

June 15, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:05 a.m. in their meeting room. Present were, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and acting Clerk of the Board Christine Rahoun. Chair Mike Manus is excused for the day. K. Skoog offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Assessor Jim McCroskey, District Court Judge Robin McCroskey, Emergency Management Deputy Director JoAnn Boggs, ITS Director Shane Flowers, Weed Control Coordinator Sharon Sorby, and Don Gronning.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Present in person was Human Resources Manager Terra Sirevog and present via Zoom were those listed above and Community Development Director Greg Snow, Counseling Services Director Annabelle Payne, Treasurer Nicole Dice, Facilities Maintenance Supervisor Ben Eggleston, Senior Planner Andy Huddleston, Business Manager Kris Martin, County Extension Director/4-H Youth Development Agent Mike Jensen, 911 Coordinator Steve West, Auditor Marianne Nichols, and Tim Wiens.

(3)

A. Payne was present via Zoom and gave an update on the United Health Care Contract with recommendations to the Board. Also discussed was the SCRILS meeting.

(4)

K. Skoog updated the Board on her the REDI Grant, and WRIA 55 meetings.

(5)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 08, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 06/05/20): \$54,039.75
Investment Earnings (year-to-date estimate, as of 06/12/20): \$54,039.75

Payroll Change Notice:

Sheriff-Corrections

Allysa Deal, Step 2, \$3511.67/mo., Effective 07/01/2020

Sheriff-Patrol

Mason Murray, Step 2, \$4574.26/mo., Effective 07/01/2020

Public Works

Annie Suchocki, Resignation, Effective 06/26/2020

Approve Job Description, advertise, and interview for Janitor

Advertise for formal bids to provide 300 tons of winter road salt

Advertise for sealed bids to provide fuel for years 2020-2022

Contract for 2020 Counseling Services HVAC with Norstar Heating & Cooling, Inc.
RESOLUTION NO. 2020-41, COMMISSIONERS' RECORDING

FY 2019 Homeland Security Grant Contract for Operation Stonegarden
RESOLUTION NO. 2020-42 COMMISSIONERS' RECORDING

(6)

The Board recessed for lunch at 12:00 p.m.

(7)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics discussed were litigation, published opinions, criminal case load, dissolution of a special district, and public records requests.

(8)

Colville National Forest District Ranger Carin Vadala was present for a Forest Service update and present via Zoom was Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell. Topics of discussion included the 2020 Washington Federal Lands Access Program (FLAP), recent storm damage, press release for damage done by ATV use, campground fee schedule change, Mill Creek Road, Middle Fork Road, Batey Boulder, Boulder Park, LeClerc grazing, South End Project, dispersed camping sites, Limestone Silver, Timber Mountain, Lost Creek stewardship, Lost Lake Road to County system, LIDAR maps, Harvey Creek, and Sullivan Creek.

(9)

Public Comment –No members of the public were present for comment.

(10)

Meeting continued to June 16.

June 16, 2020

The meeting resumed at 9:03 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Rahoun present.

(11)

G. Snow was present via Zoom for a WRIA 55 update. In attendance was Newport City Administrator Russ Pelleberg and via Zoom were T. Sirevog, Tracy Morgan, Bob Eugene, and D. Gronning. Discussed was the WRIA 55 draft Watershed Plan Addendum and the concerns of operations and maintenance funding.

(12)

Motion was made by S. Kiss to approve the Grant Agreement with Washington Military Department for public assistance and for the Chair to sign a letter to designate the Applicant Agent and Alternate. Motion was seconded by K. Skoog. Motion carried unanimously.

Public Assistance Grant Agreement E20-211 with Washington State Military Department
RESOLUTION NO. 2020-43, COMMISSIONERS' RECORDING

(13)

Veterans' Service Officer Robert Gumm was present for an update. In attendance was R. Pelleberg, and via Zoom were B. Eugene, T. Sirevog, M. Nichols, and A. Engell. Topics discussed included staffing in the VA due to COVID-19, delays in processing of paperwork, backpay of benefits to local veterans, meeting space, case load, causes of death related to the Vietnam War, Mission Act, the Vietnam Moving Wall arrival in Newport, and the 2020 Veteran Stand Down.

(14)

Public Works Director Craig Jackson was present for an update. In attendance were R. Pelleberg and Kelly Driver and via Zoom were T. Sirevog and B. Eugene.

Motion was made by K. Skoog to approve the Road Department to advertise for Request for Qualifications for testing and inspection services for the 2020 Pavement Preservation Project. The request for authorization is for \$7,000 for testing and \$7,500 for inspection. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by K. Skoog to approve seeking quotations for the purchase of 6000 cubic yards of winter maintenance sand. Motion was seconded by S. Kiss. Motion carried unanimously.

Topics discussed included Title VI from WSDOT, Flowery Trail construction schedule, call for FLAP projects, FCC Changes, Deeter Approach, building renovations, staffing, the roll off truck, and Mill Creek Road.

(15)

The Board recessed for lunch at 12:00 p.m.

(16)

T. Sirevog was present for an update on the draft Pend Oreille County COVID-19 Safety Plan and to discuss employee concerns.

(17)

Correspondence Received:

- 6.2 L. Fielding, Letter re: Leadership roles in an increasingly rapid re-opening
- 6.3 SEPA Center, DNR/T. Cooper-Memorandum re: SEPA Lead Agency & Mitigated Determination of Nonsignificance
- 6.4 WSLCB-Green Mountain Cannabis, 576 Regal Rd Ste 2, Elk, Producer Tier 1, Marijuana -BBB Farms, 161 Kirkpatrick Rd, Elk, Non-Retail Privileges, Marijuana
- 6.5 WSLCB-Store 'N More, 5682 Hwy 211, Newport, Grocery Store-Beer/Wine
- 6.6 DOH/Waste Management Section, K. Schwab-Memorandum re: Dawn Mining Company
- 6.7 Newport, Sullivan Lake, & Three Rivers Ranger Districts Concession Operated Campgrounds 2020 Fee Schedule

(18)

Correspondence Sent:

G. Urbas/Washington Military Department-Letter to designate Applicant Agent for 4481-DR-WA

(19)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 358,564.28
Counseling Services	\$ 90,036.19
Crime Victims Compensation	\$ 448,600.47
Fair	\$ 821.49
Park	\$ 944.34
Road	\$ 1,765.83
Auditor's O&M	\$ 2,073.00
Trial Court Improvement	\$ 953.40
Emergency 911 Communications	\$ 3,026.40
Growth Management	\$ 8,294.70
Public Facilities	\$ 3,907.34
Solid Waste	\$ 12,202.04
Risk Management	\$ 700.00
Equipment R&R	\$ 94,949.50
IT Services	\$ 95,649.50
Sheriff's Trust	<u>\$ 564.00</u>
TOTAL	\$1,123,052.48

Checks 189384 through 189416 totaling \$12,522.39, and Electronic Funds Transfers 28912 through 28957 totaling \$34,471.71, and Checks 189417 through 189419 totaling \$4,244.85 and Electronic Funds Transfers 28958 through 29147 totaling \$269,143.82 and Checks 189420 through 189465 totaling \$38,004.54 and Electronic Funds Transfers 29148 through 29157 totaling \$265,732.74, dated June 10, 2020. Includes Jr. Taxing Districts.

Checks 189466 through 189536 totaling \$171,187.69 and Electronic Funds Transfers 29158 through 29160 totaling \$3,719.78, dated June 15, 2020.

Check 189576 totaling \$523.29, dated June 15, 2020.

(20)

Meeting adjourned at 3:00 p.m.

APPROVED: _____/s/_____
Chair of the Board

ATTEST: _____/s/_____
Clerk of the Board