

June 29, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and acting Clerk of the Board Christine Rahoun. M. Manus offered the invocation and led the flag salute.

(1)

The Board discussed the recent COVID-19 cases in Idaho and Pend Oreille County. Also discussed were Ponderay Newsprint Co. and the economic impact to the County, the Northeast Washington Counties (NEWC) meeting, Martin Hall, and upcoming meetings.

(2)

Tri-County Economic Development District (TEDD) Executive Director Jeff Koffel was present via Zoom to discuss the CARES-Act application process for eligibility funding for COVID-19.

(3)

The Board recessed for lunch at 12:05 p.m.

(4)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 2:03 p.m. to 2:35 p.m. In attendance was T. Sirevog. An additional 5 minutes was requested until 2:38 p.m.

(5)

Motion was made by K. Skoog for approval for one paid administrative day, to settle a grievance with Annie Suchocki. Motion was seconded by S. Kiss. Motion carried unanimously.

(6)

Consent Agenda - Motion was made by S. Kiss to approve the amended Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 22, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 06/26/20): \$54,050.60

Payroll Change Notice:

Counseling Services-

Gwenda Renee Morrison, Retirement, Effective 06/30/2020

Sheriff-Dispatch-

Tobias McIntosh, Step 1, \$3061.40/mo., Effective 07/16/2020

Request to Hire: Entry Level Dispatcher

(7)

Public Comment –No members of the public were present for comment.

(8)

Meeting continued to June 30.

June 30, 2020

The meeting resumed at 9:02 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Rahoun present.

(9)

Mental Health Counselor Gwenda Renee Morrison was present via Zoom to receive a Certificate of Appreciation and Service Upon Retirement. In attendance via Zoom were Counseling Services Director Annabelle Payne, Behavioral Health Counselor Angela Pavey, Certified Prevention Specialist Beverly Sarles, B. Eugene, WISE Care Coordinator Brittany SteMarie, WISE Youth Partner Rebecca Teeters, Prevention Program Manager Carrie McKinley, Compliance Coordinator Carla Shirley, Co-Occurring Professional Doak Walker, Certified Prevention Specialist Donna Kelly, Behavioral Health Technology & Data Specialist Heather Mercer, Clinical Director Jennifer Stout-Willet, Account Services Specialist Jodi Rumph, Business Administrative Assistant Kelly Alliger, Business Manager Kris Martin, Receptionist Michele Denune-Dement, Registered Mental Health Counselor Pamela Kellogg, Peer Counselor Rusty Mae Squires, Chemical Dependency Professional Sabrina Newton, Receptionist Taylor Simpson, Co-Occurring Professional Theresa Allen, Assistant Director for Spokane County Tonya Stern, Certified Prevention Specialist Angela Rowley, T. Sirevog, and Crisis Services Manager Kandy Alley.

(10)

Public Works Director Craig Jackson was present for an update. In attendance were County Engineer Don Ramsey, B. Eugene, and T. Sirevog.

Motion was made by S. Kiss to approve the Chair to sign the Contract for the Smackout Pass Bridge Geotechnical work with Aspect Consulting. Motion was seconded by K. Skoog. Motion carried unanimously.

Smackout Pass Bridge Replacement Geotechnical Engineering Services Contract with Aspect Consulting, LLC

RESOLUTION NO. 2020-52, COMMISSIONERS' RECORDING

Motion was made by K. Skoog to approve and sign Change Order 2 for the Flowery Trail CRP Project as 12 existing terminal ends that are being removed and replaced were not included in the bid proposal. Motion was seconded by S. Kiss. Motion carried unanimously.

Change Order 2 for the Flowery Trail CRP Project with WM Winkler Co. to remove and replace terminal ends not included in the Bid Proposal

AGREEMENT NO. 2020-37, COMMISSIONERS' RECORDING

Motion was made by K. Skoog to approve and execute Change Order 1 for the 2020 Counseling Services HVAC Project in the amount not to exceed \$24,594.23 including tax and 15 additional days. Motion was seconded by S. Kiss. Motion carried unanimously.

Change Order 1 with Norstar Heating & Cooling, Inc. for the 2020 Counseling Services HVAC Project in the amount not to exceed \$24,594.23 including tax and 15 additional days

AGREEMENT NO. 2020-38, COMMISSIONERS' RECORDING

Office Manager/Risk Manager Teresa Brooks joined the meeting to discuss staffing in Public Works. With the vacated position of the Receptionist/Administrative Assistant, the duties would fall to a current employee. Also discussed was an Anti-Harassment webinar for County Supervisors.

T. Brooks and T. Sirevog left the meeting.

D. Ramsey discussed the roll-off truck for Solid Waste.

Motion was made by S. Kiss to approve the purchase from Freightliner Northwest for one Freightliner 114SD truck for \$131,923.63 including tax. Motion was seconded by K. Skoog. Motion carried unanimously.

Purchase from Freightliner Northwest for one Freightliner 114SD truck for \$131,923.63 including tax

RESOLUTION NO. 2020-53, COMMISSIONERS' RECORDING

Discussions continued with the Maintenance Plan by District.

(11)

Bid Opening for 2020-2022 Fuel Delivery Services. Present were D. Ramsey, C. Jackson, and via Zoom B. Eugene. The hearing was opened, and the notice was read. Bids were received from Coleman Oil of Lewiston, ID for \$45,310.00; K&M, LLC. of Colville, WA for \$29,550.00; City Service Valcon of Oldtown, ID for \$15,760.00.

D. Ramsey requested permission to review the cost proposals for compliance and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(12)

C. Jackson continued with the Public Works update. Present were D. Ramsey and via Zoom B. Eugene. Topics continued with disposal of waste materials, and UV light disinfection. Crystal Zieske joined the meeting in progress. Discussions continued with small projects that include sidewalks and parking lots, the Old Courthouse Grant for window and door replacements, pressure wash and repainting of architectural details, repainting grout and replacing bricks. Also discussed were the aluminum price trend, hauling metal, and staffing.

(13)

County Extension Director/4-H Youth Development Agent Mike Jensen was present via Zoom for an update. Topics of discussion included the County Fair, virtual livestock sales, virtual 4-H exhibits, Microsoft grant for learning opportunities, Master Gardeners, meeting guidance, County Safety Plan, WSU Phase restrictions and PPE.

(14)

The Board recessed for lunch at 12:00 p.m.

(15)

Colville National Forest District Ranger Carin Vadala met with the Board and Clerk on site, Junction of Middle Fork Rd and FSR 3520, to evaluate possible recreational opportunities and decommissioning of some roads. Also present was USFS Civil Engineer Cort Anderson.

(16)

Correspondence Received:

6.11 UW College of the Environment/B. Danley-Letter re: Request to participate in questionnaire

(17)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 332,791.88
Counseling Services	\$ 84,029.11
Crime Victims Compensation	\$ 253.52
Fair	\$ 10,442.42
Road	\$ 76,080.29
Auditor’s O&M	\$ 2,017.02
Election Reserve	\$ 26,355.00
Emergency 911 Communications	\$ 4,196.38
Public Facilities	\$ 3,540.81
Solid Waste	\$ 18,146.00
Equipment R&R	\$ 133,899.88
IT Services	\$ 17,695.75
Sheriff’s Trust	<u>\$ 819.00</u>
TOTAL	\$ 710,267.06

Checks 189696 through 189699 totaling \$4,828.80 and Electronic Funds Transfers 29164 through 29356 totaling \$267,094.40, and Checks 189700 through 189725 totaling \$37,359.69, and Electronic Funds Transfers 29357 through 29364 totaling \$226,696.83, dated June 25, 2020. Includes Jr. Taxing Districts.

Checks 189726 through 189775 totaling \$207,272.05, dated June 29, 2020.

(18)

Meeting adjourned at 3:15 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board