

March 20, 2020

The special meeting of the Pend Oreille County Board of Commissioners was called to order at 10:01 a.m. in their meeting room. Present were Chair Mike Manus and Clerk of the Board Crystal Zieske. Also present were Assessor Jim McCroskey, Prosecuting Attorney Dolly Hunt, Treasurer Nicole Dice, and Human Resources Manager Terra Sirevog. Present via Zoom conference were Vice Chair Stephen Kiss, Commissioner Karen Skoog, Auditor Marianne Nichols, Financial Manager Jill Shacklett, District Court Judge Robin McCroskey, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Public Works Director Craig Jackson, Counseling Services Director Annabelle Payne, Weed Control Coordinator Sharon Sorby, Sheriff Glenn Blakeslee, Executive Administrative Assistant Dawn Taylor, County Clerk Tammie Ownbey, and Counseling Services Business Manager Kris Martin.

(1)

Topic of discussion was consideration of county offices remaining open to the public during the COVID-19 pandemic. Meeting participants noted that the vast majority of counties in Washington are now closed to the public. It was confirmed that regardless of whether Pend Oreille County offices close to the public, Board of County Commissioners meetings will remain open to the public.

Elected officials and department heads were in agreement that community members would be assisted in alternate ways for services to be provided, such as email, drop-boxes for payments, in-person appointments, etc. A determination of closure will be addressed on Monday, March 23, 2020.

(2)

C. Zieske was designated as the county's public information officer, with collaboration from J. Boggs. Departments are to have their procedural processes, including how the public can access services, to C. Zieske by the end of the day in order to draft a press release.

(3)

M. Manus reported that an emergency housing grant has been applied for by Family Crisis Network, on behalf of the county, which will provide quarantine/isolation housing for the homeless population.

(4)

Motion was made by K. Skoog to adjourn the special meeting. Motion was seconded by S. Kiss. Motion carried unanimously.

(5)

Meeting adjourned at 10:56 a.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board