

July 27, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 8:07 a.m. in their meeting room. Present were Vice Chair Stephen Kiss, Commissioner Karen Skoog, and acting Clerk of the Board Christine Rahoun. Also present via Zoom was Executive Administrative Assistant Dawn Taylor.

(1)

Chair Mike Manus joined the meeting at 8:25 a.m. M. Manus offered the invocation and led the flag salute.

(2)

The Board discussed Ponderay Newsprint Co., a proposed business park, WSAC and NACo Zoom meetings, Rural Resources, a constituent's concern on noise and air quality, and the agenda schedule.

(3)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Congresswoman Cathy McMorris Rodgers Deputy District Director Andrew Engell, Human Resources Manager Terra Sirevog, D. Taylor, District Court Judge Robin McCroskey, Newport Miner News Editor Don Gronning, Business Manager Kris Martin, Weed Control Coordinator Sharon Sorby, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, Treasurer Nicole Dice, Facilities Maintenance Supervisor Ben Eggleston, County Clerk Tammie Ownbey, ITS Director Shane Flowers, Auditor Marianne Nichols, and Counseling Services Director Annabelle Payne.

(4)

G. Blakeslee was present via Zoom to discuss updating the 9-1-1 system. Present via Zoom were S. West, J. Boggs, N. Dice, R. McCroskey, and T. Sirevog. The Microwave System and alternatives were discussed along with funding. Also discussed was the Sheriff's storage building, the Cusick substation, and COVID-19 related restrictions.

(5)

Motion was made by S. Kiss to approve the Chair to sign the Notice of Intent and Credit Application with the Washington State Treasurer for funding of the upgrade to a Microwave System. Motion was seconded by K. Skoog. Motion carried unanimously.

(6)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 20, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 07/17/20): \$ 57,101.05

Payroll Change Notice:

County Clerk-

Diane Ruybal, Deputy Clerk, Step 2, \$2,986.47/mo., Effective 08/03/2020

Counseling Services-

Pamela Kellogg, Registered MH Counselor, Resignation, \$4,448.26/mo., Effective 08/14/2020

FY18 Homeland Security Amendment A contract with Spokane County  
*RESOLUTION NO. 2020-62, COMMISSIONERS' RECORDING*

(7)

Public Works Director Craig Jackson was present for an update. Topics of discussion included the Flowery Trail road closure at Danforth intersection, fuel tax revenue, graveling of roads, chip sealing incident, work at Sacheen Terrace including signage and maintenance, roof repair on D3 shop, and other Building and Ground's projects. Also discussed were staffing, working with the Tribe and the City of Newport on equipment needs and road maintenance.

Motion was made by S. Kiss to approve the promotion of George Luft from the position of Senior Design & Construction Engineer to Assistant County Engineer at Step 5. Motion was seconded by K. Skoog. Motion carried unanimously.

(8)

Motion was made by S. Kiss to approve the Job Description for Assistant County Engineer and the related Salary Structure. Motion was seconded by K. Skoog. Motion carried unanimously.

(9)

The Board recessed for lunch at 12:50 p.m.

(10)

Counseling Services Director Annabelle Payne was present via Zoom for an update. Topics included staffing, HVAC system installation, website revision, mailers, and a Behavioral Health Impact Situation Report.

(11)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 02:17 p.m. to 02:32 p.m. Present were T. Sirevog and via phone A. Payne.

(12)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics of discussion included CASA, SHB 1406, TEDD agreement for CARES Act funds, the purchasing policy, and Indigent defense.

(13)

Superior and Juvenile Court Administrator Evelyn Bell was present via Zoom to discuss a vehicle for Pend Oreille County's Juvenile Department. Also present was Probation Counselor/Diversion Coordinator Cindy Delay.

(14)

Motion was made by S. Kiss to approve adopting legislation to authorize a portion of the sales and use tax to affordable and supportive housing in accordance with Substitute House Bill 1406. Motion was seconded by K. Skoog. Motion carried unanimously.

Adopting legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019)  
*ORDINANCE NO. 2020-01, COMMISSIONERS' RECORDING*

(15)

Public Comment –Michele Gifford was present via Zoom and provided comment.

(16)

Meeting continued to July 28.

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The meeting resumed at 9:10 a.m. with, S. Kiss, K. Skoog, present via Zoom and in person C. Rahoun present. M. Manus was excused.

(17)

The Board held a Purchasing Policy Workshop. In attendance in person were Engineering Tech/Contracting & Procurement Agent Michael Kirkwood, County Engineer Don Ramsey, Financial Manager Jill Shacklett, M. Nichols, and via Zoom were D. Hunt, N. Dice, T. Sirevog, S. Flowers, and J. Boggs

(18)

The Board recessed for lunch at 12:00 p.m.

(19)

G. Blakeslee was present for an update. In attendance was Undersheriff Geoff Rusho. Topics discussed included training and certification for a Lead Investigator, working with neighboring counties' law enforcement and WSP for support in investigations of officer involved fatalities, the pole building, and mental health.

(20)

Correspondence Received:

- 7.12 EPA-Letter re: Request for Comment on TAS application from the Kalispel Tribe.
- 7.13 City of Newport-Letter re: Grant Support through the Community Economic Revitalization Board
- 7.14 Brett Billingsley-2<sup>nd</sup> Quarter Caseload Report
- 7.15 M. Gibson & S. Gibson-Letter re: Community Development concern with adjoining property
- 7.16 Martin Hall-7.23.20 Agenda & 6.25.20 Minutes.

(21)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 373,473.95
Counseling Services	\$ 73,255.41
Crime Victims Compensation	\$ 253.38
Fair	\$ 1,059.00

Park	\$ 229.39
Road	\$ 164,768.67
Auditor's O&M	\$ 7,177.32
Emergency 911 Communications	\$ 1,975.79
Growth Management	\$ 4,088.48
Homeless Program/2163	\$ 2,468.84
Public Facilities	\$ 3,539.63
Capital Projects	\$ 1,234.48
Solid Waste	\$ 72,032.29
Risk Management	\$ 175.00
Equipment R&R	\$ 153,973.97
IT Services	\$ 15,999.10
Sheriff's Trust	\$ 288.00
TOTAL	\$ 875,992.70

Checks 190245 through 190270 totaling \$36,153.32 and Electronic Funds Transfers 29835 through 29842 totaling \$238,382.51 and Checks 190241 through 190244 totaling \$4,270.79 and Electronic Funds Transfers 29638 through 29834 totaling \$282,232.25, dated July 24, 2020. Includes Jr. Taxing Districts.

Checks 190271 through 190338 totaling \$351,794.19 and Electronic Funds Transfer 29843 totaling \$150.25, dated July 27, 2020. Includes Jr. Taxing Districts.

(22)

Meeting adjourned at 2:45 p.m.

APPROVED: \_\_\_\_\_/s/  
Chair of the Board

ATTEST: \_\_\_\_\_/s/  
Clerk of the Board