

April 6, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and Clerk of the Board Crystal Zieske. Commissioner Karen Skoog joined via Zoom conference. S. Kiss offered the invocation and led the flag salute.

Joining the meeting via Zoom were Commissioner Programs/HR Assistant Christine Rahoun, County Clerk Tammie Ownbey, County Extension Director/4-H Youth Development Agent Mike Jensen, District Court Judge Robin McCroskey, Executive Administrative Assistant Dawn Taylor, Treasurer Nicole Dice, Human Resources Manager Terra Sirevog, Road District Supervisor Dan Reijonen, District 1 Foreman Roy Anderson, Facilities Maintenance Supervisor Ben Eggleston, Weed Control Coordinator Sharon Sorby, Assessor Jim McCroskey, TEDD Executive Director Jeff Koffel, and resident Christina Baumgardner.

(1)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Besides those joining listed above, also in attendance were ITS Director Shane Flowers, Prosecuting Attorney Dolly Hunt, 911 Coordinator Steve West, Auditor Marianne Nichols, Emergency Management Deputy Director JoAnn Boggs, Public Works Director Craig Jackson, and Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar.

(2)

T. Sirevog was present via Zoom for an HR update, regarding a draft Paid FMLA Policy and Public Works Department Furlough proposal.

Besides those joining listed above, also in attendance were Financial Manager Jill Shacklett and M. Nichols in person, and via Zoom were Counseling Services Director Annabelle Payne, Counseling Services Business Manager Kris Martin, and resident Norm Smith.

The Board was in support of T. Sirevog sending a proposal to the union today.

(3)

T. Sirevog presented a draft revision to the county's Personnel Policy-Social Media Guidelines for Use. In attendance in person was M. Nichols, and via Zoom were Michael, Undersheriff Geoff Rusho, C. Baumgardner, D. Reijonen, R. Anderson, D. Taylor, T. Ownbey, S. Sorby, R. McCroskey, C. Rahoun, J. McCroskey, S. Flowers, J. Boggs, C. Jackson, K. Martin, A. Payne, and N. Smith.

The Board was supportive of the suggested revisions and requested the addition of some further wording before adopting the changes.

(4)

The Board reviewed the Amendment to Restricting Public Access to County Facilities Resolution, extending the date, per the Governor's declaration.

Present via Zoom were Sheriff Glenn Blakeslee, District Court Administrator Rachel Johnson, TEDD District Planner Silas Rappe, S. Flowers, T. Sirevog, G. Rusho, J. Boggs, S. West,

D. Taylor, C. Rahoun, C. Jackson, K. Martin, A. Payne, T. Ownbey, R. McCroskey, J. Koffel, N. Smith, C. Baumgardner, Michael, and one unidentified caller.

Motion was made by S. Kiss to approve the amendment to resolution R-2020-13, Restricting Public Access to County Facilities Due to COVID-19 Pandemic. Motion was seconded by K. Skoog. Motion carried unanimously.

Amendment to Restricting Public Access to County Facilities Due to COVID-19 Pandemic  
*RESOLUTION NO. 2020-16, COMMISSIONERS' RECORDING*

(5)

The Board discussed the county's recently established call center and its use.

(6)

The Board addressed the draft Establishing an Alternate Time and Day for Regular Meetings Resolution. The purpose would allow the Board to meet later in the week, to be available to discuss any emergency topics that may have happened after a Monday and/or Tuesday meeting.

In attendance via Zoom were G. Blakeslee, S. Rappe, S. Flowers, G. Rusho, J. Boggs, S. West, D. Taylor, C. Rahoun, C. Jackson, K. Martin, A. Payne, T. Ownbey, J. Koffel, N. Smith, C. Baumgardner, and Michael.

Motion was made by K. Skoog to approve the resolution Establishing an Alternate Time and Day for Regular Meetings. Motion was seconded by S. Kiss. Motion carried unanimously.

Establishing an Alternate Time and Day for Regular Meetings of the Board of County Commissioners  
*RESOLUTION NO. 2020-17, COMMISSIONERS' RECORDING*

(7)

C. Jackson was present for a Northeast Washington Regional Transportation Planning Organization (NEW RTPO) discussion.

Present via Zoom were J. Koffel, S. Rappe, S. Flowers, M. Nichols, C. Rahoun, D. Taylor, K. Martin, T. Ownbey, N. Smith, C. Baumgardner, and Michael.

C. Jackson provided an extensive report which covered issues such as safety improvements, updated bridge list, gravel maintenance plan, Ione airport expansion, and six-year trail and pathway program. He also discussed the SRS payment being received this week and possible department furloughs.

(8)

Consent Agenda - Motion was made by S. Kiss to approve the amended Consent Agenda. Discussion included the removal of the cemetery district's payroll change notice from the Consent Agenda, as it is not applicable. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 30, 2020 meeting and the following items:

Payroll Change Notice:  
Counseling Services-

Jennifer Stout-Willett, Clinical Director, Step 1, \$5,598.23/mo., Effective 4/1/2020

Spokane County Regional Behavioral Health Administrative Services Organization Contract  
Amendment #20ASO2418(1)

*AGREEMENT NO. 2020-24, COMMISSIONERS' RECORDING*

Health Care Authority (HCA) Contract Amendment for CPWI Services K3935(02)

*AGREEMENT NO. 2020-25, COMMISSIONERS' RECORDING*

Watershed Restoration and Enhancement Agreement Between Pend Oreille County, WA and  
The Colville National Forest-Forest Service, US Department of Agriculture

*AGREEMENT NO. 2020-26, COMMISSIONERS' RECORDING*

Cancellation/Warrants Over (1) Year Old & Not Redeemed

*RESOLUTION NO. 2020-18, COMMISSIONERS' RECORDING*

Bloodborne Pathogens Annual Review

National County Government Month Proclamation

(9)

The Board recessed for lunch at 11:54 p.m.

(10)

USDA-NRCS Resource Conservationist Mark Simpson was present via Zoom conference for a discussion on Diking District Maintenance. Also present via Zoom were Community Development Director Greg Snow, Senior Planner Andy Huddleston, Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz, D. Taylor, T. Sirevog, resident Phyllis Kardos, Don, Michael, Tracy, Bob, and four unidentified participants. The group discussed the water structure failure and compatible use agreement, and Community Development offered to assist with the permitting process.

(11)

G. Snow was present for an update via Zoom conference.

In attendance via Zoom were Newport City Administrator Russ Pelleberg, P. Kardos, Debbie, Anne, Bob, Tracy, Michael, Don, and three unidentified participants.

Topics of discussion included site analysis applications being received by mail and building permits applications coming in electronically, as well as consideration of closing Sweet Creek restrooms. No Planning Commission or Parks Board meetings will be held during the pandemic emergency closure. Work is continuing on the Comprehensive Plan update. G. Snow mentioned the advantage of having a transportation team. The Board discussed whether to keep the parks restrooms open, with a decision to keep them available to the public although the county park gate is closed.

(12)

Prosecuting Attorney Dolly Hunt was present for a legal update. Attending via Zoom were T. Sirevog, D. Taylor, Don, Michael, Bob, Tracy, and two unidentified participants.

Motion was made by S. Kiss to approve the resolution adopting the county policy implementing the Washington Paid Family and Medical Leave Policy. Motion was seconded by K. Skoog. Motion carried unanimously.

Adoption of County Policy Regarding the Implementation of the Washington Paid Family  
and Medical Leave Policy  
*RESOLUTION NO. 2020-19, COMMISSIONERS' RECORDING*

(13)

Motion was made by K. Skoog to determine the 2020 Ford K8A Police Utility vehicle is essential critical infrastructure and authorize the Chair to sign. Motion was seconded by S. Kiss. Motion carried unanimously.

(14)

Motion was made by K. Skoog to approve sending the letter of congratulations to Severin Erickson for receiving the WDFW 2019 Officer of the Year Award for Region I. Motion was seconded by S. Kiss. Motion carried unanimously.

(15)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: International Selkirk Loop, \$2,000.00. Motion was made by M. Manus to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by K. Skoog. Motion carried unanimously.

(16)

T. Sirevog joined the meeting to discuss furloughs for Public Works Department. Present via Zoom were D. Taylor, Don, Michael, Tracy, and an unidentified caller.

(17)

C. Jackson joined the meeting to discuss the bike path proposal and also furloughs.

(18)

Meeting continued to April 9.

April 9, 2020

The meeting resumed at 9:02 a.m. with M. Manus and C. Zieske present. S. Kiss and K. Skoog joined via Zoom. Also present were D. Taylor, T. Sirevog, J. McCroskey, M. Nichols, R. McCroskey, C. Rahoun, A. Payne, K. Martin, and B. Eggleston.

(19)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:30 a.m. Present were T. Sirevog, D. Taylor, J. McCroskey, M. Nichols, S. Flowers, G. Snow, J. Boggs, S. West, C. Rahoun, A. Payne, K. Martin, G. Blakeslee, C. Jackson, M. Jensen, R. McCroskey, D. Hunt, N. Dice, S. Sorby, and B. Eggleston. A roundtable discussion was held.

(20)

T. Sirevog presented a draft MOU for roads department furlough.

(21)

The meeting recessed from 10:15 a.m. to 10:45 a.m.

(22)

Discussion continued on the furlough MOU. Present via Zoom were D. Taylor, C. Jackson, N. Dice, C. Rahoun, and T. Sirevog.

Motion was made by K. Skoog to approve the MOU Between Pend Oreille County and Local 1135-P Washington State Council of County and City Employees (Roads Department) Regarding Unpaid Furlough Program. Motion was seconded by S. Kiss. Motion carried unanimously.

Memorandum of Understanding Between Pend Oreille County and Local 1135-P  
Washington State Council of County and City Employees (Roads Department) Regarding  
Unpaid Furlough Program  
*AGREEMENT NO. 2020-27, COMMISSIONERS' RECORDING*

(23)

Motion was made by K. Skoog to adjourn the meeting. Motion was seconded by S. Kiss. Motion carried unanimously.

(24)

Correspondence Received:

- 4.1 Office of the Sheriff-News Release re: Call Center Established
- 4.2 Town of Ione-Resolution 2020-2 Local Declaration of Emergency COVID-19
- 4.3 Congress of the United States/Cathy McMorris Rodgers/Dan Newhouse-Letter re: To Honorable Jay Inslee regarding "Essential Critical Infrastructure Workforce"
- 4.4 Town of Cusick-Resolution 2020-01 Local Declaration of Emergency COVID-19
- 4.5 NETCHD-News Release re: First Positive COVID-19 Test Reported in Pend Oreille County
- 4.6 City of Newport-Press Release re: City of Newport offices closed until further notice
- 4.7 Lech Radzinski-Letter re: Judicial Appointment to Ferry, Pend Oreille, and Stevens Counties Superior Court
- 4.8 Superior Court for Counties of Ferry, Pend Oreille, and Stevens/Jessica Reeves-Temporary Closure of Clerk's service windows and counters
- 4.9 TheLandEstate.com-Solicitation to purchase of County property ID433706-08-0001
- 4.10 TheLandEstate.com-Solicitation to purchase of County property ID433916-30-0001

(25)

Correspondence Sent:

S. Erickson-Letter of congratulations as WDFW 2019 Officer of the Year Award for Region I

(26)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 16,238.19
Counseling Services	\$ 25,894.74
Fair	\$ 147.30
Park	\$ 35.35
Solid Waste	\$ 427.43
Equipment R&R	\$ 15,640.95
IT Services	\$ 567.81
Sheriff's Trust	<u>\$ 820.00</u>
TOTAL	\$ 59,771.77

Checks 188088 through 188137 totaling \$59,771.77, dated April 6, 2020.

(27)

Meeting adjourned at 11:14 a.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board