

November 23, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Chair Mike Manus is excused. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Weed Control Coordinator Sharon Sorby, Commissioner Programs/HR Assistant Christine Rahoun, Treasurer Nicole Dice, County Extension Director/4-H Youth Development Agent Mike Jensen, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Auditor Marianne Nichols, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/ Director of Safety Christina Wagar, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Newport Miner News Editor Don Gronning, and JT.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present for a COVID-19 update. M. Manus joined the meeting via Zoom. Also present via Zoom were those listed above and Senior Planner Andy Huddleston, NHHS Marketing & Foundation Director Jenny Smith, Bob Eugene, and an unknown caller. M. Manus left the meeting at the conclusion of the NETCHD update.

(3)

Prosecuting Attorney Dolly Hunt was present for a legal update. Attending via Zoom was M. Manus. Discussed were the Governor's most recent proclamation and progress on the Road Naming Policy.

(4)

Sheriff Glenn Blakeslee was present for an update. Topics of discussion were the homicide case and overtime hours, surplus sale, and revenue from concealed pistol licenses.

(5)

K. Skoog reported on the WSAC County Leaders Conference and the Parks Board meeting. M. Manus left the meeting.

(6)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: North Pend Oreille County Lions Club, \$2,683.93.00. Motion was made by K. Skoog to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(7)

The Board recessed for lunch at 12:02 p.m.

(8)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 16, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 11/20/20): \$64,328.21

Payroll Change Notice:

Sheriff-Corrections-

Dan Emert, Longevity, \$150.00/mo., Effective 12/01/2020

A Resolution of the Board of County Commissioners of Pend Oreille County, Washington, Approving and Authorizing the 2021 Maintenance and Operation Budget Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and Providing for Other Matters Properly Relating Thereto

RESOLUTION NO. 2020-107, COMMISSIONERS' RECORDING

(9)

Motion was made by K. Skoog to approve sending the Small Business Stabilization Grant award letters to the third round of recipients. Motion was seconded by S. Kiss. Motion carried unanimously.

(10)

Motion was made by K. Skoog to approve sending the letter with an additional award to those who had previously applied for SBSG, affected by the latest round of Governor Inslee's closures to restaurants, theatres, and gyms. Motion was seconded by S. Kiss. Motion carried unanimously.

(11)

The Board conducted an interview for Civil Service Commission. Present via Zoom was Debbie Borches.

(12)

Motion was made by K. Skoog to approve the Cares Subrecipient Agreement Between Pend Oreille County and Public Utility District No. 1 Of Pend Oreille County and for the Vice Chair to sign the agreement. Motion was seconded by S. Kiss. Motion carried unanimously.

Cares Subrecipient Agreement Between Pend Oreille County and Public Utility District No. 1 Of Pend Oreille County

AGREEMENT NO. 2020-61, COMMISSIONERS' RECORDING

(13)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 90 minutes, from 2:09 p.m. to 3:39 p.m. An additional 20 minutes was requested, until 3:59 p.m.

(14)

Public Comment –No members of the public were present for comment.

(15)

Meeting continued to November 24.

November 24, 2020

The meeting resumed at 9:21 a.m. with S. Kiss, K. Skoog, and C. Zieske present. M. Manus was excused to attend the canvassing board/certification of election.

(16)

M. Manus joined the meeting at 9:28 a.m.

(17)

Motion was made by S. Kiss to approve sending the letter of appreciation to Margie Fedderly, thanking her for her service on Board of Equalization and accepting her letter of resignation, effective 12/31/2020. Motion was seconded by K. Skoog. Motion carried unanimously.

(18)

Motion was made by S. Kiss to send the letter expressing our appreciation to Frank Capehart for his long-time service and regretfully accepting his letter of resignation from Cemetery District 1 Board. Motion was seconded by K. Skoog. Motion carried unanimously.

(19)

Motion was made by K. Skoog to approve sending the letter to our local legislators regarding Growth Management Act. Motion was seconded by S. Kiss. Motion carried unanimously.

(20)

Human Resources Manager Terra Sirevog joined the meeting to discuss a vacation rollover request. Motion was made by K. Skoog to approve Brian England's request to roll over 55 hours of vacation to 2021. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

Counseling Services Director Annabelle Payne was present for an update. Topics of discussion were staffing, recruitment and retention, community forum, HCA Disaster Impact Team training, BHT Criminal Justice Grant, director compensation for DCR/crisis response, and NACo update. M. Manus left the update at 10:55 a.m.

(22)

M. Jensen was present for a County Extension/4-H Youth Development update. He discussed the 4-H Showcase, his Colorado Wildfire Council assignment, laptops, Zoom fatigue, 4-H fees, and 2021 budget.

(23)

T. Sirevog returned to discuss a staffing request in Treasurer's Office. Motion was made by K. Skoog to approve the request to hire a full time Deputy Accountant I at Step 1. Motion was seconded by S. Kiss. Motion carried unanimously.

(24)

The Board recessed for lunch at 11:57 a.m.

(25)

Motion was made by K. Skoog to approve sending the letter of recognition to Dan Emert for 15 years of service to POC. Motion was seconded by S. Kiss. Motion carried unanimously.

(26)

C. Zieske was excused at 1:30 p.m., and C. Rahoun assumed clerk duties.

(27)

2021 Budget Review—Veterans. In attendance were Veterans Assistance Advisory Board Local Chapter President Dean Welter, Vice President Ed Zupich, and Secretary Tom Foster, and via Zoom were M. Nichols and J. Shacklett. C. Rahoun left the meeting.

(28)

S. Sorby was present for a Weed Board assessment discussion. Also in attendance were Weed Control Board Members Wes Dailey and David Hoisington, Weed Specialist III Loretta Nichols, C. Zieske, and via Zoom were M. Manus, Weed Control Board Member Bob Hartley, J. Shacklett, and M. Nichols. S. Sorby presented information on assessment needs and results, and graphs/figures/budget for 2022 and 2023.

(29)

Correspondence Received:

- 11.22 Sacheen Lake Water & Sewer District- Levy Certification
- 11.23 Brett Billingsley-3rd Quarter Caseload Report
- 11.24 Rural Resources- Letter re: Governing Board of Directors Representation Designation
- 11.25 Aging & Long Term Care of Eastern Washington- Letter re: Request for Financial Support
- 11.26 T. Newman- Letter re: Levy Certifications and property taxes
- 11.27 A. Seaney- Volunteer Informational Statement re: Cemetery District #2
- 11.28 R. McKenzie- Volunteer Informational Statement re: Cemetery District #2
- 11.29 R. Flanagan- Volunteer Informational Statement re: Cemetery District #2
- 11.30 Lake Roosevelt Forum/A. Dunau Letter re: 2020 Draft Human Health Risk Assessment Public Guide for the Lake Roosevelt and Upper Columbia River Remedial Investigation and Feasibility Study (URC RI/FS)
- 11.31 WSLCB-Letter re: Notification of Non- Retail Marijuana Processor Renewal Application for The Plant Factory LLC, 41 Rumsey Rd, Newport

(30)

Correspondence Sent:

- F. Capehart-Letter of appreciation for service on Cemetery District 1 Board
- M. Fedderly- Letter of appreciation for service on Board of Equalization
- Local legislators-Letter re: Growth Management Act
- D. Emert-Letter of recognition for 15 years of service to POC

(31)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 486,906.69
Arts & Tourism	\$ 1,500.00
Counseling Services	\$ 71,022.80
Crime Victims Compensation	\$ 288.81
Fair	\$ 1,084.78
Park	\$ 1,927.15
Road	\$ 72,935.09
Timber Sales	\$ 409.17

Emergency 911 Communications	\$ 1,977.42
Growth Management	\$ 3,522.09
Low Income Housing/2060	\$ 6,894.46
Homeless Program/2163	\$ 16,546.32
Public Facilities	\$ 3,541.66
Election CARES Grant	\$ 482.69
Solid Waste	\$ 18,368.84
Risk Management	\$ 14,750.00
Equipment R&R	\$ 14,993.72
IT Services	\$ 53,438.19
Sheriff's Trust	<u>\$ 1,216.75</u>
TOTAL	\$ 771,806.63

Checks 192586 through 192642 totaling \$258,293.54 and Electronic Funds Transfer 31535 totaling \$434.50, dated November 23, 2020.

Checks 192707 through 192731 totaling \$34,902.28 and Electronic Funds Transfers 31735 through 31742 totaling \$237,570.03, and Checks 192703 through 192706 totaling \$4,702.96, and Electronic Funds Transfers 31536 through 31734 totaling \$281,465.94, dated November 25, 2020. Includes Jr. Taxing Districts.

(32)

Meeting adjourned at 3:35 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board