appropriate. Motion was seconded by M. Manus. Motion carried unanimously.

Rename NE portion of Telephone Rd W. to Ohana Road
RESOLUTION NO. 2020-09, COMMISSIONERS' RECORDING

(8)

The Board recessed for lunch at 12:06 p.m.

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Topics included contracts, elections costs, COVID-19, and Martin Hall.

(10)

Motion was made by S. Kiss to approve the Chair signing the contract with Valbridge Property Advisors-Inland Pacific Northwest. Motion was seconded by M. Manus. Motion carried unanimously.

(11)

Motion was made by S. Kiss to approve the Chair signing proposed agreement with Valbridge

Property Advisors-Inland Pacific Northwest, outlining the scope of work. Motion was seconded by M. Manus. Motion carried unanimously.

(12)

Public Comment –No members of the public were present for comment.

(13)

Correspondence Received:

- 3.01 NEWC-2.28.2020 Agenda
- 3.02 Martin Hall Board-2.27.2020 Agenda & 1.30.2020 Minutes
- 3.03 NETCHD-2020 Meeting Schedule and Board Members

(14)

Correspondence Sent:

- Valbridge Advisors-Scope of work agreement letter
- TEDD-2020 TAC Member Form

(15)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 53,080.28
Arts & Tourism	\$ 10,355.74
Counseling Services	\$ 17,979.16
Fair	\$ 620.18
Park	\$ 13.85
Homeless Program/2163	\$ 3,667.54
Capital Projects	\$ 505.55
Solid Waste	\$ 31,778.59
Equipment R&R	\$ 30,560.55
IT Services	\$ 152.90
Sheriff’s Trust	\$ 309.00
TOTAL	<u>\$ 149,023.34</u>

Checks 187446 through 187513 totaling \$148,750.17 and Electronic Funds Transfer 27497 totaling \$273.17 dated March 02, 2020.

(16)

Due to an emergency meeting called to discuss the pandemic State of Emergency, the meeting is continued to March 3, 2020.

March 3, 2020

The meeting resumed at 9:00 a.m. with M. Manus, S. Kiss, and C. Rahoun present.

(17)

Northeast Tri County Health District (NETCHD) Community Health Supervisor/RNC Jan Steinbach and Emergency Management Director Joann Boggs gave a presentation on the State of Emergency pandemic COVID-19 to Department Heads and Elected Officials. Present were ITS Director Shane Flowers, Facility Maintenance Supervisor Ben Eggleston, C. Jackson, Office Manager/Risk Manager Teresa Brooks, Prosecutor’s Office Manager Tricia Shanholtzer, D. Hunt, Probation Counselor & Diversion Coordinator Cindy Delay, District Court Judge Robin McCroskey, District Court Administrator Rachel Johnson, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Counseling Services Director Annabelle Payne, Economic Development Director Jamie Wyrobek, Sheriff Glenn Blakeslee, Auditor Marianne Nichols, Undersheriff Geoff Rusho, 911 Coordinator Steve West, Sheriff’s Executive Administrative Assistant Dawn Taylor, Financial Manager Jill Shacklett, County Clerk Tammie Ownbey, local resident Bob Eugene, Newport Miner Publisher Michelle Nedved, and via phone Community Development Director Greg Snow.

Meeting adjourned at 10:45 a.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board