

September 28, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:05 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and acting Clerk of the Board Christine Rahoun. M. Manus offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, Business Manager Kris Martin, and Newport Miner News Editor Don Gronning.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present for a COVID-19 update. Present via Zoom were those listed above and Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, 911 Coordinator Steve West, Assessor Jim McCroskey, Auditor Marianne Nichols, Counseling Services Director Annabelle Payne, County Clerk Tammie Ownbey, District Court Judge Robin McCroskey, Emergency Management Deputy Director JoAnn Boggs, Facilities Maintenance Supervisor Ben Eggleston, Prosecuting Attorney Dolly Hunt, Weed Control Coordinator Sharon Sorby, Congresswoman Cathy McMorris Rodgers' Deputy Director Andrew Engell, ITS Director Shane Flowers, and Treasurer Nicole Dice.

(3)

S. Kiss reported on Martin Hall, K. Skoog reported on her EWCoG meeting, and M. Manus gave updates on TEDD meetings and his drives with the Road Supervisors on snow plowing routes.

(4)

Consent Agenda - Motion was made by K. Skoog to approve the amended Consent Agenda with the Amendment to Professional Service Agreement Between Aquatic Weed Solutions and the Weed Board removed. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 21, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 09/25/20): \$61,644.81

Payroll Change Notice:

Sheriff-Deputy

Dorothy Nutter, Step 4, \$4,939.37/mo., Effective 10/01/2020

Certificate of Commendation for Sergeant Questin Youk

New Private Road Name Hearing Date Set for 11:30 a.m., October 13, 2020

Election Grant in the Amount of \$7,154.00 from the Center for Tech & Civic Life

Grant Agreement to Support the Work of Pend Oreille County for the Public Purpose of Planning and Operationalizing Safe and Secure Election Administration in 2020
AGREEMENT NO. 2020-53, COMMISSIONERS' RECORDING

(5)

Sheriff Glenn Blakeslee was present for an update. In attendance via Zoom were D. Gronning, T. Sirevog, and Phyllis Kardos. Topics included current local fires, the Microwave System, service calls, the proposed protest event on the rodeo grounds, staffing, and pending ordinances.

(6)

Adoption of Ordinance-Mental Health Tax. Present via Zoom were A. Payne, M. Nichols, P. Kardos, T. Sirevog, N. Dice, Robert Rosencrantz, Newport Hospital & Health Services Marketing & Foundation Director Jenny Smith, Newport Hospital & Health Services CEO Tom Wilbur, one unidentified caller, and in person were G. Blakeslee, and Gem State News Editor Sophia Aldous.

Motion was made by K. Skoog to adopt Ordinance O-2020-02 relating to a 1/10th of 1% Sales and Use Tax for Chemical Dependency or Mental Health Treatment and Therapeutic Court Programs and Services. Motion was seconded by S. Kiss. Motion carried unanimously.

Sales and Use Tax for Chemical Dependency or Mental Health Treatment and Therapeutic Court Programs and Services

ORDINANCE NO. 2020-02, COMMISSIONERS' RECORDING

(7)

The Board recessed for lunch at 11:48 a.m.

(8)

Counseling Services Budget Review--Present via Zoom were A. Payne, K. Martin, P. Kardos and in person were Financial Manager Jill Shacklett and M. Nichols.

(9)

T. Sirevog was present to discuss Human Resources Department work schedule.

(10)

Prosecuting Attorney Dolly Hunt was present for a legal update. Topics of discussion included mental health and law enforcement, Seattle City Light, County property search system, and Ordinance O-2020-02.

(11)

Annual Audit Report Exit Interview-Present via Zoom were N. Dice, D. Hunt, and from the State Auditor's Office Alex Lycan, Weston Fink, and Bradley White. Also present in person were J. Shacklett, M. Nichols, Public Works Director Craig Jackson, and Office Manager/Risk Manager Teresa Brooks.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to September 29.

September 29, 2020

The meeting resumed at 9:03 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Rahoun present.

(14)

C. Jackson was present for a Public Works/Parks & Recreation update. In attendance were County Engineer Don Ramsey and Road District Shop 3 Foreman Donnie Milliren.

Motion was made by K. Skoog to terminate the current janitorial contract with Red Rose on December 31, 2020 with notice of this termination to be provided to Red Rose on October 1, 2020. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by K. Skoog to approve and award the contract for the District Road Shop 3 Equipment Shed project to Bozco Construction, LLC of Colbert, WA for \$25,716.40 for Schedule 1 and \$9,576.40 for Schedule 2, including taxes, for a total of \$35,292.80. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by S. Kiss to approve the purchase under state contract for outfitting one 2021 International truck which will be outfitted with hydraulics, front plow mount, rear hitch and right-side snow wing, for the cost of \$55,807.33 including sales tax. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by K. Skoog to authorize the Public Works Department to move the ownership and responsibility of the small JD5210 Tractor from the Road Department to Buildings and Grounds Department and to remove this piece of equipment from ER&R program and add it to the County Inventory System, and to sign the resolution. Motion was seconded by S. Kiss. Motion carried unanimously.

Transfer the John Deer 5210 Tractor, VIN 1LV5210S420581, From the Road Department to the Buildings & Grounds Department and Remove the Tractor from the ER&R System
RESOLUTION NO. 2020-93, COMMISSIONERS' RECORDING

Motion was made by S. Kiss to sign the agreement to enter into the initial offer of financial aid with the Community Economic Revitalization Board and sign the resolution to that affect. Motion was seconded by K. Skoog. Motion carried unanimously.

Agreement to Enter Into the Initial Offer of Financial Aid with the Community Economic Revitalization Board (CERB) and Pend Oreille County
RESOLUTION NO. 2020-94, COMMISSIONERS' RECORDING

D. Milliren discussed snowplow maintenance on Acre Drive, Barber Road, Johnson Road, last half of Jordan Garden Road, Loren Street, Pine Street, Bob Newman Road, Center Street, Inlet Ave, and last half of Ruby Creek. Mechanic Kyle Colliver joined the meeting in progress.

Under the Parks and Recreation portion of the update, K. Colliver discussed an ORV park then left the meeting. Road Maintenance Technician Kevin Wiklund joined the meeting in progress. Also discussed were snow park passes, picnic tables and garbage cans.

Due to time constraints, the Public Works update will continue at 1:00 p.m. today.

(15)

A. Payne was present for a Counseling Services update. Topics included Health Plans, Better Health Together provider services, crisis numbers, caseloads, state workgroups, and staffing.

(16)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Topics included a Staff Education Grant, National Mentor Grant, Master Gardeners classes and the community garden, 4-H virtual showcase for animal show and exhibits, Bear Awareness virtual classes, 4-H memberships and fees, and national work on wildfire mitigation.

(17)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:33 a.m. to 12:03 p.m. In attendance were R. McCroskey and District Court Administrator Rachel Johnson. An additional 20 minutes was requested until 12:23 p.m.

(18)

The Board recessed for lunch at 12:25 p.m.

(19)

The Public Works update continued with C. Jackson, D. Ramsey, and Fleet Manager Brian Eglund present.

B. Eglund discussed a pickup truck that is out of commission due to needed repairs and the need for a rubber tire roller that is used for chip sealing.

D. Ramsey discussed the Six-Year Transportation Improvement Project.

(20)

Public Works Budget Review—Present were C. Jackson, D. Ramsey, T. Brooks, Solid Waste Coordinator/Assistant to the Director Amanda Griesemer, Fleet Accountant Teresa Deal, B. Eggleston, J. Shacklett, and M. Nichols.

(21)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 3:12 p.m. to 3:32 p.m. Present were N. Dice and via phone conference T. Sirevog.

(22)

Motion was made by S. Kiss to approve the hiring of two additional temporary election workers to be paid from the new Elections Grant from the Center for Tech and Civic Life. Motion was seconded by K. Skoog. Motion carried unanimously.

(23)

Correspondence Sent:

Q. Youk-Certificate of Commendation

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 348,235.69
Counseling Services	\$ 68,485.42
Crime Victims Compensation	\$ 288.87
Fair	\$ 131.11
Park	\$ 727.84
Road	\$ 80,234.25
Emergency 911 Communications	\$ 1,976.62
Low Income Housing/2060	\$ 1,319.45
Homeless Program/2163	\$ 1,630.93
Public Facilities	\$ 3,997.80
Capital Projects	\$ 207.83
Solid Waste	\$ 86,853.47
Risk Management	\$ 417,033.00
Equipment R&R	\$ 18,600.18
Unemployment Compensation	\$ 16,617.94
IT Services	<u>\$ 15,512.58</u>
TOTAL	\$1,061,852.98

Checks 191442 through 191444 totaling \$4,398.29 and Electronic Funds Transfers 30573 through 30771 totaling \$283,543.21, and Checks 191445 through 191470 totaling \$35,221.48, and Electronic Funds Transfers 30772 through 30779 totaling \$239,177.12, dated September 25, 2020. Includes Jr. Taxing Districts.

Checks 191471 through 191501 totaling \$542,595.58 and Electronic Funds Transfer 30780 totaling \$238.22, dated September 28, 2020.

(25)
Meeting adjourned at 4:20 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board