

May 25, 2020

There was no meeting, due to Memorial Day holiday.

May 26, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:06 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and Clerk of the Board Crystal Zieske. Commissioner Karen Skoog joined via Zoom. C. Zieske offered the invocation and led the flag salute.

(1)

K. Skoog gave an update on WSAC's COVID-19 webinar from Friday, where it was stated by State Health Officer Dr. Kathy Lofy that no guidelines for Phase 3 have been developed yet.

(2)

Joining the meeting via Zoom were K. Skoog, Commissioner Programs/HR Assistant Christine Rahoun, 911 Coordinator Steve West, Auditor Marianne Nichols, Counseling Services Business Manager Kris Martin, County Clerk Tammie Ownbey, County Extension Director/4-H Youth Development Agent Mike Jensen, Economic Development Director Jamie Wyrobek, Emergency Management Deputy Director JoAnn Boggs, Human Resources Manager Terra Sirevog, ITS Director Shane Flowers, Prosecuting Attorney Dolly Hunt, Treasurer Nicole Dice, Weed Control Coordinator Sharon Sorby, Counseling Services Director Annabelle Payne, Facilities Maintenance Supervisor Ben Eggleston, Sheriff Glenn Blakeslee, Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Tri County Economic Development District (TEDD) Executive Director Jeff Koffel, Selkirk School District Superintendent Nancy Lotze, Don Gronning, Bob Eugene, and one unidentified caller.

(3)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Present via Zoom were all those listed above.

(4)

K. Skoog is excused for the remainder of the day. C. Rahoun joined as acting Clerk of the Board, and C. Zieske left the meeting.

(5)

A. Payne was present via Zoom for a Counseling Services update. Also in attendance via Zoom were Behavioral Health Technology & Data Specialist Heather Mercer and T. Sirevog. Topics of discussion were staffing, return to on-site services (ROSS), caseloads for outpatient and crisis services, HB2099 and SB5720, and HCA to implement a Crisis Counseling Program.

(6)

M. Jensen was present via Zoom for an Extension update. Also in attendance via Zoom was T. Sirevog. Topics of discussion were a Virtual Bear Awareness Training with 35 participants attending remotely, an upcoming Master Gardeners' chainsaw training including electric saws, WSU Opening Guidance as a state agency, and staffing.

(7)

RFQ Opening-Counseling Services HVAC. Present were B. Eggleston, County Engineer Don Ramsey, Brad Ray from TRM Services Inc., and via Zoom were Gary Roylance from Control Solutions NW, J. Lehman, David Payton, and T. Sirevog. The hearing was opened, and the notice was read. Bids were received from Control Solutions NW of Spokane Valley, WA for \$146,565.19; Norstar Heating and Cooling of Colville, WA for \$88,136.24; and TRM Services Inc. of Spokane Valley, WA, for \$128,044.00.

B. Eggleston requested permission to review the cost proposals for compliance and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(8)

The Board recessed for lunch at 12:03 p.m.

(9)

Consent Agenda - Motion was made by S. Kiss to approve the amended Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 18, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 5/22/20): \$49,089.02

Nancy's Cleaning Professional Services Agreement
CONTRACT NO. 2020-17, COMMISSIONERS' RECORDING

Memorandum of Agreement by and Between Pend Oreille County Board of Commissioners and Teamsters Local 690, Sheriff's Corrections
CONTRACT NO. 2020-18, COMMISSIONERS' RECORDING
(Rescinded later in the meeting— see item 13)

Approval of Yearly Letter-Underground Storage Tanks

(10)

Motion was made by S. Kiss for the Board to send a letter to Governor Jay Inslee and Secretary of Health John Wiesman to allow, and provide guidelines, for Pend Oreille County to move to Phase 3 on May 29th. Motion was seconded by M. Manus. Motion carried unanimously.

(11)

D. Ramsey was present for a Public Works update. Also in attendance via Zoom was Senior Design & Construction Engineer George Luft.

D. Ramsey explained that the Board had conditionally approved vacation of a portion of Fertile Valley Road on September 30, 2019, subject to the applicant completing certain tasks. The applicant has completed all tasks required by the Board. Motion was made by S. Kiss to approve the resolution vacating a portion of Fertile Valley Road. Motion was seconded by M. Manus. Motion carried unanimously.

Vacation of a Portion of Fertile Valley Road
RESOLUTION NO. 2020-34, COMMISSIONERS' RECORDING

G. Luft provided information on the 2020 Pavement Preservation Project. Motion was made by S. Kiss to approve the Road Department's request to advertise for Request for Qualifications for Testing the 2020 Pavement Preservation Project. Motion was seconded by M. Manus. Motion carried unanimously.

D. Ramsey asked the Board if they had considered a decision on the current tower lease. After further discussion, motion was made by S. Kiss to approve the offer from American Tower to extend the current lease for six additional 5-year terms. Motion was seconded by M. Manus. Motion carried unanimously.

Discussions continued and included alternate solutions to Solid Waste's need of equipment, storm damage repair, Jefferson Road, and cattle guard removal.

(12)

M. Nichols and Financial Manager Jill Shacklett were present to provide information to the Board to apply for a CARES Act Interagency Agreement which provides relief funds for local governments incurred with respect to COVID-19.

(13)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics included Seattle City Light, the CARES Act, COVID-19 restrictions and solutions for public meetings, public records, and reviewing of contracts.

Motion made by S. Kiss to rescind from today's Consent Agenda (see item #9) the approval of Memorandum of Agreement by and Between Pend Oreille County Board of Commissioners and Teamsters Local 690, Sheriff's Corrections until further review from legal counsel. Motion was seconded by M. Manus. Motion carried unanimously.

(14)

Motion was made by S. Kiss for the Board to send a letter to Jason McGill of the Health Care Authority regarding additional MCO's for Pend Oreille County. Motion was seconded by M. Manus. Motion carried unanimously.

(15)

The Board discussed the NEWC meeting they attended remotely last Friday. Topics included wildfires, cougars and wolves, USFS, PILT and SRS.

(16)

Correspondence Received:

- 5.3 PO Conservation District-5.20.2020 Agenda
- 5.4 Pend Oreille EDC-5.20.20 Agenda & 2.19.20 Minutes
- 5.5 NEWC-5.22.2020 Agenda & 4.24.2020 Minutes
- 5.6 EWCoG-5.29.20 Agenda & 3.27.2020 Minutes
- 5.7 NETCHD-2019 Annual Report
- 5.8 C. Van Valkenburg-2020 1st Quarter Caseload Report

(17)

Correspondence Sent:

Governor Inslee/Secretary of Health J. Wiesman-Letter to request POC move to Phase III

J. McGill/HCA-Letter re: Feedback related to the current HCA RFP MCO

(18)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 305,188.51
Counseling Services	\$ 84,445.47
Crime Victims Compensation	\$ 253.46
Fair	\$ 556.50
Park	\$ 55.12
Road	\$ 70,167.68
Auditor’s O&M	\$ 2,016.68
Emergency 911 Communications	\$ 30,071.61
Growth Management	\$ 8,191.69
Low Income Housing/2060	\$ 995.59
Homeless Program/2163	\$ 1,900.61
Public Facilities	\$ 3,540.81
Solid Waste	\$ 17,951.06
Equipment R&R	\$ 23,580.41
IT Services	\$ 16,009.39
Sheriff’s Trust	<u>\$ 180.00</u>
TOTAL	\$ 565,104.59

Checks 189064 through 189089 totaling \$36,005.90 and Electronic Funds Transfers 28895 through 28902 totaling \$220,180.70 and Checks 189060 through 189063 totaling \$5,266.25 and Electronic Funds Transfers 28699 through 28894 totaling \$256,107.52, dated May 22, 2020. Includes Jr. Taxing Districts.

Checks 189090 through 189141 totaling \$84,120.62 and Electronic Funds Transfers 28903 through 28905 totaling \$850.39, dated May 26, 2020. Includes Jr. Taxing Districts.

(19)

Meeting adjourned at 4:30 p.m.

APPROVED: _____/s/
Chair of the Board

ATTEST: _____/s/
Clerk of the Board