

September 21, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and Clerk of the Board Crystal Zieske.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Counseling Services Business Manager Kris Martin, County Clerk Tammie Ownbey, Treasurer Nicole Dice, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, and Newport Miner News Editor Don Gronning.

(2)

Commissioner Karen Skoog joined the meeting at 9:11 a.m. S. Kiss offered the invocation and led the flag salute.

(3)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz were present for a COVID-19 update. Present via Zoom were those listed above and District Court Judge Robin McCroskey, Facilities Maintenance Supervisor Ben Eggleston, Commissioner Programs/HR Assistant Christine Rahoun, County Extension Director/4-H Youth Development Agent Mike Jensen, ITS Director Shane Flowers, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, and NHHS Marketing & Foundation Director Jenny Smith.

(4)

K. Skoog gave a report from the Legislative Steering Committee (LSC) meeting.

(5)

The Board revised the 1/10th Mental Health Tax Ordinance.

(6)

The Board recessed for lunch at 11:53 a.m.

(7)

Consent Agenda - Motion was made by K. Skoog to approve the revised Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 14, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 9/18/20): \$61,644.81

Payroll Change Notice:

Counseling Services-

David Lews, Mental Health Counselor, Resignation, Effective 9/15/2020

Elections-

Erin Malcolm, Temp/Seasonal Election Help, Step 2, \$16.62/hr., Effective 10/1/2020

Interagency Agreement IAA21438 Between Washington State Administrative Office of the Courts and Ferry/Stevens/Pend Oreille County Juvenile Court for Becca Programs and Services

AGREEMENT NO. 2020-50, COMMISSIONERS' RECORDING

Memorandum of Understanding Between Teamsters Local 690 Representing Pend Oreille County Sheriff's Office and Pend Oreille County

AGREEMENT NO. 2020-51, COMMISSIONERS' RECORDING

In the Matter of a Local Declaration of Emergency Due to a Severe Windstorm with Damaging Winds and Fires in Pend Oreille County

RESOLUTION NO. 2020-90, COMMISSIONERS' RECORDING

In the Matter of Establishing October 12, 2020 (Columbus Day) as a Closure of County Offices to the Public

RESOLUTION NO. 2020-91, COMMISSIONERS' RECORDING

Approval of WCIF Annual Renewal--Group Master Application for 2021 WCIF Coverage

Approval of Crime Insurance Application-Fraudulently Induced Transfers Under the Crime Protection Policy-Supplemental Application

(8)

Public Hearing-1/10th Mental Health or Chemical Dependency Tax Ordinance. Present were NHHS Board Member Robert Rosencrantz, Gem State Editor Sophia Aldous, and G. Blakeslee, and via Zoom were A. Payne, R. McCroskey, J. Smith, D. Hunt, Clinical Director Jennifer Stout, N. Dice, Better Health Together Senior Program Manager Reese Holford, Empire Health Foundation Jeffrey Bell, Newport School District Superintendent Dave Smith, NHHS CEO Tom Wilbur, Auditor Marianne Nichols, J Gentle, Phyllis Kardos, and Newport Miner News Editor Don Gronning.

The hearing was opened, and the notice was read. A. Payne gave a PowerPoint presentation, "One Tenth of One Percent for Behavioral Health." The following provided comment: G. Blakeslee, R. McCroskey, D. Hunt, J. Stout, T. Wilbur, N. Dice, M. Nichols, J. Smith, R. Holford, P. Kardos, J. Bell, and R. Rosencrantz. Bill joined the hearing at its conclusion. The hearing was closed.

(9)

D. Hunt was present for a legal update. Present via Zoom were D. Smith and Bill. D. Hunt mentioned that Seattle City Council has the POC Seattle City Light agreement on today's agenda. M. Manus asked about allowed expenditures of CARES Act funding.

(10)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 15 minutes from 3:15 p.m. to 3:30 p.m.

(11)

The Board held a Purchasing Policy workshop. In attendance were D. Hunt, J. Shacklett and M. Nichols.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to September 22.

September 22, 2020

The meeting resumed at 9:06 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(14)

Public Works Director Craig Jackson was present for an update. In attendance were County Engineer Don Ramsey and Assistant County Engineer George Luft.

M. Manus presented the County Road Administration Board (CRAB) Certificate of Good Practice to D. Ramsey. C. Jackson and D. Ramsey gave an overview of CRAB and the importance of the county's compliance.

Motion was made by K. Skoog to approve the Chair to sign the Title II continuation for funding for the Cedar Creek Bridge Project. Motion was seconded by S. Kiss. Motion carried unanimously.

Application for Federal Assistance SF-424 Title II Continuation for Cedar Creek Bridge Project

AGREEMENT NO. 2020-52, COMMISSIONERS' RECORDING

Motion was made by S. Kiss to approve the award of the materials purchase for the 2020 D2 North Fence Line Project to Idaho Fence for \$5,852.27, tax included. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by K. Skoog to approve the award of the labor to install, including concrete, for the 2020 D2 North Fence Line Project to Sinixt Construction for \$11,447.00, tax included. Motion was seconded by S. Kiss. Motion carried unanimously. G. Luft left the update.

District 2 Foreman George Campbell joined the meeting and the group discussed the final list of roads to be removed from winter maintenance. Road Maintenance Technician Kevin Wiklund joined the meeting in progress. G. Campbell left the meeting.

Under the Parks and Recreation portion of the update, K. Wiklund described areas of the county that would benefit from improved picnic tables, then left the update.

C. Jackson gave updates on Flowery Trail, paper and cardboard prices, and a request for lunch closure for the department.

(15)

Bid Opening-District 3 Equipment Shed. Present were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, C. Jackson, D. Ramsey, and Justin Brown from Quality Steel Buildings. The hearing was opened, and the notice was read. Bids were received from Sinixt Construction of Inchelium, WA for \$53,708.00 for Schedule 1, and \$59,784.00 for Schedule 2; Bozco Construction, LLC of Colbert, WA for \$25,716.40 for Schedule 1, and \$9,576.40 for Schedule

2; and Quality Steel Buildings, Inc. of Newport, WA for \$53,262.00 for Schedule 1, and \$22,434.60 for Schedule 2.

M. Kirkwood requested that Public Works could take the bids back and check for completeness and return with a proposal next week during the Public Works update. No comments were received. The hearing was closed.

(16)

The Public Works update continued. Present were C. Jackson, Surveyor Eric Roth, and D. Ramsey. E. Roth gave a presentation on a proposed Sandy Shore boat ramp repair, then left the meeting. C. Jackson discussed ORV trail website,

(17)

Assessor 2021 Budget Review—Present were J. McCroskey, M. Nichols, and J. Shacklett.

(18)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 11:40 a.m. to 12:00 p.m. Present was C. Zieske.

(19)

The Board recessed for lunch at 12:06 p.m.

(20)

The Board deliberated on the proposed Purchasing Policy. Motion was made by K. Skoog to approve Resolution 2020-92, A Resolution of the Commissioners of Pend Oreille County Adopting Purchasing Policies and Procedures for Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

A Resolution of the Commissioners of Pend Oreille County Adopting Purchasing
Policies and Procedures for Pend Oreille County
RESOLUTION NO. 2020-92, COMMISSIONERS' RECORDING

(21)

Weed Control 2021 Budget Review—Present were Weed Control Board Members Wes Bailey and Bob Hartley, S. Sorby, Weed Specialist Loretta Nichols, Weed Control Data & Finance Specialist Dyana James, and via Zoom were M. Nichols, J. Shacklett, and N. Dice. C. Zieske left the review in progress, and C. Rahoun assumed the duties of Clerk.

(22)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 50 minutes, from 3:25 p.m. to 4:15 p.m.

(23)

Correspondence Received:

- 9.10 WSLCB-Letter re: Notification of Marijuana Producer Tier 3 and Processor Application for Carol's Country Store LLC, 556 Lone Pine Rd, Newport
- 9.11 Washington State County Road Administration Board-re: Certificate of Good Practice
- 9.12 EWCoG-9.25.20 Agenda & Meeting Notice

- 9.13 M. Kirkwood-Letter re: Resignation from the Parks and Recreation Board
- 9.14 P. Kardos-(via email) Letter re: Public Hearing Comments for Sales & Use Tax for Chemical Dependency or Mental Health Treatment or Therapeutic Courts
- 9.15 Y.E.S. of Pend Oreille County-Letter re: Availability of Funds to Purchase Vehicle

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 80,140.63
Counseling Services	\$ 3,717.45
Fair	\$ 550.00
Park	\$ 495.04
Road	\$309,962.87
Homeless Program/2163	\$ 2,427.95
Solid Waste	\$ 1,451.09
Equipment R&R	\$ 19,452.50
IT Services	\$ 8,095.65
Sheriff’s Trust	<u>\$ 661.75</u>
TOTAL	\$426,954.93

Checks 191322 through 191398 totaling \$426,954.93, dated September 21, 2020.

(24)

Meeting adjourned at 4:20 p.m.

APPROVED: _____/s/_____
Chair of the Board

ATTEST: _____/s/_____
Clerk of the Board