

April 13, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. M. Manus offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Commissioner Programs/HR Assistant Christine Rahoun, Executive Administrative Assistant Dawn Taylor, Treasurer Nicole Dice, Human Resources Manager Terra Sirevog, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Facilities Maintenance Supervisor Ben Eggleston, Sheriff Glenn Blakeslee, and Public Works Director Craig Jackson, and an unidentified participant.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Besides those joining listed above, also in attendance were Prosecuting Attorney Dolly Hunt, 911 Coordinator Steve West, Auditor Marianne Nichols, Emergency Management Deputy Director JoAnn Boggs, District Court Judge Robin McCroskey, County Clerk Tammie Ownbey, Counseling Services Director Annabelle Payne, County Extension Director/4-H Youth Development Agent Mike Jensen, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar and CEO Tom Wilbur, Don, Bob, and an unidentified caller.

(3)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 10:30 a.m. to 11:00 a.m. Present was Financial Manager Jill Shacklett, and via conference call was T. Sirevog.

(4)

T. Sirevog was present via Zoom to discuss the Teamsters MOU Unpaid Furlough Program. She still needs to hear back from the union, so has nothing final to present today. An agreement will likely be ready for Thursday's meeting. Also present via Zoom were N. Dice, B. Eggleston, C. Rahoun, D. Taylor, and C. Jackson.

(5)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 6, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/10/20):	\$43,454.25
Investment Earnings (through March 31):	\$34,888.36

Crisis Reality Training Agreement  
*AGREEMENT NO. 2020-28, COMMISSIONERS' RECORDING*

Certification of April 1 CRAB Reports: Traffic Law Enforcement, Fish Passage Barrier Removal, 2019 Annual Certification, Construction Program, Arterial Preservation and Maintenance Management

(6)

Motion was made by S. Kiss to declare the week of April 12-18 National Public Safety Telecommunicators Week in Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously.

*PROCLAMATION: NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK  
APRIL 12-18, 2020*

(7)

Motion was made by K. Skoog to approve sending the letter to Governor Inslee regarding the residential construction shutdown and the messaging of recovery. Motion was seconded by S. Kiss. Motion carried unanimously.

(8)

The Board recessed for lunch at 12:18 p.m.

(9)

The Board participated in a Pend Oreille County EMS Zoom call at 1:30 PM. The weekly meeting is held with Northeast Tri County Health District, Newport Hospital, and local EMS agencies to discuss the POC specific COVID-19 situation.

(10)

Motion was made by K. Skoog to approve signing and sending a letter of thanks to union representative Dean Vercruysse, for work on the MOU for Unpaid Furlough Program. Motion was seconded by S. Kiss. Motion carried unanimously.

(11)

M. Jensen joined the meeting via Zoom to discuss upcoming volunteer coordinator interviews and a drive-by wifi (“DriFi”) private grant received by WSU Extension Office.

(12)

Prosecuting Attorney Dolly Hunt was present for a legal update. Present via Zoom was D. Taylor and Don. Discussed was the draft Seattle City Light agreement and draft resolution for the third judge position for the Superior Court Judicial District.

(13)

Public Comment –No members of the public were present via Zoom for comment.

(14)

Meeting continued to April 16.

April 16, 2020

The meeting resumed at 9:08 a.m. with M. Manus and C. Zieske present. S. Kiss and K. Skoog participated via Zoom meeting.

(15)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:15 a.m.

Present were ITS Director Shane Flowers, Community Development Director Greg Snow, D. Hunt, T. Sirevog, D. Taylor, J. McCroskey, M. Nichols, J. Boggs, S. West, C. Rahoun, C. Jackson, N. Dice, A. Payne, G. Blakeslee, B. Eggleston, and an unidentified participant. A roundtable discussion was held.

(16)

Colville National Forest District Ranger Gayne Sears was present via Zoom conference for a Sx<sup>w</sup>uytn-Trail Project and Forest Service update. Upon her retirement, Carin Vadala will be her replacement. G. Sears also addressed the national forest closures, with the latest information being found on their Facebook page. USFS is working with the state for a reopening plan. Fire prevention and suppression will continue as usual, even during COVID-19 crisis.

G. Sears gave an update on the Sx<sup>w</sup>uytn-Trail Project. She mentioned that the scoping comment period closed in February.

(17)

Public Works Director Craig Jackson was present for an update. Also in attendance via Zoom was County Engineer Don Ramsey.

C. Jackson presented a request for an easement. Motion was made by S. Kiss to approve the agreement of the Mill Creek Public Road Easement with Forest Service. Motion was seconded by M. Manus. Motion carried with two votes, with K. Skoog abstaining (due to technical difficulties).

U.S. Department of Agriculture Forest Service Public Road Easement-Mill Creek-Squaw Valley Road No. 1200000  
*AGREEMENT NO. 2020-29, COMMISSIONERS' RECORDING*

Motion was made by S. Kiss to authorize the Board to sign two documents for CRP 840 Flowery Trail Road; the first is the Notice of Call for Bids and the second is to sign the cover sheet for the Final Plan set. Motion was seconded by M. Manus. Motion carried unanimously.

Other topics of discussion were Sheriff's evidence remodel termination, pipe project on Rocky Creek, additional services for Flowery Trail project, and activity at transfer stations, which are reporting full summertime traffic already.

(18)

Motion was made by K. Skoog to adjourn the meeting. Motion was seconded by S. Kiss. Motion carried unanimously.

(19)

Correspondence Received:

- 4.9 Wildland Fire Advisory Committee 2.27.2020 Meeting Minutes
- 4.10 PO Conservation District-4.9.2020 Agenda
- 4.11 Attorney D. Kelley-2020 1<sup>st</sup> Quarter Caseload Report
- 4.12 DNR/T. Cooper-Letter re: SEPA Lead Agency & Determination of Nonsignificance

(20)

Correspondence Sent:

Governor Inslee-(email) Letter re: residential construction shutdown during COVID-19 4.13.2020

D. Vercruyse-Letter of thanks for work on the MOU for Unpaid Furlough Program

(21)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 379,908.25
Arts & Tourism	\$ 2,000.00
Counseling Services	\$ 137,260.15
Crime Victims Compensation	\$ 299.45
Fair	\$ 624.75
Law Library	\$ 298.05
Park	\$ 94.45
Road	\$ 301,064.38
Auditor’s O&M	\$ 14,388.71
Trial Court Improvement	\$ 8,801.68
Emergency 911 Communications	\$ 34,406.71
Public Facilities	\$ 3,910.89
Solid Waste	\$ 20,329.24
Risk Management	\$ 154.19
Equipment R&R	\$ 37,565.01
IT Services	\$ 23,776.39
Sheriff’s Trust	<u>\$ 159.00</u>
TOTAL	\$ 965,041.30

Checks 188213 through 188260 totaling \$45,679.81 and Electronic Funds Transfers 28223 through 28231 totaling \$296,432.13, and Checks 188208 through 188212 totaling \$5,400.29, and Electronic Funds Transfers 28024 through 28222 totaling \$316,121.30, and Checks 188167 through 188207 totaling \$13,376.43, and Electronic Funds Transfers 27965 through 28023 totaling \$36,270.98, dated April 10, 2020. Includes Jr. Taxing Districts.

Checks 188296 through 188392 totaling \$362,711.45 and Electronic Funds Transfers 28232 through 28233 totaling \$88.27, dated April 13, 2020. Includes Jr. Taxing Districts.

(22)

Meeting adjourned at 11:10 a.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board