

July 13, 2020

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present for a COVID-19 update. Present was Vice Chair Stephen Kiss and via Zoom were 911 Coordinator Steve West, Assessor Jim McCroskey, Auditor Marianne Nichols, Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, Emergency Management Deputy Director JoAnn Boggs, Human Resources Manager Terra Sirevog, Treasurer Nicole Dice, County Clerk Tammie Ownbey, Facilities Maintenance Supervisor Ben Eggleston, District Court Judge Robin McCroskey, Counseling Services Business Manager Kris Martin, Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell, and Newport Miner News Editor Don Gronning.

(1)

The meeting of the Pend Oreille County Board of Commissioners was called to order at 10:00 a.m. in their meeting room. Present were S. Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Chair Mike Manus is excused for the day. C. Zieske offered the invocation and led the flag salute.

(2)

Motion was made by K. Skoog to approve the request from the Public Works Director to advertise a project to replace the roof on District 3 maintenance shop. Motion was seconded by S. Kiss. Motion carried unanimously.

(3)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 6, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 7/10/20):	\$57,091.19
Investment Earnings (through June 30):	\$54,050.60

Award the 2020 Road Salt purchase to Salt Distributors Inc. of Newman Lake, WA

MOA Between Pend Oreille County and Teamsters Local Union 690 re: Special Duty Pay for Teresa Deal

CONTRACT NO. 2020-20, COMMISSIONERS' RECORDING

(4)

S. Kiss gave a report on the POC Fair Board meeting and their cancelation of this year's event.

(5)

The Board recessed for lunch at 12:00 p.m.

(6)

T. Sirevog was present for an HR update. Also present was T. Ownbey. T. Sirevog requested the hiring of the highly qualified candidate that had interviewed for deputy clerk position. Motion was made by K. Skoog to approve the hiring for the Deputy Clerk position. Motion was seconded by S. Kiss. Motion carried unanimously.

(7)

The scheduled Sxuytn-Trail Project update had been canceled by Colville National Forest District Ranger Carin Vadala earlier in the day. A. Engell was present via Zoom for that update, but instead discussed economic development with the Board.

(8)

Public Comment –No members of the public were present for comment.

(9)

Meeting continued to July 14.

July 14, 2020

The meeting resumed at 9:00 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Rahoun as acting Clerk of the Board present.

(10)

C. Zieske joined the meeting and resumed the duties of Clerk of the Board at 9:15 a.m.

(11)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey and Fleet Accountant Teresa Deal, and via Zoom C. Rahoun and A. Engell. T. Deal gave a presentation on ER&R rate computation, then left the meeting.

a)

Motion was made by K. Skoog to adopt the ER&R 2021 Rate Resolution. Motion was seconded by S. Kiss. Motion carried unanimously.

Equipment Rental and Revolving Fund Vehicle and Equipment Rates 2021
RESOLUTION NO. 2020-57, COMMISSIONERS' RECORDING

b)

Motion was made by S. Kiss to approve the resolution for the County to enter into an interlocal agreement to plow certain roads within the Town of Cusick and receive water for water trucks from the Town of Cusick. Motion was seconded by K. Skoog. Motion carried unanimously.

Cooperative Street Maintenance Interlocal Agreement with Town of Cusick
RESOLUTION NO. 2020-58, COMMISSIONERS' RECORDING

c)

C. Jackson discussed the application for CERB grant. Joining the update in progress via Zoom was Fred Willenbrock. Motion was made by K. Skoog to authorize the Public Works Director to apply for a \$50,000 CERB Planning grant for the potential business park in Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

d)

Motion was made by S. Kiss to approve the recommendation rejecting the Schedule 1 South/Mid County Winter Maintenance Sand quote from JMAC Resources of Newport, WA, due to submitted

pricing not being in the best interest of Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously. D. Gronning joined the update in progress via Zoom, and F. Willenbrock left.

e)

Motion was made by S. Kiss to award the Schedule 2 North County Winter Maintenance Sand to Dawson Construction of Ione, in the amount of \$3.00 per cubic yard. Motion was seconded by K. Skoog. Motion carried unanimously.

C. Jackson continued the update with a presentation on DeAtley's District 3 coverstone, level of service maintenance maps of District 1, recommended modifications to District 2 maintenance levels, recommended removal of several roads from the Winter Maintenance Program, wilderness subdivision overcoat, and cold storage building at District 3 shop.

(12)

T. Sirevog was present for an HR discussion regarding staff and social distancing.

(13)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 10:57 a.m. to 11:12 a.m. Also present was T. Sirevog. An additional 5 minutes was requested, until 11:18 a.m.

(14)

The Board recessed for lunch at 11:55 a.m.

(15)

The Board conducted a volunteer board interview for Civil Service Commission. Present via Zoom was Marie Bjork-Haugen and in person was G. Blakeslee. C. Rahoun joined the meeting in progress via Zoom.

(16)

Motion was made by K. Skoog to approve the appointment of Marie Bjork-Haugen to the Civil Service Commission and send a letter of appointment. Motion was seconded by S. Kiss. Motion carried unanimously.

(17)

The meeting recessed from 2:30 p.m. until 3:00 p.m.

(18)

The meeting resumed at 3:03 p.m. M. Manus was excused to participate in a Zoom meeting.

(19)

ITS Director Shane Flowers was present for an update. Topics of discussion were computer deployment, remote work contract for staff member, maintenance assistance with several ITS projects, COVID spending, WSU Extension database/web server, and GIS status. M. Manus joined the update in progress.

(20)

Correspondence Received:

- 7.5 M. Bjork-Haugen-Informational Statement for Civil Service Commission
- 7.6 NETCHD-Notice of 7.15.20 Meeting & 5.20.20, 6.2.20, & 6.30.20 Minutes
- 7.7 Stimson Lumber Company-Letter re: Upcoming Herbicide Treatment
- 7.8 Pend Oreille EDC-7.15.20 Agenda & 6.17.20 Minutes

(21)

Correspondence Sent:

M. Bjork-Haugen-Letter of appointment to Civil Service Commission

(22)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 340,011.28
Counseling Services	\$ 85,033.85
Crime Victims Compensation	\$ 299.45
Law Library	\$ 298.05
Park	\$ 3,393.47
Road	\$ 91,651.77
Auditor’s O&M	\$ 2,073.96
Emergency 911 Communications	\$ 2,338.25
Public Facilities	\$ 9,409.70
Capital Projects	\$ 622.95
Solid Waste	\$ 21,283.49
Equipment R&R	\$ 48,366.31
IT Services	<u>\$ 20,374.37</u>
TOTAL	<u>\$ 625,156.90</u>

Checks 189943 through 189987 totaling \$40,558.47 and Electronic Funds Transfers 29620 through 29629 totaling \$271,994.46, and Checks 189899 through 189942 totaling \$15,384.47, and Electronic Funds Transfers 29559 through 29619 totaling \$37,496.19, and Checks 189895 through 189898 totaling \$4,624.48, and Electronic Funds Transfers 29366 through 29558 totaling \$284,851.06, dated July 10, 2020. Includes Jr. Taxing Districts.

Checks 189988 through 190044 totaling \$78,509.84 and Electronic Funds Transfer 29630 totaling \$58.86, dated July 13, 2020.

(23)

Meeting adjourned at 4:19 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board