

April 27, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Sheriff Glenn Blakeslee, Human Resources Manager Terra Sirevog, Executive Administrative Assistant Dawn Taylor, County Clerk Tammie Ownbey, Assessor Jim McCroskey, Counseling Services Business Manager Kris Martin, Crisis Service Manager Kandy Alley, Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, ITS Director Shane Flowers, Treasurer Nicole Dice, Undersheriff Geoff Rusho, Weed Control Coordinator Sharon Sorby, District Court Judge Robin McCroskey, County Extension Director/4-H Youth Development Agent Mike Jensen, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell, Pend Oreille Valley Railroad Manager Kelly Driver, and Don.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present along with Skyline Video Productions for a COVID-19 update. Besides those joining listed above, also in attendance via Zoom were Prosecuting Attorney Dolly Hunt, Financial Manager Jill Shacklett, Elections Supervisor Liz Krizenesky, and Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar.

(3)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:49 a.m. Present were S. Kiss, K. Skoog, C. Zieske, G. Blakeslee, T. Sirevog, D. Taylor, T. Ownbey, J. McCroskey, K. Martin, K. Alley, C. Rahoun, A. Payne, S. Flowers, N. Dice, G. Rusho, S. Sorby, R. McCroskey, M. Jensen, J. Boggs, S. West, D. Hunt, A. Engell, and Don. A roundtable discussion was held.

(4)

Engineering Technician/Contracting & Procurement Agent Mike Kirkwood was present to request the bid award for 2020 HFE-150 Oil. Also in attendance in person was Public Works Director Craig Jackson and via Zoom were G. Rusho, R. McCroskey, J. Shacklett, T. Sirevog, D. Taylor, K. Alley, C. Rahoun, and Don.

Motion was made by K. Skoog to award CAPP 2020 HFE-150 Oil as follows: Schedule 1, Vendor Delivery—Idaho Asphalt Supply, LLC- \$395.00 per ton, standard terms and fees as applied; Schedule 2, Vendor Supplied Equipment-County Haul—Western States Asphalt, LLC- \$385.00 per ton, equipment lease fee of \$30.00 per load (\$1.00 per ton). Motion was seconded by S. Kiss. Motion carried unanimously.

(5)

Bid awards continued, with 2020 HMA. Present in person were M. Kirkwood and C. Jackson, and via Zoom were G. Rusho, R. McCroskey, J. Shacklett, T. Sirevog, D. Taylor, C. Rahoun, and Don.

Motion was made by S. Kiss to award the 2020 CAPP HMA Materials to all bidders as follows:

Interstate Concrete & Asphalt, Co., Woods Crushing & Hauling, Inland Asphalt, Co., and Poe Asphalt Paving, Inc. This enables the county to have material availability on any day needed and to receive materials from the vendor closest to the project. Motion was seconded by K. Skoog. Motion carried unanimously. M. Kirkwood left the meeting.

C. Jackson discussed Buildings & Grounds constructing more sneeze guards, to help Public Works comply with the social distancing guidelines when offices reopen.

(6)

The Board of Commissioners from Ferry, Stevens, and Pend Oreille held a discussion on the third Superior Court Judge. Present via Zoom were Stevens County Commissioners Don Dashiell, Steve Parker, and Wes McCart; and Ferry County Commissioners Nathan Davis, Johnna Exner, and Howard Hambleton.

Motion was made by K. Skoog to approve the resolutions to appoint the new superior court judge and sign the Joint Resolution Before the Boards of Ferry, Pend Oreille and Stevens County Commissioners. Motion was seconded by S. Kiss. Motion carried unanimously.

Establishing an Effective Date for a Third Superior Court Judge Position
RESOLUTION NO. 2020-21, COMMISSIONERS' RECORDING

Joint Resolution Before the Boards of Ferry, Pend Oreille, and Stevens County Commissioners
Establishing an Effective Date for a Third Superior Court Judge Position
RESOLUTION NO. 2020-22, COMMISSIONERS' RECORDING

(7)

G. Blakeslee was present for an update. Also in attendance via Zoom were G. Rusho, J. Boggs, S. West, D. Taylor, Day Wireless representative Steven Fontaine, and Don. G. Blakeslee reported that the county's radio system needs replacing. S. Fontaine confirmed that the system is at end-of-life, hard to support technically, and if repairs were needed, it would be unlikely to acquire parts.

(8)

The Board recessed for lunch at 12:12 p.m.

(9)

The meeting resumed at 1:00 p.m. with S. Kiss and K. Skoog present.

(10)

Consent Agenda - Motion was made by K. Skoog to approve the amended Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 21, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/24/20): \$43,454.25

Payroll Change Notice:

Counseling-

Bill Smith, Retirement, Effective 4/30/2020

Spokane County Regional Behavioral Health (SCRBH) Contract Amendment
20ASO2418(2)
AGREEMENT NO. 2020-31, COMMISSIONERS' RECORDING

Approval of SAM.GOV Entity Registration

(11)

T. Sirevog was present via Zoom for an HR update. Also present via Zoom was C. Rahoun. Discussed was staff returning to work and whether to require wearing masks.

(12)

M. Jensen was present for an update. Topics discussed were WSU Extension's virtual presence, including 11 new Facebook groups for 4-H families, and Master Gardeners hosting a virtual plant sale. He mentioned that Newport's Extension Office was the third county in the state to install drive-by wi-fi, and announced the volunteer coordinator position has been filled. M. Jensen mentioned his published work on first aid protocols on the Giant Asian hornet.

(13)

M. Manus returned and the Board went into executive session, pursuant to RCW 42.30.110(1)(iii), for 20 minutes from 2:36 p.m. to 2:55 p.m. Present via phone conference was D. Hunt, and in person were M. Nichols, J. Shacklett, and N. Dice.

(14)

D. Hunt was present via Zoom for a legal update. Also present via Zoom was Bob Eugene.

(15)

Public Comment –No members of the public were present for comment.

(16)

Meeting continued to April 28.

April 28, 2020

The meeting resumed at 9:10 a.m. with K. Skoog, S. Kiss, and C. Rahoun present. M. Manus was excused for the day.

(17)

The Board discussed the County's response to opening with a phased approach. In attendance in person were G. Blakeslee, M. Nichols, and N. Dice, and via Zoom were T. Sirevog, J. McCroskey, K. Martin, A. Payne, S. Flowers, Senior Planner Andy Huddleston, J. Boggs, S. West, and one unidentified participant.

(18)

G. Blakeslee gave the Board information and feedback on the draft letter to the Governor regarding opening the County. In attendance via Zoom were T. Sirevog, J. Boggs, S. West, Community Development Director Greg Snow, A. Huddleston, and S. Flowers.

(19)

S. Flowers discussed staffing in the ITS Department. Also in attendance via Zoom was T. Sirevog.

(20)

The Board went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 11:00 a.m. to 11:30 a.m. T. Sirevog was present via phone conference.

(21)

The Board recessed at 2:20 p.m.

(22)

Meeting continued to April 30.

April 30, 2020

The meeting resumed at 9:04 a.m. with M. Manus and C. Zieske present. S. Kiss and K. Skoog joined via Zoom.

(23)

The Board discussed and revised the County's response to opening with a phased approach. In attendance via Zoom were D. Taylor, C. Rahoun, T. Sirevog, N. Dice, C. Jackson, K. Martin, S. Flowers, G. Snow, D. Hunt, and Don. Joining the meeting in progress was M. Nichols via Zoom, and K. Skoog arrived in person.

(24)

Motion was made by K. Skoog to approve the resolution Requesting Governor Inslee Authorize a Phased Reopening of Businesses and Activities on a County-By-County Basis. Motion was seconded by S. Kiss. Motion carried unanimously.

Requesting Governor Inslee Authorize a Phased Reopening of Businesses and Activities on a County-By-County Basis
RESOLUTION NO. 2020-23, COMMISSIONERS' RECORDING

(25)

The Board discussed the proposed business park, possible land exchange and locations.

(26)

Motion was made by S. Kiss to support the letter from Representative Chris Gildon and add our names in support. Motion was seconded by K. Skoog. Motion carried unanimously.

(27)

Motion was made by K. Skoog to adjourn the meeting. Motion was seconded by S. Kiss. Motion carried unanimously.

(28)

Correspondence Received:

- 4.14 Town of Cusick-Resolution 2020-10 In the Matter of a Local Declaration of Emergency Due to the Significant Health Emergency Caused by COVID-19 Virus
- 4.15 Federal Energy Regulatory Commission-Letter re: Revised Geotechnical Evaluation Plan, Calispell Creek Dike Development, Box Canyon Project

(29)

Correspondence Sent:

Federal Service Desk/SAM.GOV Registration Processing-Letter re: Information Required to Activate SAM Entity Registration

Governor Inslee-R-2020-23 and Appendix A, "Reopening Pend Oreille County"

Representative C. Gildon-Letter of support re: Counter-COVID Campaign, Phase II: Decentralize and Recover

(30)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 301,517.05
Counseling Services	\$ 70,847.77
Crime Victims Compensation	\$ 252.86
Fair	\$ 573.85
Park	\$ 5.38
Road	\$ 360,439.78
Auditor's O&M	\$ 2,011.40
Emergency 911 Communications	\$ 28,408.14
Low Income Housing/2060	\$ 486.10
Homeless Program/2163	\$ 1,943.85
Public Facilities	\$ 3,540.83
Solid Waste	\$ 19,048.17
Risk Management	\$ 51,045.56
Equipment R&R	\$ 157,830.39
IT Services	<u>\$ 17,601.41</u>
TOTAL	\$ 1,015,552.54

Checks 188547 through 188576 totaling \$39,978.51 and Electronic Funds Transfers 28436 through 28442 totaling \$231,798.85, and Checks 188543 through 188546 totaling \$4,854.76, and Electronic Funds Transfers 28238 through 28435 totaling \$274,062.86, dated April 24, 2020. Includes Jr. Taxing Districts.

Checks 188577 through 188627 totaling \$507,954.38 and Electronic Funds Transfer 28443 totaling \$119.33, dated April 27, 2020.

(31)

Meeting adjourned at 12:42 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board