

August 17, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:09 a.m. in their meeting room. Present were Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Chair Mike Manus is excused for the week.

(1)

Joining the meeting via Zoom were 911 Coordinator Steve West, Assessor Jim McCroskey, District Court Judge Robin McCroskey, Emergency Management Deputy Director JoAnn Boggs, Human Resources Manager Terra Sirevog, Executive Administrative Assistant Dawn Taylor, Counseling Services Business Manager Kris Martin, and Bob Eugene.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Present via Zoom were those listed above and Commissioner Programs/HR Assistant Christine Rahoun, Treasurer Nicole Dice, County Clerk Tammie Ownbey, Counseling Services Director Annabelle Payne, Auditor Marianne Nichols, County Extension Director/4-H Youth Development Agent Mike Jensen, Newport Hospital & Health Services Marketing & Foundation Director Jenny Smith, and Newport Miner News Editor Don Gronning.

(3)

K. Skoog gave an update on the Public Lands Steering Committee (PLSC). Present via Zoom was T. Sirevog. Brian Smiley joined the update in progress.

(4)

Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell joined the meeting in progress and asked about the effect on mental health, domestic violence, and suicide rates in Pend Oreille County due to COVID-19.

(5)

B. Smiley offered the invocation and K. Skoog led the flag salute.

(6)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 10, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 8/14/20): \$59,768.19

Payroll Change Notice:

Public Works-Roads--

Quenten Cole, Resignation, Effective 8/6/2020

Steve Craig, Resignation, Effective 8/24/2020

Craig Larson, Retirement, Effective 10/1/2020

Request to Hire: Public Works-Roads--Maintenance Technician

Request to Hire: Counseling Services--Co-Occurring Professional-Licensed

(7)

The Board recessed for lunch at 11:32 a.m.

(8)

Bid Opening-2020 Maintenance Gravel. Present were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, County Engineer Don Ramsey, Assistant County Engineer George Luft, and B. Smiley. Present via Zoom was Scott. The hearing was opened, and the notice was read. Bids were received from Wm. Winkler Co., of Newman Lake, WA for \$9.10/ton; Dan Dawson Construction, Inc. of Ione, WA for \$13.00/ton; Newport Equipment Enterprises, Inc. of Newport, WA for \$12.00/ton; Wood's Crushing & Hauling, Inc. of Sandpoint, ID for \$7.50/ton; and Peak Sand and Gravel, Inc. of Sandpoint, ID for \$7.95/ton.

M. Kirkwood requested permission to review the bids to look for completeness and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(9)

G. Luft was present for a Public Works update. Also in attendance in-person were D. Ramsey and B. Smiley, and via Zoom was Bob Eugene.

Motion was made by K. Skoog to approve the Vice Chair to sign the 2020 Washington Federal Lands Access Program Joint Endorsement for Cedar Creek Bridge Replacement and Stream Realignment Project application. Motion was seconded by S. Kiss. Motion carried unanimously.

2020 Washington Federal Lands Access Program Joint Endorsement for Cedar Creek Bridge Replacement and Stream Realignment Project
AGREEMENT NO. 2020-44, COMMISSIONERS' RECORDING

Motion was made by K. Skoog to adopt the revised Pend Oreille County Winter Maintenance Policy. Motion was seconded by S. Kiss. Motion carried unanimously.

The update continued with G. Luft discussing the Sandy Shore boat launch and Willms Road guardrail. D. Ramsey reported on an access road crossing POC property. G. Luft discussed the county's mailbox standards, fire near Tacoma Creek, and gave updates on Flowery Trail and West Branch LeClerc projects. Other topics were janitorial work, Solid Waste roll-off truck, and staffing.

(10)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom was B. Eugene. Topics were purchasing policy, Small Business Stabilization Grant, upcoming microwave system financing and contract, and capital asset inventory policy.

(11)

Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Also present via Zoom were B. Eugene and A. Engell. Topics of discussion were upcoming Boulder Park decision, Sullivan Lake parking area and shelter, and upcoming Sx^{wuytn}-Trail Project draft and field trip.

(12)

Public Comment –B. Eugene was present via Zoom and provided comment.

(13)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: The Cutter Theatre, \$3,000.00. Motion was made by K. Skoog to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(14)

Meeting continued to August 18.

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The meeting resumed at 10:01 a.m. with S. Kiss, K. Skoog, and C. Zieske present.

(15)

Public Hearing-Road Name Policy. Present via Zoom were GIS Manager Josh Shelton, GIS Analyst César Stoddard, and C. Rahoun. Present in-person were Trampus Ballard, Shelly Ballard, Kenny Winans, and Candice Milligan. The hearing was opened, and the notice was read. K. Winans, T. Ballard and C. Milligan provided comment. The hearing was closed.

(16)

Motion was made by K. Skoog to name the private shared access road Memory Ln. Motion was seconded by S. Kiss. Motion carried unanimously.

(17)

T. Sirevog was present to discuss a revision to Personnel Policy, Section 130. Also present was Financial Manager Jill Shacklett and via Zoom M. Nichols. Motion was made by K. Skoog to approve the addition of the longevity pay schedule for the non-union employees to Personnel Policy 130. Motion was seconded by S. Kiss. Motion carried unanimously.

(18)

The Board met in closed session pursuant to RCW42.30.140(4)(b)-Collective Bargaining for 60 minutes, from 10:48 a.m. to 11:45 a.m. Present were T. Sirevog and J. Shacklett.

(19)

Correspondence Received:

8.13 K. Symbol-cc: Letter sent to D. Gronning re: Tax Valuations

8.14 Pend Oreille EDC-8.19.20 Agenda & 7.15.20 Minutes

(20)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 34,329.85
Counseling Services	\$ 101,186.54
Fair	\$ 442.22
Law Library	\$ 298.05
Park	\$ 40.35

Road	\$ 28,929.98
Public Facilities	\$ 871.99
Solid Waste	\$ 57,795.87
Risk Management	\$ 927.50
Equipment R&R	<u>\$ 47,370.37</u>
TOTAL	\$ 272,192.72

Checks 190637 through 190713 totaling \$262,212.56 and Electronic Funds Transfers 30105 through 30107 totaling \$9,980.16, dated August 17, 2020.

(21)

Meeting adjourned at 12:36 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board