

April 21, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Treasurer Nicole Dice, Emergency Management Deputy Director JoAnn Boggs, District Court Judge Robin McCroskey, Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, County Extension Director/4-H Youth Development Agent Mike Jensen, Sheriff Glenn Blakeslee, County Clerk Tammie Ownbey, Assessor Jim McCroskey, Counseling Services Business Manager Kris Martin, Prosecuting Attorney Dolly Hunt, Norm Smith, Congresswoman Cathy McMorris Rodgers's Deputy District Director Andrew Engell, and Don.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present for a COVID-19 update. Besides those joining listed above, also in attendance were Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Commissioner Programs/HR Assistant Christine Rahoun, ITS Director Shane Flowers, and Counseling Services Director Annabelle Payne.

(3)

Bid Opening-2020 HFE-150 Oil. Present were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood and Public Works Director Craig Jackson, and via Zoom were T. Sirevog, Don, and Idaho Asphalt Supply representative. The hearing was opened, and the notice was read. Bids were received from Western States Asphalt, LLC of Spokane, WA, for \$410.00/ton for Schedule 1 and \$385/ton for Schedule 2; and Idaho Asphalt Supply, Inc. of Hauser, ID, for \$395.00/ton for Schedule 1 and \$418.00/ton for Schedule 2.

M. Kirkwood requested permission to review the submitted bids and return next week to award the bid. No comments were received. The hearing was closed.

(4)

Bid Opening-2020 HMA (Hot Mix Asphalt). Present in person were M. Kirkwood, C. Jackson, and Interstate Concrete & Asphalt's Jacob Keller, and via Zoom vendor representative Scott. The hearing was opened, and the notice was read. Bids were received from Wood's Crushing & Hauling, Inc. of Sandpoint, ID, for \$52.00/ton; Poe Asphalt & Paving, Inc. of Post Falls, ID, for \$49.50/ton; Inland Asphalt Co. of Spokane, WA, for \$66.00/ton (North Perry plant); and Interstate Concrete & Asphalt Co. of Colville, WA, for \$69.75/ton for 3/8" and \$68.75/ton for 1/2" (Colville plant); \$51.50/ton for 3/8" and \$49.50/ton for 1/2" (Rathdrum plant); and \$59.75/ton for 3/8" and \$57.75/ton for 1/2" (Sandpoint plant).

M. Kirkwood requested permission to review the submitted bids and return next week to award the bid. No comments were received. The hearing was closed.

(5)

Washington Department of Fish and Wildlife Eastern Region Director Steve Pozzanghera was present via Zoom. In attendance in person was C. Jackson and via Zoom J. Tibbits. C. Jackson

discussed a petition from residents of West Branch LeClerc Road, seeking to improve their gravel road. C. Jackson requested the use of WDFW's gravel pit near that location. S. Pozzanghera said WDFW is not able to give away state resources, but since the project would be of public benefit for access in that area, he is consulting with the AG on the issue. The Board asked S. Pozzanghera about fishing closures in the state.

(6)

T. Sirevog was present via Zoom to discuss the Teamsters MOU Unpaid Furlough Program. Also present in person was C. Jackson and via Zoom was C. Rahoun. Motion was made by K. Skoog to approve and sign the MOU Between Pend Oreille County and Teamsters Local Union 690. Motion was seconded by S. Kiss. Motion carried unanimously.

Memorandum of Understanding Between Pend Oreille County and Teamsters Local Union 690 (Employees in Courthouse Bargaining Unit Working in Public Works) Regarding Unpaid Furlough Program
AGREEMENT NO. 2020-30, COMMISSIONERS' RECORDING

(7)

The Board recessed for lunch at 12:01 p.m.

(8)

Consent Agenda - Motion was made by K. Skoog to approve the amended Consent Agenda, removing the resolution to revise the Social Media guidelines. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 13, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/17/20): \$43,454.25

Payroll Change Notice:

Counseling Services-

Kandy Alley, Crisis Service Manager, Step 2, \$5,934.13/mo., Effective 4/20/2020

ITS-

Brad Stratton, Step 4, \$4,590.99/mo., Effective 5/1/2020

Zachary Deiss, Step 4, \$5,275.74/mo., Effective 5/1/2020

Public Works-Roads-

Donald Milliren, Longevity, \$225.00/mo., Effective 5/1/2020

Community Development-

Rick Cruse, Longevity, \$170.00/mo., Effective 5/1/2020

District Court-

Scott Cornwell, Longevity, \$120.00/mo., Effective 5/1/2020

Sheriff-Corrections-

John Henry Poisel, Step 2, \$3,252.22/mo., Effective 5/1/2020

Levi Lee, Step 2, \$3,252.22/mo., Effective 5/1/2020

Sole Source Resolution for Installation of Mission Critical Radio Equipment

RESOLUTION NO. 2020-20, COMMISSIONERS' RECORDING

Approval of Sheriff's Office Remodel Termination of Contracts- P&H Construction, LLC

Approval of Flowery Trail Project Additional Services-Testing and Special Inspection

(9)

The Board held an executive session regarding potential litigation pursuant to RCW 42.30.110(1)(i) for 45 minutes from 2:15 p.m. to 3:00 p.m. In attendance was D. Hunt and via phone conference was T. Sirevog. An additional 10 minutes was requested until 3:10 p.m.

(10)

D. Hunt was present for a legal update. She gave an update on Department of Corrections releasing inmates and resuming docket after Stay Home, Stay Healthy order is lifted.

(11)

Public Comment –N. Smith was present via Zoom and provided comment.

(12)

Motion was made by S. Kiss to approve sending the letter of appreciation for 25 years of service to Donald Milliren. Motion was seconded by K. Skoog. Motion carried unanimously.

(13)

Motion was made by K. Skoog to approve sending the letter of appreciation to Scott Cornwell for 15 years of service. Motion was seconded by S. Kiss. Motion carried unanimously.

(14)

Motion was made by S. Kiss to approve sending the letter of appreciation to Rick Cruse for 20 years of service to Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously.

(15)

Motion was made by K. Skoog to send the letter to Governor Inslee requesting opening of residential construction. Motion was seconded by S. Kiss. Motion carried unanimously.

(16)

Meeting continued to April 23.

April 23, 2020

The meeting resumed at 9:02 a.m. with M. Manus and C. Zieske present. S. Kiss and K. Skoog joined via Zoom meeting.

(17)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:15 a.m. Present were G. Blakeslee in person, and via Zoom were S. Kiss, K. Skoog, N. Dice, J. Shacklett, A. Payne, S. Flowers, C. Rahoun, J. McCroskey, D. Taylor, K. Martin, T. Sirevog, J. Boggs, G. Rusho, S. West, M. Jensen, R. McCroskey, D. Hunt, Facilities Maintenance Supervisor Ben Eggleston, S. Sorby, and Don. A roundtable discussion was held.

(18)

S. Kiss was excused to attend the Martin Hall board meeting via phone conference.

(19)

ITS Director Shane Flowers was present for an update. Present via Zoom were G. Rusho, S. West, J. Boggs, R. McCroskey, T. Sirevog, M. Jensen, A. Payne, C. Rahoun, K. Martin, M. Nichols, S. Sorby, J. McCroskey, District Manager of Pend Oreille Conservation District David Marcell, and Don. Topics of discussion were free wi-fi locations, computer deployments, and Zoom accounts and meetings.

(20)

The meeting was recessed from 10:25 a.m. to 10:55 a.m.

(21)

M. Manus resumed the meeting at 10:55 a.m. S. Kiss and K. Skoog rejoined the meeting via Zoom.

(21)

D. Marcell was present for an update. Discussed were VSP funding, Conservation Commission, and a presentation of Pend Oreille Valley Farm Tour.

(22)

Correspondence Received:

4.13 D. Vercruysse-Letter of appreciation re: union relationship with POC

(23)

Correspondence Sent:

D. Milliren-Letter of appreciation for 25 years of service to POC

R. Cruse-Letter of appreciation for 20 years of service to POC

S. Cornwell-Letter of appreciation for 15 years of service to POC

Honorable Governor Inslee-Letter re: request to reconsider the exclusion of construction trades from the list of essential services

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 320,746.90
Counseling Services	\$ 117,228.32
Fair	\$ 177.44
Park	\$ 4,043.06
Veteran's Assistance	\$ 1,198.96
Auditor's O&M	\$ 14,192.19
Growth Management	\$ 3,413.02
Solid Waste	\$ 70,299.09
Equipment R&R	\$ 22,303.16
Sheriff's Trust	<u>\$ 291.00</u>
TOTAL	\$ 553,893.14

Checks 188460 through 188511 totaling \$550,359.74 and Electronic Funds Transfer 28237 totaling \$3,533.40, dated April 20, 2020.

(25)
Meeting adjourned at 11:58 a.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board