

October 12, 2020

There was no meeting, due to Columbus Day Staff Development Day.

October 13, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Mike Manus, and Clerk of the Board Crystal Zieske. Commissioner Karen Skoog joined via Zoom. Vice Chair Stephen Kiss was excused.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog and Jim. K. Skoog gave an update on the NETCHD meeting and preliminary budget, House Transportation Committee Chair Representative Fey's Listening Session, and WDFW's 25-Year Strategic Plan. Jim left the update.

(2)

M. Manus reported that the quote from Redline Finishing to repair the Sheriff's Tahoe is \$7,185.86. No other requested quotes were received. The Board was in agreement to have Redline conduct the repairs. M. Manus discussed the Health Care Authority contract amendment. Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell joined the update in progress.

(3)

S. Kiss joined the meeting at 10:08 a.m. C Zieske offered the invocation and led the flag salute.

(4)

The Board reviewed the proposed WRIA 55 resolution. Motion was made by S. Kiss to approve the WRIA 55 Watershed Plan Addendum to Meet the Requirements of Chapter 90.94.020 RCW. Motion was seconded by K. Skoog. Motion carried unanimously.

In the Matter of Approving the WRIA 55 Watershed Plan Addendum to Meet the Requirements of Chapter 90.94.020 RCW  
*RESOLUTION NO. 2020-99, COMMISSIONERS' RECORDING*

(5)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 10:17 a.m. to 10:45 a.m. Present was Community Development Director Greg Snow and via phone conference was T. Sirevog.

(6)

GIS Manager Josh Shelton was present for a GIS Update and to discuss the county's Road Naming Policy. Joining via Zoom were GIS Analyst César Stoddard and dqinn. J. Shelton talked about the process of searching by owner name in the property search system. Joining the update in process were Jim and ITS Director Shane Flowers. J. Shelton addressed private road name signs and the draft ordinance regarding Road Naming Policy.

(7)

Public Hearing-Private Road Name-Paragon Dr. Present were J. Shelton and Guy Thomas, and via

Zoom were C. Stoddard, S. Flowers, dquinn, and Jim. The hearing was opened, and the notice was read. C. Stoddard reviewed the packet and reported on the concerns of dispatching issues because of their current State Route 2 addresses. No comments were received. The hearing was closed.

(8)

Motion was made by S. Kiss to approve the Revision to the County Road Register and name the private access road Paragon Dr. Motion was seconded by K. Skoog. Motion carried unanimously.

(9)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: PORTA, \$1,835.35. Motion was made by K. Skoog to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(10)

The Board recessed for lunch at 12:01 p.m. Commissioner Programs Christine Rahoun assumed the duties of Clerk of the Board. C. Zieske was excused for the remainder of the day.

(11)

The Board met in closed session pursuant to RCW42.30.140(4)(b)-Collective Bargaining for 15 minutes from 1:25 p.m. to 1:40 p.m. Also present via phone was T. Sirevog.

(12)

Sheriff/Dispatch/Emergency Management/Jail 2021 Budget Review—Present in person were Sheriff Glenn Blakeslee, Captain Bill Zamora, Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Executive Administrative Assistant Dawn Taylor, Auditor Marianne Nichols, Financial Manager Jill Shacklett, and present via Zoom was Jim.

(13)

The Board held a workshop of CARES Funding Prioritization. Present were M. Nichols, J. Shacklett, Economic Development Director Jamie Wyrobek, Newport City Administrator Russ Pelleberg, and via Zoom were Business Manager Kris Martin, Jim, Prosecutor Dolly Hunt, Treasurer Nicole Dice, and S. Flowers.

(14)

ITS 2021 Budget Review—Present were S. Flowers, M. Nichols, J. Shacklett, and via Zoom was N. Dice.

(15)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 5, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/09/20): \$63,021.20

Payroll Change Notice:

Auditor-

Linda Brown, Longevity, \$75.00/mo., Effective 11/1/2020

Counseling-

Taylor Simpson, Receptionist, Resignation, Effective 10/22/2020

Kelly Alliger, Step 3, \$3,518.56/mo., Effective 11/1/2020  
Heather Mercer, Step 3, \$4,811.64/mo., Effective 10/1/2020  
District Court-  
Rachel Johnson, Longevity, \$120.00/mo., Effective 11/1/2020  
Sheriff-Communications-  
Dakota James Carter, Communications Officer, Step 1, \$3,061.40/mo., Effective  
10/16/2020

Annual Peopleware Agreement  
*AGREEMENT NO. 2020-54, COMMISSIONERS' RECORDING*

2020 Agreement Between the City of Seattle and Pend Oreille County  
*AGREEMENT NO. 2020-34, COMMISSIONERS' RECORDING*  
(Initialed to approve executed date of October 5, 2020, rather than May 18, 2020)

Set Public Hearing for Community Development Block Grant Coronavirus Application  
(CDBG-CV1) for October 27, 2020, 1:30 p.m.

(16)

Motion was made by S. Kiss to extend the contract with M&D Development, Inc. for another sixty days and an additional compensation not to exceed \$2,500.00 due to delays related to COVID-19. Motion was seconded by K. Skoog. Motion carried unanimously.

2020 Amendment to the M&D Development Professional Services Agreement  
*AGREEMENT NO. 2020-55, COMMISSIONERS' RECORDING*

(17)

Motion was made by S. Kiss to authorize the Parks and Recreation Director to apply for a grant from the Recreation and Conservation Office for the purpose of constructing a boating facility at Davis Road. Motion was seconded by K. Skoog. Motion carried unanimously.

(18)

Motion was made by S. Kiss to authorize the Chair to sign the Applicant Resolution/Authorization to Washington State Recreation and Conservation Office (RCO) which authorizes the Parks and Recreation Director to apply for the Davis Road Boating Facility grant. Motion was seconded by K. Skoog. Motion carried unanimously.

Washington State Recreation and Conservation Office Applicant Resolution/Authorization  
*AGREEMENT NO. 2020-56, COMMISSIONERS' RECORDING*

(19)

Motion was made by S. Kiss to authorize the Chair to sign the Certification Sponsor Match Form to Washington State Recreation and Conservation office (RCO) which certifies the County has match money available for the Davis Boating facility. Motion was seconded by K. Skoog. Motion carried unanimously.

Washington State Recreation and Conservation Office Certification of Applicant Match  
*AGREEMENT NO. 2020-57, COMMISSIONERS' RECORDING*

(20)

Motion was made by S. Kiss to approve the Chair signing the letter to Mr. John Munding, Chapter 7 Trustee, regarding the future of the Ponderay Newsprint Company Site. Motion was seconded by M. Manus. Motion carried unanimously.

(21)

Correspondence Received:

- 10.3 Office of the Assessor-Letter re: Levy Certification and Ordinance/Resolution No. for Road
- 10.4 Office of the Assessor-Letter re: Levy Certification and Ordinance/Resolution No. for County General
- 10.5 Evergreen Forest County Group-Letter re: Memorandum of Agreement and Invoice for 2021 County Annual Dues for Public Land, Environment & Natural Resources Work
- 10.6 WSLCB-Letter re: Notification of Liquor License Renewal Applications: Grocery Store-Beer/Wine for Whitley Oil, 333111 Hwy 2, Newport; and Usk General Store, 111 5<sup>th</sup> St., Usk
- 10.7 Washington Indian Gaming Association-Publication: Washington Indian Tribes Today

(22)

Correspondence Sent:

J. Munding-Letter re: Future of the Ponderay Newsprint Company Site

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$372,029.83
Counseling Services	\$ 84,993.20
Crime Victims Compensation	\$ 297.91
Fair	\$ 493.56
Law Library	\$ 298.05
Park	\$ 2,161.49
Road	\$125,694.23
Emergency 911 Communications	\$ 2,022.56
Extension Education	\$ 60.03
Growth Management	\$ 10,340.62
Public Facilities	\$ 3,912.91
Election Security Grant	\$ 191.22
Capital Projects	\$100,000.00
Solid Waste	\$ 23,498.59
Risk Management	\$ 739.77
Equipment R&R	\$ 66,363.27
IT Services	\$ 16,042.83
Sheriff’s Trust	<u>\$ 672.00</u>
TOTAL	\$809,812.07

Checks 191690 through 191734 totaling \$39,493.25 and Electronic Funds Transfers 31042 through 31051 totaling \$285,919.82, and Checks 191687 through 191689 totaling \$4,386.88, and Electronic Funds Transfers 30844 through 31041 totaling \$295,253.42, and Checks 191644 through 191686

totaling \$17,304.42. and Electronic Fund Transfers 30783 through 30843 totaling \$47,577.72, dated October 09, 2020. Includes Jr. Taxing Districts.

Checks 191735 through 191826 totaling \$251,333.30 and Electronic Funds Transfers 31052 through 31054 totaling \$6,717.75, dated October 13, 2020.

(24)

Meeting adjourned at 4:41 p.m.

APPROVED: \_\_\_\_\_ /s/  
Chair of the Board

ATTEST: \_\_\_\_\_ /s/  
Clerk of the Board