

July 20, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:05 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and acting Clerk of the Board Christine Rahoun. S. Kiss offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Bob Eugene, TEDD Executive Director Jeff Koffel, Don Gronning, County Clerk Tammie Ownbey, Human Resources Manager Terra Sirevog, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, and Undersheriff Geoff Rusho.

(2)

A COVID-19 update commenced at 9:15 a.m. without Northeast Tri County Health District (NETCHD) Administrator Matt Schanz. Present via Zoom were those listed above and Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, ITS Director Shane Flowers, Facilities Maintenance Supervisor Ben Eggleston, Auditor Marianne Nichols, Treasurer Nicole Dice, Counseling Services Director Annabelle Payne, Prosecuting Attorney Dolly Hunt, Business Manager Kris Martin, and Newport Hospital CEO Tom Wilbur.

(3)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:26 a.m. Present via Zoom were all those listed above and County Extension Director/4-H Youth Development Agent Mike Jensen. A roundtable discussion was held.

(4)

M. Schanz joined the meeting in progress via Zoom and gave a NETCHD COVID-19 update at 9:45 a.m. Those in attendance were all those listed above. District Court Judge Robin McCroskey joined the meeting in progress.

(5)

The meeting of the Elected Officials and Department Heads resumed at 10:00 a.m. via Zoom with N. Dice, T. Sirevog, M. Nichols, J. Koffel, D. Taylor, J. McCroskey, S. Sorby, B. Eugene, T. Ownbey, G. Blakeslee, G. Rusho, S. West, J. Boggs, S. Flowers, B. Eggleston, A. Payne, K. Martin, M. Jensen, and R. McCroskey.

(6)

The Board discussed the Kalispel Tribe's application with the Environmental Protection Agency (EPA) for Treatment in a Manner Similar to a State (TAS), WRIA 55, and COVID-19 restrictions.

(7)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 13, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 07/17/20): \$ 57,100.39

Payroll Change Notice:

Public Works/Roads/Solid Waste-

Don Ramsey, Full Time to 4/5th Time, Effective 07/01/2020

Reece Dobson, Step 2, \$22.62/hr., Effective 07/01/2020

Dennis Biehl, Step 3, \$23.97/hr., Effective 08/01/2020

Lane Thompson, Step 4, \$3876.30/mo., Effective 08/01/2020

Commissioners-

Christine Rahoun, Full Time Extended, Effective 07/01/2020

Sheriff-

Jaylan King, Step 2, \$4574.26/mo., Effective 08/01/2020

Counseling Services-

Pamela Kellogg, Step 4, \$4731.27/mo., Effective 08/01/2020

Carla Shirley, Step 4, \$3683.05/mo., Effective 08/01/2020

Auditor-

Kimberly Nutter, Step 2, \$2929.87/mo., Effective 08/01/2020

Clerk-

Carli Kirkwood, Full Time to 4/5th Time, Effective 08/01/2020

Approval to Set Surplus Property Hearing (Vehicles) for 8/4/2020, 9:15 a.m.

Approval to Establish an Alternate 9-1-1 Call/Dispatch Center in the Sheriff's Office Substation Cusick

Resolution Regarding Approval of the 2020 Road Salt Purchase Agreement with Salt Distributors, Inc.

RESOLUTION NO. 2020-59, COMMISSIONERS' RECORDING

(8)

Motion was made by S. Kiss to approve the Certificate and Letter of Appreciation for 47 Years of Service to retiring Metaline Town Marshall Rick Reiber. Motion was seconded by K. Skoog. Motion carried unanimously.

(9)

The Board recessed for lunch at 12:25 p.m.

(10)

M. Schanz was present via Zoom to discuss CARES Act Funding. Financial Manager Jill Shacklett joined the meeting in progress.

(11)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. In attendance via Zoom was B. Eugene. Topics discussed included CERB, County owned vacant property, Ordinance 2019-02 for Affordable and Supportive Housing, and the expired CASA Agreement.

(12)

Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Topics discussed included garbage left by campers and hikers, camping restrictions, Boulder Park and Batey Boulder, Stewardship funds, and firefighting season restrictions due to COVID-19.

(13)

Public Comment –No members of the public were present for comment.

(14)

Meeting continued to July 21.

July 21, 2020

The meeting resumed at 9:05 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Rahoun present.

(15)

Public Works Director Craig Jackson was present for an update. In attendance were County Office Manager/Risk Manager Teresa Brooks, T. Sirevog, and B. Eugene.

T. Brooks discussed a bond renewal, planned trainings, and the Risk Pool Board meeting agenda items. T. Brooks left the meeting.

C. Jackson discussed staffing changes, Flowery Trail construction schedule and closures, winter road maintenance, and the installation of UVC light.

(16)

The Board held an update with the local government office of the Department of Commerce regarding the County’s microwave system. Present via Zoom or in person were S. West, J. Boggs, G. Blakeslee, M. Nichols, J. Shacklett, Department of Commerce Community Outreach Specialist Julia Havens, Department of Commerce Office of Economic Development Susan Nielsen, Department of Commerce Mark Barkley, Department of Commerce Broadband Director Shelley Westall, Department of Commerce PWB Executive Director Karin Berkholtz, Mike Henson, Richard Hall, and B. Eugene.

(17)

Motion was made by S. Kiss to approve the payroll change notice for Temporary COVID-19 Janitor. Motion was seconded by K. Skoog. Motion carried unanimously.

Buildings & Grounds-
Dianna Baker, Full-Time Temporary (COVID-19) Janitor, \$14.00/hr., Effective
07/22/2020

(18)

The Board recessed for lunch at 12:00 p.m.

(19)

Economic Development Director Jamie Wyrobek was in attendance to present information on the Washington State Department of Commerce’s Community Economic Revitalization Board (CERB) Grant. In attendance were Newport City Administrator Russ Pelleberg, and via Zoom were Sheryl Miller, Port of Pend Oreille Manager Kelly Driver, Kalispel Tribe Public Information Coordinator Afton Servas, and one unidentified caller.

Motion was made by K. Skoog to approve Resolution 2020-60 for submission of a grant application to the Community Economic Revitalization Board (CERB). Motion was seconded by S. Kiss. Motion carried unanimously.

For Approval to Submit a Grant Application to the Community Economic Revitalization Board (CERB)
RESOLUTION NO. 2020-60, COMMISSIONERS' RECORDING

(20)

Correspondence Received:

- 7.9 DNR/K.McNamee- Notice of Final Determination “Q Middle Creek Timber Sale, MDNS
- 7.10 Secretary of the Interior-Letter re: Notification of issued payments under PILT program
- 7.11 R. Morrison-Card re: “Thank You”

(21)

Correspondence Sent:

- R. Reiber-Certificate and Letter of Appreciation for 47 Years of Service as Metaline Town Marshall
- T. Stern-Thank You card for Dedication to Years of Service

(22)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 53,983.18
Counseling Services	\$ 5,911.07
Fair	\$ 332.55
Road	\$ 78,856.77
Emergency 911 Communications	\$ 7,805.93
Solid Waste	\$ 9,139.47
Risk Management	\$ 6,959.21
Equipment R&R	\$ 20,076.22
IT Services	\$ 150.00
Sheriff’s Trust	<u>\$ 480.00</u>
TOTAL	\$183,694.40

Checks 190124 through 190201 totaling \$177,795.52 and Electronic Funds Transfers 29635 through 29637 totaling \$5,898.88, dated July 20, 2020.

(23)

M. Manus was excused to attend a meeting. Motion was made by K. Skoog to adjourn the meeting at 2:05 p.m. Motion was seconded by S. Kiss. Motion carried unanimously.

APPROVED: _____ /s/ _____
Chair of the Board

ATTEST: _____ / s/ _____
Clerk of the Board