

August 24, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Treasurer Nicole Dice, District Court Judge Robin McCroskey, 911 Coordinator Steve West, Sheriff Glenn Blakeslee, Assessor Jim McCroskey, Emergency Management Deputy Director JoAnn Boggs, Facilities Maintenance Supervisor Ben Eggleston, Auditor Marianne Nichols, Commissioner Programs/HR Assistant Christine Rahoun, Newport Miner News Editor Don Gronning, Tri County Economic Development District (TEDD) Executive Director Jeff Koffel, Newport Hospital & Health Services (NHHS) Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, and Bob Eugene.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present for a COVID-19 update. Present via Zoom were those listed above and Counseling Services Director Annabelle Payne, Weed Control Coordinator Sharon Sorby, NHHS CEO Tom Wilbur, and NHHS Marketing & Foundation Director Jenny Smith.

(3)

M. Manus gave a report on potential land exchange.

(4)

K. Skoog gave an update on the WRIA 55 Watershed Plan Update.

(5)

Financial Manager Jill Shacklett and M. Nichols were present to discuss CARES Act funding. Present via Zoom were T. Sirevog and C. Rahoun. Joining the meeting in progress was B. Eugene.

(6)

M. Nichols was present to request approval of the county's travel policy. Present via Zoom were T. Sirevog, C. Rahoun, and B. Eugene. Motion was made by S. Kiss to approve the Pend Oreille County Travel Policy. Motion was seconded by K. Skoog. Motion carried unanimously.

Adoption of County Policy Regarding Travel

RESOLUTION NO. 2020-72, COMMISSIONERS' RECORDING

The meeting continued with discussion on different Columbus Day training options, due to the COVID-19 restrictions on our traditional all-staff gathering. A. Payne joined the meeting in progress.

(7)

The Board recessed for lunch at 12:00 p.m.

(8)

Assistant County Engineer George Luft was present for an update. Also in attendance via Zoom was Sandy. Updates were given on Flowery Trail and West Branch LeClerc projects.

a)

Motion was made by S. Kiss to approve the Resolution Regarding Approval of the Smackout Pass Bridge Project Prospectus for the Rural Arterial Program. Motion was seconded by K. Skoog. Motion carried unanimously.

Resolution Regarding Approval of the Smackout Pass Bridge Project Prospectus for the Rural Arterial Program

RESOLUTION NO. 2020-73, COMMISSIONERS' RECORDING

b)

Motion was made by K. Skoog to approve the Resolution Regarding Approval of the McKenzie Road Project Prospectus for the Rural Arterial Program. Motion was seconded by S. Kiss. Motion carried unanimously.

Resolution Regarding Approval of the McKenzie Road Project Prospectus for the Rural Arterial Program

RESOLUTION NO. 2020-74, COMMISSIONERS' RECORDING

c)

Motion was made by K. Skoog to approve signing the Resolution Regarding Approval of the Westside Calispel Project Prospectus for the Rural Arterial Program. Motion was seconded by S. Kiss. Motion carried unanimously.

Resolution Regarding Approval of the Westside Calispel Project Prospectus for the Rural Arterial Program

RESOLUTION NO. 2020-75, COMMISSIONERS' RECORDING

d)

Motion was made by K. Skoog to award the 2020 Gravel Road Maintenance Materials to all vendors submitting bids, to assure availability of material at locations that are within reasonable proximity to roads that are part of this project. Motion was seconded by S. Kiss. Motion carried unanimously.

e)

Motion was made by S. Kiss to approve the Project Prospectus and the Local Agency Agreement with the Washington State Department of Transportation for the 2021 Ione and Usk Bridge Inspection Project and authorize the Chair to sign on behalf of the Board. Motion was seconded by K. Skoog. Motion carried unanimously.

Resolution Regarding Approval of the 2021 Ione and Usk Bridge Inspection Project Prospectus and Local Agency Agreement with the Washington State Department of Transportation

RESOLUTION NO. 2020-76, COMMISSIONERS' RECORDING

Discussion continued with paving project on Allen Road and grader patching. Joining the update in progress was B. Eugene.

(9)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 17, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 8/21/20): \$59,768.19

Payroll Change Notice:

Counseling Services-

David Lewis, Mental Health Counselor, Step 1, \$3,972.14/mo., Effective 9/1/2020

Resolution Regarding Approval of the 2020 D3 Shop Roof Replacement Contract with Sinixt Construction

RESOLUTION NO. 2020-77, COMMISSIONERS' RECORDING

Interlocal Agreement for Hearing Examiner Services Between Spokane County and Pend Oreille County

AGREEMENT NO. 2020-45, COMMISSIONERS' RECORDING

Approval of Great American Insurance Group Crime Policy Application

(10)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Also present via Zoom were Sandy, C. Rahoun, and A. Payne. Discussed was the draft interlocal agreement with TEDD for Cares Act funding.

(11)

T. Sirevog discussed employee telecommuting with the Board. Present via Zoom were D. Hunt, C. Rahoun, A. Payne, and Sandy. Also reviewed was a revision to the POC COVID-19 Safety Plan, addressing protocol in the event of a COVID-19 positive case. Motion was made by S. Kiss to approve the addition to our Safety Policy in the case of what to do if you or someone you live with is diagnosed with COVID-19. Motion was seconded by K. Skoog. Motion carried unanimously.

(12)

Public Comment –Trampus Ballard and Nicky Kenen were present and provided comment. Sandy, C. Rahoun, and T. Sirevog were present via Zoom.

(13)

Meeting continued to August 25.

August 25, 2020

The meeting resumed at 9:00 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(14)

M. Nichols and J. Shacklett were present to discuss CARES Act funding. Present via Zoom were C. Rahoun and B. Eugene. J. Shacklett presented the Pend Oreille County 2020 CARES Act Funding Plan, with detailed accounting of the county's expenditures thus far. The Board was in support of

submitting the report to WSAC to be shared with Office of Budget and Financial Management (OFM) and legislature.

(15)

The Board held a discussion regarding the microwave system upgrade loan for county emergency radio operations. Also present were Office Manager/Risk Manager Teresa Brooks, N. Dice, M. Nichols, J. Shacklett, and via Zoom were Undersheriff Geoff Rusho, C. Rahoun, J. Boggs, G. Blakeslee, S. West, D. Hunt, T. Sirevog, and B. Eugene.

(16)

Counseling Services Director Annabelle Payne was present for an update. Topics were operational updates, community forum, student loan support program, POC Health Coalition, and state/regional updates.

(17)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Present via Zoom was C. Rahoun. M. Jensen mentioned that 90 people have attended the virtual Bear Awareness classes so far, and discussed upcoming virtual 4-H events, due to the cancelation of the county fair.

(18)

The Board held a road name discussion regarding recently named Memory Ln. Present were G. Blakeslee, and via Zoom GIS Analyst César Stoddard, S. West, S. Flowers, C. Rahoun, and dquinn. The GIS Division requested the Board rescind their recent approval of Memory Ln as a new private road name, citing confusion with another Memory Ln nearby in Bonner County. The Sheriff's Office had expressed concern due to an emergency fire call on the same day of the hearing at Oldtown's Memory Ln which required cooperative response from POC Fire District 4.

(19)

The Board recessed for lunch at 12:10 p.m.

(20)

Motion was made by S. Kiss to rescind the approval of Memory Ln as a new private road name. Motion was seconded by K. Skoog. Motion carried unanimously.

(21)

Motion was made by S. Kiss to approve the assigning of temporary addresses for Down Memory Ln, pending going through the formal process and having a road naming hearing in the future. Motion was seconded by K. Skoog. Motion carried unanimously.

(22)

S. Sorby and Noxious Weed Control members Wes Dailey, David Hoisington, and Bob Hartley were present with an assessment funding request. Also present were Weed Specialist Loretta Nichols, Weed Control Data & Finance Specialist Dyana James, N. Dice, and via Zoom M. Nichols. Washington State Noxious Weed Control Board Executive Secretary Mary Fee joined the meeting in progress via phone and reiterated her letter of support for POC's assessment. D. Ramsey and Bill joined the meeting in progress via Zoom.

(23)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 3:03 p.m. to 3:33 p.m. Present were D. Hunt, M. Nichols, and via phone conference were Attorneys Brian Kistler and Heather Yakely. An additional 15 minutes was requested until 3:49 p.m. M. Manus requested an additional five minutes, until 3:54 p.m.

(24)

Motion was made by S. Kiss to approve the Chair signing the modifications to the Forest Practices Application/Notification Notice of Transfer and Request to Amend Forest Practices Application/Notification for logging on county park property at Rustler's Gulch Stand 1. Motion was seconded by K. Skoog. Motion carried unanimously.

Forest Practices Application/Notification Notice of Transfer and Request to Amend Forest Practices Application/ Notification
AGREEMENT NO. 2020-46, COMMISSIONERS' RECORDING

(25)

Motion was made by K. Skoog to approve the signing the Services Agreement Between Pend Oreille County and Tri-County Economic Development District for Grant Funding Through the Cares Act. Motion was seconded by S. Kiss. Motion carried unanimously.

Services Agreement Between Pend Oreille County and Tri-County Economic Development District for Grant Funding Through the Cares Act
AGREEMENT NO. 2020-47, COMMISSIONERS' RECORDING

(26)

Motion was made by S. Kiss to set the date for the road name public hearing for 1:30 p.m. on September 15, 2020, for the proposal to add the new county name, Down Memory Ln. Motion was seconded by K. Skoog. Motion carried unanimously.

(27)

Correspondence Received:

- 8.15 PO Conservation District-8.13.2020 Minutes
- 8.16 Petition (hand delivered during 8.24.20 Public Comment by T. Ballard)-re: Adoption of Road Name "Down Memory Lane"
- 8.17 M. Fee/Washington State Noxious Weed Control Board-Letter of support of the noxious weed assessment
- 8.18 S. Beyersdorf/M. Wright-Letter re: Imminent Threat to Life and Property
- 8.19 S. Wright-Letter re: Imminent Threat to Life and Property

(28)

Correspondence Sent:

WSAC/M. McAleenan-Pend Oreille County 2020 CARES Act Funding Plan

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 361,624.39
Arts & Tourism	\$ 3,000.00
Counseling Services	\$ 79,150.41
Crime Victims Compensation	\$ 288.64
Fair	\$ 550.00
Road	\$ 210,658.42
Auditor's O&M	\$ 2,115.86
Trial Court Improvement	\$ 4,520.27
Emergency 911 Communications	\$ 6,193.51
Growth Management	\$ 5,182.73
Homeless Program/2163	\$ 2,808.78
Public Facilities	\$ 3,539.62
Capital Projects	\$ 7,829.34
Solid Waste	\$ 19,601.63
Equipment R&R	\$ 58,261.41
IT Services	\$ 69,370.27
Sheriff's Trust	<u>\$ 1,453.25</u>
TOTAL	\$ 836,148.53

Checks 190804 through 190892 totaling \$314,539.92 and Electronic Funds Transfers 30317 through 30318 totaling \$497.94, and Check 190926 totaling \$3,120.80, dated August 24, 2020. Includes Jr. Taxing Districts.

Checks 190773 through 190777 totaling \$4,970.10 and Electronic Funds Transfers 30109 through 30308 totaling \$277,546.14, and Checks 190778 through 190803 totaling \$36,005.78, and Electronic Funds Transfers 30309 through 30316 totaling \$236,415.92, dated August 25, 2020. Includes Jr. Taxing Districts.

(30)

Meeting adjourned at 4:26 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board