

September 14, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:10 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Counseling Services Business Manager Kris Martin, ITS Director Shane Flowers, Human Resources Manager Terra Sirevog, Treasurer Nicole Dice, Assessor Jim McCroskey, County Clerk Tammie Ownbey, Weed Control Coordinator Sharon Sorby, County Extension Director/4-H Youth Development Agent Mike Jensen, Counseling Services Director Annabelle Payne, Commissioner Programs/HR Assistant Christine Rahoun, Auditor Marianne Nichols, Prosecuting Attorney Dolly Hunt, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, Newport Miner News Editor Don Gronning, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Phyllis Jean Kardos, and Bob Eugene.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present for a COVID-19 update. Present via Zoom were those listed above and Facilities Maintenance Supervisor Ben Eggleston.

(3)

C. Zieske offered the invocation and led the flag salute.

(4)

M. Nichols and Financial Manager Jill Shacklett were present for a Preliminary 2021 Budget workshop. In attendance were Public Works Director Craig Jackson, Office Manager/Risk Manager Teresa Brooks, Appraiser John Gentle, N. Dice, and via Zoom were District Court Judge Robin McCroskey, District Court Administrator Rachel Johnson, M. Jensen, Probation Counselor/Diversion Coordinator Cindy Delay, D. Taylor, T. Sirevog, S. Sorby, C. Rahoun, J. Boggs, S. West, S. Flowers, D. Hunt, G. Blakeslee, J. McCroskey, A. Payne, Gem State Editor Sophia Aldous, and P. Kardos.

(5)

Community Development Director Greg Snow was present via Zoom for a rifle range proposal. In attendance in person were Engineering Tech/Contracting & Procurement Agent Mike Kirkwood and C. Jackson. Present via Zoom were R. McCroskey, D. Taylor, P. Kardos, S. Sorby, C. Rahoun, J. Boggs, S. West, G. Blakeslee, S. Aldous, and Bill.

(6)

The Board recessed for lunch at 12:08 p.m.

(7)

D. Hunt was present via Zoom for a legal update. Present via Zoom was Bill. D. Hunt reported on the status of the Seattle City Light agreement, OPMA, and pending county policy updates.

(8)

T. Brooks was present to discuss the County's insurance renewal. Motion was made by S. Kiss to

renew the cyber liability insurance policy for the 2020-2021 policy year, at a cost of \$8,594.00, excluding the terrorism rider. Motion was seconded by K. Skoog. Motion carried unanimously.

(9)

T. Sirevog was present to discuss staffing.

(10)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 8, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 09/11/20): \$ 61,632.62

(11)

J. Shacklett was present to discuss CARES Act funding and the county's submitted expenditures.

(12)

S. Flowers was present at the Board's request to discuss CARES Act spending and reimbursements.

(13)

Public Comment –No members of the public were present for comment.

(14)

Meeting continued to September 15.

September 15, 2020

The meeting resumed at 9:02 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(15)

C. Jackson was present for a Public Works update. Also in attendance was B. Eggleston and via Zoom were C. Rahoun and B. Eugene. B. Eggleston discussed the custodial contract and options, and putting Buildings & Grounds projects on hold, to reduce spending. B. Eggleston left the update.

Motion was made by K. Skoog to transfer the leadership duties of the Parks Board to C. Jackson. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by S. Kiss to advertise for qualifications for on-call geotechnical services. Motion was seconded by K. Skoog. Motion carried unanimously.

C. Jackson provided updates on Lidar survey projects, proposed ORV campground and use areas, repair of Spring Creek shoulder, ER&R budget and potential savings, truck 605 repair, and a potential land sale.

(16)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 10:57 a.m. to 11:12 a.m. An additional 5 minutes was requested until 11:19 a.m.

(17)

S. Flowers was present to request approval on several ITS software purchases. Present via Zoom was C. Rahoun.

Motion was made by K. Skoog to approve the sending of purchase order agreement to CDWG for Varonis Software Purchase, from funding source Elections Security Grant, for \$33,288.39, plus tax. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by S. Kiss to approve sending the purchase order agreement to Eaton Corporation for warranty/maintenance service plan for providing service on our battery backup for three years in the amount of \$9,065.66. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by K. Skoog to approve contractual agreement between Darktrace and Pend Oreille County for Antigena Email Software, in the amount of \$10,400 for this year, funded by Elections Security Grant. Motion was seconded by S. Kiss. Motion carried unanimously.

(18)

The Board recessed for lunch at 12:18 p.m.

(19)

Road Name Hearing-Down Memory Ln. Present via Zoom were GIS Analyst Cesar Stoddard and S. Flowers. The hearing was opened, and the notice was read. C. Stoddard presented information on a request to name a private road Down Memory Ln, rather than the previous name of Memory Ln, due to potential emergency response confusion. S. West joined the hearing in progress. No comments were received. The hearing was closed.

(20)

Motion was made by K. Skoog to approve the revision to the county road register, renaming the private shared access road Memory Ln to Down Memory Ln. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

Motion was made by S. Kiss to allow the Chair to sign the amendment to A-2020-36 to Department of Commerce COVID Relief Fund for Local Governments, in the amount of \$274,800. Motion was seconded by K. Skoog. Motion carried unanimously.

Washington State Department of Commerce Coronavirus Relief Fund for Local Governments-Amendment to A-2020-36

*AGREEMENT NO. 2020-49, COMMISSIONERS' RECORDING*

(22)

A. Payne was present via Zoom to discuss a 1/10<sup>th</sup> Mental Health & Chemical Dependency (MH/CD) Tax Proposal. She presented an overview of the 1/10<sup>th</sup> Tax, including the background, prevalence of behavioral health needs, system challenges, value-benefit considerations, focus recommendations, and costs to the taxpayer. Also present via Zoom were Clinical Director Jennifer Stout, C. Rahoun, R. McCroskey, R. Johnson, K. Martin, N. Dice, G. Blakeslee, D. Hunt, and M. Nichols.

(23)

Correspondence Received:

- 9.3 NETCHD-Notice of 9.16.20 Meeting & 7.15.20 Minutes
- 9.4 Pend Oreille EDC-9.16.20 Agenda & 8.19.20 Minutes
- 9.5 City of Newport Police Department/M. Duxbury-Letter re: Support of proposed firearms training facility
- 9.6 Pend Oreille County Sportsmen’s Club-Letter re: Support of proposed rifle and archery range
- 9.7 W. Olsen-Letter re: Support of proposed firearms practice facility
- 9.8 POC Sheriff G. Blakeslee-Letter re: Agreement with the establishment of an organized gun range
- 9.9 Cemetery District #3 Board of Commissioners-Resolution 2020-01 Determining the Compensation of the Cemetery Commissioners

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 891,513.52
Counseling Services	\$ 147,359.60
Crime Victims Compensation	\$ 297.50
Fair	\$ 1,971.58
Park	\$ 1,087.52
Road	\$ 98,715.37
Auditor’s O&M	\$ 2,175.04
Emergency 911 Communications	\$ 6,469.16
Public Facilities	\$ 3,909.71
Solid Waste	\$ 43,627.65
Risk Management	\$ 700.00
Equipment R&R	\$ 26,476.72
IT Services	\$ 32,371.94
Sheriff’s Trust	<u>\$ 276.00</u>
TOTAL	\$ 1,256,951.31

Checks 191159 through 191204 totaling \$39,592.47 and Electronic Funds Transfers 30557 through 30566 totaling \$274,410.09, and Checks 191133 through 191154 totaling \$10,986.24, and Electronic Funds Transfers 30322 through 30362 totaling \$34,483.90, and Checks 191155 through 191158 totaling \$4,496.33, and Electronic Funds Transfers 30363 through 30556 totaling \$288,379.35, dated September 10, 2020. Includes Jr. Taxing Districts.

Checks 191205 through 191273 totaling \$707,144.19 and Electronic Funds Transfers 30569 through 30571 totaling \$5,490.86, dated September 14, 2020.

(25)

Meeting adjourned at 4:32 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board