

July 6, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, County Extension Director/4-H Youth Development Agent Mike Jensen, Treasurer Nicole Dice, ITS Director Shane Flowers, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, 911 Coordinator Steve West, Prosecuting Attorney Dolly Hunt, Counseling Services Business Manager Kris Martin, Newport Miner News Editor Don Gronning, and Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Present via Zoom were those listed above and Counseling Services Director Annabelle Payne, Commissioner Programs/HR Assistant Christine Rahoun, Facilities Maintenance Supervisor Ben Eggleston, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Newport Hospital & Health Services CEO Tom Wilbur, and Bob Eugene.

(3)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 29, 2020 meeting and the following items:

Payroll Change Notice:

Sheriff-Corrections-

Taylor Lundean, Resignation, Effective 6/30/2020 (*correction from previous Payroll Change Notice which states the last working day was 7/1/2020*)

Distribution of 2019 PUD Privilege Taxes

RESOLUTION NO. 2020-54, COMMISSIONERS' RECORDING

(4)

K. Skoog gave updates from the Western Interstate Region (WIR) meeting and WIRA 55. Present via Zoom was Human Resources Manager Terra Sirevog.

(5)

Motion was made by K. Skoog to approve sending a letter of support to PUD, for application of the Child Care Partnership Grant. Motion was seconded by S. Kiss. Motion carried unanimously.

(6)

The Board recessed for lunch at 12:00 p.m.

(7)

Sheriff Glenn Blakeslee was present for an update. Also present in person were Auditor Marianne Nichols, Undersheriff Geoff Rusho, J. Boggs, and S. West; and via Zoom were T. Sirevog, C. Rahoun, and B. Eugene. Discussed were the microwave system upgrade project and possible bond funding, river levels, and G. Blakeslee's interest to serve as a POC representative on the advisory council of Pacific Northwest National Scenic Trail (PNT).

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Discussed were Cemetery District #2, Purchasing Policy update, indigent defense, Comp Plan Update and Governor Inslee's mandates, and public records requests.

(9)

Public Comment –No members of the public were present for comment.

(10)

Meeting continued to July 7.

July 7, 2020

The meeting resumed at 9:01a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(11)

The Board held a budget workshop. Present were Public Works Director Craig Jackson, Financial Manager Jill Shacklett, Office Manager/Risk Manager Teresa Brooks, N. Dice, G. Blakeslee, M. Nichols, and J. McCroskey; and via Zoom District Court Judge Robin McCroskey, District Court Administrator Rachel Johnson, County Clerk Tammie Ownbey, D. Hunt, S. Sorby, J. Boggs, S. West, T. Sirevog, C. Rahoun, B. Eggleston, S. Flowers, and an unidentified participant.

(12)

Bid Opening-2020 Road Salt. Present were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood and C. Jackson, and via Zoom was C. Rahoun. The hearing was opened, and the notice was read. Bids were received from Totem Pacific Corp. of Spokane Valley, WA for \$87.92/ton, for a total of \$28,380.58; Compass Minerals of Overland Park, KS for \$104.51/ton, for a total of \$33,735.83; Salt Distributors of Newman Lake, WA for \$84.99/ton for a total of \$27,434.77; and Envirotech Services, Inc. of Greeley, CO for \$174.71/ton for a total of \$56,396.39.

S. Kiss asked how the 300 tons is to be distributed within the county, and a short discussion was held. M. Kirkwood requested to look over the bids for completeness and do bid tabulations then bring to the Board next week during the Public Works update for a recommendation. The hearing was closed.

(13)

C. Jackson was present for an update. Also in attendance was Fleet Manager Brian Eglund, and via Zoom was C. Rahoun. C. Jackson and B. Eglund took the Board on a "field trip" to the parking lot to view a Sheriff's Tahoe which had hit a deer and was then repaired. The group returned to the meeting room and discussed winter carbide blades.

a)

Motion was made by S. Kiss to approve the purchase from the state contract of snowplow blades from Winter Equipment, for \$32,486.44 including tax. Motion was seconded by K. Skoog. Motion carried unanimously.

b)

Motion was made by K. Skoog to approve the purchase from state contract for snowplow blades from Western States Equipment, for \$9,347.75 including sales tax. Motion was seconded by S. Kiss. Motion carried unanimously. B. Egland left the update.

c)

Motion was made by S. Kiss to approve and sign the resolution for Supplemental Agreement with Budinger and Associates for the Flowery Trail CRP 840 project. Motion was seconded by K. Skoog. Motion carried unanimously.

Approval of Budinger And Associates, Inc. Supplemental Agreement for Testing and Inspection for CRP 840 Flowery Trail
RESOLUTION NO. 2020-55, COMMISSIONERS' RECORDING

d)

Motion was made by K. Skoog to approve and sign the resolution with Anderson Environmental for environmental services for the Flowery Trail CRP 840 project. Motion was seconded by S. Kiss. Motion carried unanimously.

Approval and Signing of Agreement with Anderson Environmental for Environmental Service CRP 840 Flowery Trail
RESOLUTION NO. 2020-56, COMMISSIONERS' RECORDING

e)

Motion was made by K. Skoog to approve the request to advertise for on call environmental services. Motion was seconded by S. Kiss. Motion carried unanimously.

f)

Motion was made by S. Kiss to approve the Road Department request to advertise a Request for Qualifications for Environmental work on the Smackout Pass project. Motion was seconded by K. Skoog. Motion carried unanimously.

g)

Motion was made by K. Skoog to approve the award for the 2020-2022 fuel contract to City Service Valcon. Motion was seconded by S. Kiss. Motion carried unanimously.

C. Jackson continued his update with discussion on District 3's shortage in coverstone quantity, UV light disinfection, District 3 shop roof, Old Courthouse Grant application, and fencing at District 2.

(14)

The Board recessed for lunch at 12:00 p.m.

(15)

Senior Planner Andy Huddleston was present for a Community Development update. Also present was Newport City Administrator Russ Pelleberg, and via Zoom Sheryl Miller. A. Huddleston gave a year-to-date report on building permits and site analysis.

(16)

J. Shacklett was present, at the Board’s request, to discuss the CARES Act funding.

(17)

N. Dice was present to give a Cemetery #2 update. Present via Zoom was Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell. Discussed were revenues collected by the cemetery, interlocal agreement, transfer of revenues, and the county Treasurer’s role as their bank. Motion was made by S. Kiss to approve the Cemetery District #2 non-tax revenues to be deposited with the Pend Oreille County Treasurer. Motion was seconded by K. Skoog. Motion carried unanimously.

(18)

T. Sirevog was present to discuss staffing.

(19)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 4:03 p.m. to 4:23 p.m. Present were T. Sirevog and A. Huddleston. An additional 5 minutes was requested, until 4:28 p.m.

(20)

Motion was made by S. Kiss to approve compensation for Attorney Carson Van Valkenburg at a standard hourly rate of \$70.00/hour for public defense representation of an “extremely complex or serious case.” Motion was seconded by K. Skoog. Motion carried unanimously.

(21)

Correspondence Received:

- 7.1 UW College of the Environment/B. Danley-Letter re: Small Forest Land Owner Survey
- 7.2 PUD/Colin Willenbrock-Request for letter of support for Child Care Partnership Grant
- 7.3 NETCHD re: Notice of 7/15/2020 Meeting
- 7.4 SEPA Center, DNR/S. Harris- re: SEPA Determination of Non-significance No. 20-061002

(22)

Correspondence Sent:

PUD/Colin Willenbrock-re: Letter of support for Child Care Partnership Grant

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 42,462.78
Counseling Services	\$ 24,354.83
Fair	\$ 160.73
Park	\$ 67.80

Road	\$ 123,886.15
Solid Waste	\$ 71,095.84
Risk Management	\$ <u>700.00</u>
TOTAL	\$ 262,728.13

Checks 189815 through 189867 totaling \$262,728.13, dated July 6, 2020.

(24)

Meeting adjourned at 4:34 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board