

August 10, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:05 a.m. in their meeting room. Present were Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Vice Chair Stephen Kiss is excused for the week. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting in-person was Brian Smiley and via Zoom were Assessor Jim McCroskey, ITS Director Shane Flowers, Treasurer Nicole Dice, Business Manager Kris Martin, Weed Control Coordinator Sharon Sorby, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Undersheriff Geoff Rusho, and Newport Miner News Editor Don Gronning.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Present was B. Smiley, and via Zoom were those listed above and Counseling Services Director Annabelle Payne, Prosecuting Attorney Dolly Hunt, Facilities Maintenance Supervisor Ben Eggleston, Auditor Marianne Nichols, Commissioner Programs/HR Assistant Christine Rahoun, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Newport Hospital & Health Services Marketing & Foundation Director Jenny Smith, and Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell.

(3)

K. Skoog reported on last week's National Association of Counties (NACo) conference call. Also present was B. Smiley.

(4)

A. Payne was present via Zoom for an update. Also in attendance was B. Smiley, and via Zoom were District Court Judge Robin McCroskey, Newport Hospital & Health Services CEO Tom Wilbur, Kalispel Tribe Chemical Dependency Clinical Manager Melissa Hurt-Moran, D. Hunt, N. Dice, C. Rahoun, M. Nichols, J. Smith, D. Gronning, and one unidentified caller. Topics of discussion were an increase in crisis contacts and a staffing update. A. Payne gave a One-Tenth Collaborative presentation, which would implement the 1/10th mental health & chemical dependency (MH/CD) tax, a sales and use tax. This is a tax on non-essential goods. M. Manus reiterated that it was indeed quite a collaboration between entities in studying and preparing this proposal.

(5)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 3, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 08/07/20):	\$ 59,752.36
Investment Earnings (through July 31):	\$ 57,101.05

Emergency Management Performance Grant COVID-19 Supplemental (20EMPG-S)
Agreement E20-261

RESOLUTION NO. 2020-67, COMMISSIONERS' RECORDING

In the Matter of Executing a Professional Service Agreement with Aquatic Weed Solutions for Flowering Rush Survey, Aquatic Herbicide Treatment and Diver Assisted Treatment in Box Canyon Reservoir

RESOLUTION NO. 2020-68, COMMISSIONERS' RECORDING

Agreement to Fund the Pend Oreille Valley CASA Program Pursuant to the Existing Memorandum of Understanding Between the Kalispel Tribe CASA Program and Pend Oreille County

AGREEMENT NO. 2020-43, COMMISSIONERS' RECORDING

(6)

K. Skoog gave reviews of the following meetings: Washington Counties Insurance Fund (WCIF), Aging & Long Term Care of Eastern Washington (ALTCEW), and Washington State Association of Counties (WSAC).

(7)

The Board recessed for lunch at 12:01 p.m.

(8)

Public Works Director Craig Jackson was present for an update. Also in attendance were Fleet Manager Brian Eglund and B. Smiley. B. Eglund presented a proposal to sell the Chevy Tahoe to Juvenile Department.

a)

Motion was made by K. Skoog to direct the Public Works Director to sell the 2013 Chevy Tahoe (S4422) directly to the Juvenile Department for a price of \$10,000.00 not including applicable taxes. Motion was seconded by M. Manus. Motion carried unanimously.

The Matter of Transferring a 2013 Chevrolet Tahoe from the ER&R Managed Fleet to the Juvenile Department

RESOLUTION NO. 2020-69, COMMISSIONERS' RECORDING

b)

B. Eglund gave a report on the roll-off truck build. C. Rahoun joined the meeting in progress. B. Eglund described the sand screen rebuild.

c)

Motion was made by K. Skoog to award the 2020 D3 Shop Roof contract to Sinixt Construction of Inchelium, WA for \$33,968.24. Motion was seconded by M. Manus. Motion carried unanimously.

d)

C. Jackson discussed D3 pole building, bridge maintenance program, Gravel Road Rating system, West Branch LeClerc road improvements in exchange for WDFW gravel, Cedar Creek culvert installation, janitorial work, and staffing.

e)

Motion was made by K. Skoog to approve signing the resolution contracting with Dawson Construction to provide materials for Schedule 2 of the 2020 Winter Maintenance Sand Request for Quotations. Motion was seconded by M. Manus. Motion carried unanimously.

Resolution Regarding Approval of the 2020 Winter Maintenance Sand—Schedule 2 Purchase Agreement with Dawson Construction, Inc.

RESOLUTION NO. 2020-70, COMMISSIONERS' RECORDING

f)

Motion was made by K. Skoog to approve contracting with JMAC Resources to provide materials for Schedule 1 of the 2020 Winter Maintenance Sand Request for Quotations. Motion was seconded by M. Manus. Motion carried unanimously.

Resolution Regarding Approval of the 2020 Winter Maintenance Sand—Schedule 1 Purchase Agreement with JMAC Resources

RESOLUTION NO. 2020-71, COMMISSIONERS' RECORDING

(9)

The Board worked on developing their tentative 2021 budget. Present via Zoom was C. Rahoun and in-person was B. Smiley.

(10)

Prosecuting Attorney Dolly Hunt was present for a legal update. Present were C. Rahoun and B. Smiley. Discussed were upcoming revisions to county policies.

(11)

Public Comment –No members of the public were present for comment.

(12)

Meeting continued to August 13.

August 13, 2020

The meeting resumed at 9:02 a.m. with M. Manus and C. Zieske present. K. Skoog was present via Zoom.

(13)

Human Resources Manager Terra Sirevog requested a closed session pursuant to RCW42.30.140(4)(b)-Collective Bargaining, for 15 minutes, from 9:18 a.m. to 9:34 a.m. Also present was Financial Manager Jill Shacklett.

(14)

A. Payne was present via Zoom to discuss the Counseling Services School Loan Payment Reimbursement Program. In attendance was T. Sirevog.

(15)

J. Shacklett was present to discuss CARES Funding. She requested and received Board approval to request reimbursement from Department of Commerce for staff time devoted to COVID-19.

(16)

C. Rahoun was present to discuss the Inventory Policy regarding surplus property. In attendance in-person was B. Eggleston and via Zoom N. Dice.

(17)

K. Skoog discussed WSAC’s legislative priorities survey, and the Public Lands Steering Committee (PLSC) meeting.

(18)

Correspondence Received:

- 8.6 DNR-Letter re: Notice of Final Determination Yakima, River Fiber Optic Cable Crossing Project
- 8.7 A. Rowley/Selkirk Wellness Coalition-Letter re: Increase use of marijuana and alcohol use during COVID-19 epidemic
- 8.8 D. & G. Johnson-Letter re: Petition to Vacate Unused Portion of 362 Bayview Rd
- 8.9 USDA-Letter re: Brief summary of the Environmental Assessment for the Bulldog project and information on how to comment
- 8.10 E. & R. Willey-Letter re: Blocked/fenced county road on Gregg’s Rd, Newport
- 8.11 WSLCB-Skookum Creek Grab & Go, 54 Lenora Dr, Usk, Grocery Store-Beer/Wine
- 8.12 WSLCB-Carol’s Country Store, 556 Lone Pine Rd, Newport, Producer Tier 3, Marijuana

(19)

Correspondence Sent:

M. Swinger-Inskeep-Card re: Sympathy

(20)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 369,097.32
Counseling Services	\$ 98,821.98
Crime Victims Compensation	\$ 333.00
Fair	\$ 233.87
Park	\$ 1,723.63
Road	\$ 94,052.36
Auditor’s O&M	\$ 2,071.86
Emergency 911 Communications	\$ 2,021.66
Public Facilities	\$ 3,910.89
Solid Waste	\$ 19,156.37
Equipment R&R	\$ 16,524.66
IT Services	\$ 16,534.69
Sheriff’s Trust	<u>\$ 675.00</u>
TOTAL	\$ 625,157.29

Checks 190478 through 190525 totaling \$41,016.91 and Electronic Funds Transfers 30091 through 30100 totaling \$281,917.57, and Checks 190442 through 190471 totaling \$11,198.20, and Electronic Funds Transfers 29845 through 29889 totaling \$35,104.37, and Checks 190472 through 190477 totaling \$5,202.69, and Electronic Funds Transfers 29890 through 30090 totaling \$290,329.34, dated August 10, 2020. Includes Jr. Taxing Districts.

Checks 190526 through 190578 totaling \$68,854.90 and Electronic Funds Transfer 30101 totaling \$434.50, dated August 10, 2020. Includes Jr. Taxing Districts.

(21)
Meeting adjourned at 11:27 a.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board