

May 11, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:02 a.m. in their meeting room. Present were Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, ITS Director Shane Flowers, Counseling Services Business Manager Kris Martin, Weed Control Coordinator Sharon Sorby, Auditor Marianne Nichols, Facilities Maintenance Supervisor Ben Eggleston, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Sheriff Glenn Blakeslee, Prosecuting Attorney Dolly Hunt, Community Development Director Greg Snow, Commissioner Programs/HR Assistant Christine Rahoun, Treasurer Nicole Dice, Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell, Tri County Economic Development District (TEDD) Executive Director Jeff Koffel, The Beacon Owner/Managing Editor Desiree Hood, Bob Eugene, and Don.

(2)

Chair Mike Manus arrived at 9:12 a.m.

(3)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Northeast Tri County Health District (NETCHD) Health Officer Dr. Sam Artzis were present for a COVID-19 update. Upcoming industry-specific guidance and safety criteria for businesses was discussed. Present via Zoom were those listed above and County Extension Director/4-H Youth Development Agent Mike Jensen, County Engineer Don Ramsey, Undersheriff Geoff Rusho, and County Clerk Tammie Ownbey.

(4)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:59 a.m. Present were S. Kiss, K. Skoog, C. Zieske, G. Blakeslee, J. Boggs, S. West, T. Sirevog, D. Taylor, S. Flowers, K. Martin, S. Sorby, A. Engell, M. Nichols, B. Eggleston, J. Koffel, B. Eugene, N. Dice, G. Snow, C. Rahoun, D. Ramsey, M. Jensen, and T. Ownbey. A roundtable discussion was held.

(5)

ITS Director Shane Flowers was present for an update. In attendance via Zoom were G. Rusho, G. Blakeslee, T. Sirevog, D. Taylor, B. Eugene, G. Snow, C. Rahoun, and M. Nichols. Topics were Zoom, Darktrace email scanning, computer deployments, and office staffing.

(6)

Pend Oreille County Library Director Mandy Walters was present and provided an update, including the Annual Report 2019 publication. Present via Zoom were T. Sirevog, D. Taylor, C. Rahoun, and B. Eugene.

(7)

The Board recessed for lunch at 12:11 p.m.

(8)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 5, 2020 meeting and the following items:

| | |
|--|-------------|
| Investment Earnings (year-to-date estimate, as of 5/8/20): | \$49,079.15 |
| Investment Earnings (through April 30): | \$43,454.25 |

(9)

G. Snow was present, per the Board's request, to discuss Community Development's re-opening plan.

(10)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 3:02 p.m. to 3:33 p.m. Present were D. Hunt and M. Nichols.

(11)

Colville National Forest District Ranger Gayne Sears, Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, and Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz were present for a Sx^wuytn-Trail Project update. Also present via Zoom were A. Engell and B. Eugene.

(12)

Public Comment –B. Eugene was present via Zoom and provided comment.

(13)

Meeting continued to May 14.

May 14, 2020

The meeting resumed at 9:07 a.m. with S. Kiss, K. Skoog, and C. Zieske present. M. Manus is excused for the day.

(14)

D. Ramsey was present for a Public Works update. Also in attendance were District 1 Foreman Roy Anderson, Road District Supervisor Dan Reijonen, Merle Kalstrom, and via Zoom were Assessor Jim McCroskey, C. Rahoun, T. Sirevog, Bob Eugene, and an unidentified participant.

Motion was made by K. Skoog to approve the revised Local Agency Agreement Supplement 1 for the 2020 Pavement Preservation Project and authorize the Vice Chair to sign on behalf of the Board. Motion was seconded by S. Kiss. Motion carried unanimously.

*WSDOT Local Agency Agreement Supplement 1-2020 Pavement Preservation Project
AGREEMENT NO. 2020-33, COMMISSIONERS' RECORDING*

R. Anderson led a discussion concerning implementation and funding of the road stabilization program for 2020. The bid process had been initiated, but then projects were canceled and bids not opened once it was determined that COVID-19 pandemic would reduce county revenues. Motion was made by K. Skoog to rescind the Board's previous cancelation of the road stabilization program

for 2020 and open the bids that have been received. Motion was seconded by S. Kiss. Motion carried unanimously.

D. Ramsey proceeded to open the received bids. Bids were received from Oxford, Inc. of Bonners Ferry, ID, Schedule 2, for \$515.00/ton; Envirotech Services, Inc. of Greeley, CO, Schedule 1, for \$162.00/ton; and Roadwise Dust & Ice Control of Spokane, WA, Schedule 1, for \$166.75/ton.

D. Ramsey will review the bids for accuracy and return in the afternoon with a recommendation.

(15)

Bid Opening-CRP840 Flowery Trail Road. Present were D. Ramsey, D. Reijonen, Surveyor Eric Roth, R. Anderson, Merle Kalstrom from Versatile Industries, Dan Schimmels from Wm. Winkler, and via Zoom were Senior Design & Construction Engineer George Luft, Tawny Thompson, LSI, C. Rahoun, B. Eugene, and two unidentified participants. The hearing was opened, and the notice was read. Bids were received from Versatile Industries, Inc. of Ione, WA for \$1,727,201.10; Shamrock Paving, Inc. of Spokane, WA for \$1,827,164.90; Wm. Winkler Co. of Newman Lake, WA for \$1,700,711.15; and LaRiviere, Inc. of Rathdrum, ID for \$2,033,846.00.

D. Ramsey requested permission to review the cost proposals for compliance or omissions and present the award recommendations next week during the Public Works update. No comments were received. The hearing was closed.

(16)

Public Works update continued. Present were D. Ramsey, G. Luft, C. Rahoun, and B. Eugene. D. Ramsey acknowledged that Poe Asphalt received the NAPA Quality Award for the county's Fertile Valley Project. He gave a presentation on the revenue from state fuel tax. He mentioned that American Tower has offered to extend their current lease on Cooke's Mountain for communication towers for six additional five-year terms for a signing bonus.

(17)

K. Skoog reported on WSAC Zoom meetings she participated in this week, COVID-19 County Variance Plan: Moving from Phase 1 to Phase 2 and Coronavirus Relief Funding.

(18)

Motion was made by K. Skoog to approve sending a letter of support of Spokane County's request to move forward in recovery to Phase II to Dr. Wiesman. Motion was seconded by S. Kiss. Motion carried unanimously.

(19)

D. Ramsey returned with the bid tabulation for gravel road stabilization materials. Motion was made by K. Skoog to award the contract for Schedule 1 Magnesium Chloride to Envirotech Services, Inc. in the amount of \$162.00 per ton for an estimated total of \$38,880.00 and for Schedule 2 Calcium Chloride to Oxford, Inc. in the amount of \$515.00 per ton for an estimated total of \$15,450.00. Motion was seconded by S. Kiss. Motion carried unanimously.

(20)

Correspondence Received:

5.1 G. Thompson-Informational Statement for POC Library Board of Trustees

(21)

Correspondence Sent:

Secretary of Health J. Wiesman-Letter of Support for Spokane County Moving to Phase II

(22)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

| | <u>Salary and Claim</u> |
|------------------------------|-------------------------|
| Current Expense | \$ 314,691.55 |
| Counseling Services | \$ 89,876.15 |
| Crime Victims Compensation | \$ 298.78 |
| Fair | \$ 596.25 |
| Law Library | \$ 298.05 |
| Road | \$ 92,261.13 |
| Treasurer's O&M | \$ 700.00 |
| Auditor’s O&M | \$ 20,514.48 |
| Emergency 911 Communications | \$ 31,241.65 |
| Public Facilities | \$ 3,909.70 |
| Solid Waste | \$ 27,755.09 |
| Risk Management | \$ 3,218.00 |
| Equipment R&R | \$ 43,492.34 |
| IT Services | <u>\$ 28,997.01</u> |
| TOTAL | \$ 657,850.18 |

Checks 188760 through 188806 totaling \$41,671.26 and Electronic Funds Transfers 28683 through 28691 totaling \$265,781.67, and Checks 188756 through 188759 totaling \$5,377.62, and Electronic Funds Transfers 28492 through 28682 totaling \$271,284.82, and Checks 188727 through 188755 totaling \$11,769.18, and Electronic Funds Transfers 28446 through 28491 totaling \$33,726.77, dated May 8, 2020. Includes Jr. Taxing Districts.

Checks 188807 through 188885 totaling \$137,206.43 and Electronic Funds Transfers 28692 through 28693 totaling \$86.32, dated May 11, 2020.

(23)

Meeting adjourned at 12:14 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board