

November 30, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:07 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Assessor Jim McCroskey, Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, Counseling Services Business Manager Kris Martin, County Clerk Tammie Ownbey, Treasurer Nicole Dice, District Court Judge Robin McCroskey, Senior Planner Andy Huddleston, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Sheriff Glenn Blakeslee, Undersheriff Geoff Rusho, County Extension Director/4-H Youth Development Agent Mike Jensen, Facilities Maintenance Supervisor Ben Eggleston, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Newport Miner News Editor Don Gronning, JT, and Bob Eugene.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present for a COVID-19 update. Present via Zoom were those listed above and Auditor Marianne Nichols and Commissioner Programs/HR Assistant Christine Rahoun.

(3)

K. Skoog provided an update from WSAC County Leaders Conference.

(4)

The Board met in executive session to review the performance of public employees pursuant to RCW 42.30.110(1)(g) for 90 minutes, from 10:30 a.m. to 12:00 p.m. Also present was T. Sirevog.

(5)

The Board recessed for lunch at 12:10 p.m.

(6)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 1:15 p.m. to 1:30 p.m.

(7)

Public Hearing-Levy Certification. Present via Zoom were J. McCroskey and M. Nichols. The hearing was opened, and the notice was read. J. McCroskey reported on the levy certifications and the option of the declaration of substantial need. A few more junior districts' resolutions and levy certifications are forthcoming, and those will be presented as they arrive. No verbal public comments were received, but one email was received. The hearing was closed.

(8)

Motion was made by S. Kiss adopting the Resolution of the Board of Pend Oreille County Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Road Fund Property Tax Levy for 2021 at the amount of 1% increase, for a total of 101%. Motion was seconded by K. Skoog. Motion carried unanimously.

A Resolution of the Board of Pend Oreille County Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Road Fund Property Tax Levy for 2021

*RESOLUTION NO. 2020-108, COMMISSIONERS' RECORDING*

(9)

Motion was made by K. Skoog to approve the Resolution of the Board of Pend Oreille County Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the General Fund Property Tax Levy for 2021. Motion was seconded by S. Kiss. Motion carried unanimously.

A Resolution of the Board of Pend Oreille County Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the General Fund Property Tax Levy for 2021

*RESOLUTION NO. 2020-109, COMMISSIONERS' RECORDING*

(10)

Motion was made by S. Kiss to approve the resolution by the Pend Oreille County Commissioners for the road department, setting the road levy rate for 2021, with an increase of one percent, at \$21,442.02. Motion was seconded by K. Skoog Motion carried unanimously.

Authorizing a One Percent Increase to the 2021 Road Fund Property Tax Levy

*RESOLUTION NO. 2020-110, COMMISSIONERS' RECORDING*

(11)

Motion was made by K. Skoog to approve the signing of the resolution authorizing the general levy rate for 2021 at a one percent increase of \$21,992.45. Motion was seconded by S. Kiss. Motion carried unanimously.

Authorizing a One Percent Increase to the 2021 General Fund Property Tax Levy

*RESOLUTION NO. 2020-111, COMMISSIONERS' RECORDING*

(12)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 23, 2020 meeting and the following items:

Payroll Change Notice:

Counseling Services-

Carrie McKinley, Step 3, \$4,701.64/mo., Effective 12/1/2020

ER&R-

Teresa Deal, Step 4, \$3,664.60/mo., Effective 12/1/2020

Public Works-Roads-

George Campbell, Foreman, Retirement, Effective 12/1/2020 (*correcting the Payroll Change Notice from 11/16/2020, which had effective date of 12/2/2020*)

Public Works-Solid Waste-

Tom Tesch, Temp Road Maintenance Technician, \$23.85/hr., Effective 12/1/2020 (*90 day temporary assignment to assist in District Shop 3*)

Lane Thompson, Longevity, \$35.00/mo., Effective 12/1/2020  
Terry Skipper, Step 2, \$21.22/hr., Effective 12/1/2020

Amendment to Molina Healthcare of WA Provider Services Agreement  
*RESOLUTION NO. 2020-112, COMMISSIONERS' RECORDING*

(13)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 2:00 p.m. to 2:30 p.m. Present was ITS Director Shane Flowers. An additional 10 minutes was requested, until 2:40 p.m.

(14)

Motion was made by S. Kiss to approve the Collective Bargaining Agreement Between Pend Oreille County and Teamsters Local 690, Counseling Services Employees. Motion was seconded by K. Skoog. Motion carried unanimously.

Collective Bargaining Agreement By and Between Pend Oreille County and Teamsters Local 690, Counseling Services Employee 2021-2022  
*CONTRACT NO. 2020-24, COMMISSIONERS' RECORDING*

(15)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics discussed included diking district, timber sale and contracting procedures.

(16)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:31 p.m. to 4:00 p.m. Present was T. Sirevog.

(17)

Public Works Director Craig Jackson was present to briefly discuss the proposed Parks & Recreation budget.

(18)

Public Comment –No members of the public were present for comment.

(19)

Meeting continued to December 1.

December 1, 2020

The meeting resumed at 9:00 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(20)

2021 Budget Review—Tri-County Superior Court. Present via Zoom were Judge Jessica Reeves, Judge Lech Radzimski, Superior/Juvenile Court Administrator Evelyn Bell, Ferry County Commissioners Nathan Davis, Johnna Exner, and Michael Heath, Clerk of the Board Amanda Rowton, and Deputy Clerk Marie Lacovara; Stevens County Commissioners Wes McCart, Mark Burrows, and Greg Young, Prosecutor Tim Rasmussen, Clerk of the Board Michelle Enright, and

Assistant Clerk of the Board Jonnie Brown; T. Ownbey, and in-person were Financial Manager Jill Shacklett and M. Nichols. Gem State Editor Sophia Aldous joined the meeting in progress.

(21)

The Board held a budget review workshop. Present were M. Nichols and J. Shacklett, and via Zoom was S. Aldous.

(22)

The Board recessed for lunch at 11:59 a.m.

(23)

Public Hearing-Private Road Name-Happy Trails Ln. Present via Zoom were GIS Analyst César Stoddard, GIS Manager Josh Shelton, dquinn, and in-person were David Kluttz, Bonnie Kluttz, and Dick Bockemuehl. The hearing was opened, and the notice was read. C. Stoddard presented a request for revision to the County Road Register, by renaming an unnamed road to Happy Trails Ln. dquinn left the meeting in progress. Comments were received from D. Kluttz, B. Kluttz, and D. Bockemuehl. The hearing was closed.

(24)

Motion was made by K. Skoog to approve the naming of the private access road Happy Trails Ln. Motion was seconded by S. Kiss. Motion carried unanimously.

(25)

Community Development Director Greg Snow was present via phone conference, at the Board's request. He explained the short plats presented to the Board for approval. Motion was made by K. Skoog to approve the short plat for "Boone Acres," Section 33, Township 30 North, Range 44 East, W.M., Pend Oreille County, Washington. Motion was seconded by S. Kiss. Motion carried unanimously.

(26)

Motion was made by S. Kiss to approve the short plat for "Powelson Tracts," Section 20, Township 31 North, Range 44 East, W.M., Pend Oreille County, Washington. Motion was seconded by K. Skoog. Motion carried unanimously.

(27)

Public Works Director Craig Jackson was present for an update. Also in attendance was County Engineer Don Ramsey. D. Ramsey presented recommended road vacations.

a) Motion was made by K. Skoog to approve the Resolution Directing the County Engineer to Report on Vacation of Cordes Road Between State Highway 20 and the Easterly End of Cordes Road. Motion was seconded by S. Kiss. Motion carried unanimously.

Regarding Resolution Directing the County Engineer to Report on Vacation of Cordes Road  
Between State Highway 20 and the Easterly End of Cordes Road  
*RESOLUTION NO. 2020-113, COMMISSIONERS' RECORDING*

b) Motion was made by S. Kiss to approve the Resolution Directing the County Engineer to Report on Vacation of Cordes Road Between Westside Calispel Road and Highway 20. Motion was seconded by K. Skoog. Motion carried unanimously.

Regarding Resolution Directing the County Engineer to Report on Vacation of Cordes Road  
Between Westside Calispel Road and Highway 20  
*RESOLUTION NO. 2020-114, COMMISSIONERS' RECORDING*

c) Motion was made by K. Skoog to approve the request to advertise and hire a Receptionist/  
Administrative Assistant for Public Works at the pay scale of \$2,816.66. Motion was seconded by  
S. Kiss. Motion carried unanimously.

d) Motion was made by S. Kiss to set the Public Hearing for the 2021-2026 Six Year Transportation  
Program and the 2021 Annual Construction Program to be held on December 22, 2020 at 10:30 am.  
Motion was seconded by K. Skoog. Motion carried unanimously.

e) Motion was made by K. Skoog to authorize the Public Works Director to advertise and award a  
planning study for economic development of the South Bench Property. Motion was seconded by  
S. Kiss. Motion carried unanimously.

f) C. Jackson gave updates on Pavement Preservation project, timber contract, Department of  
Ecology MOA, and Parks Board meeting. J. Shacklett joined the meeting, and discussion was held on  
Parks & Recreation budget.

(28)

Motion was made by K. Skoog to approve sending the letter of recognition to Lane Thompson in  
recognition of long-term employment with POC, for 5 years of service. Motion was seconded by  
S. Kiss. Motion carried unanimously.

(29)

Motion was made by S. Kiss to approve the amendment to the VSP Contract to allow for White  
Bluffs Consulting to begin work for the 2-year and 5-year reports to State Conservation Commission  
and for the Chair to sign the amendment. Motion was seconded by K. Skoog. Motion carried  
unanimously.

*Amendment #2 Pend Oreille County Voluntary Stewardship Program (Amending C-2018-07)*  
*CONTRACT NO. 2020-25, COMMISSIONERS' RECORDING*

(30)

The Board met in executive session to review the performance of a public employee pursuant to  
RCW 42.30.110(1)(g) for 30 minutes, from 3:45 p.m. to 4:15 p.m. Present was C. Zieske. Another 15  
minutes was requested, until 4:30 p.m.

(31)

Correspondence Received:

- 11.32 F. Colin Willenbrock/PUD- Letter re: Child Care Partnership Grant and Early Learning &  
Child Care Center Statement of Qualifications
- 11.33 South Pend Oreille Fire and Rescue- Levy Certification
- 11.34 Pend Oreille Fire Protection District #4- Levy Certification and Ordinance/Resolution  
11.18.20
- 11.35 Pend Oreille Library District- Levy Certification and Ordinance/Resolution 2020-101
- 11.36 Town of Ione- Levy Certification and Ordinance/Resolution 2020-9

- 11.37 Pend Oreille Fire District #8- Levy Certification and Ordinance/Resolution 11.16.2020
- 11.38 Pend Oreille County Public Hospital District #1- Levy Certification, Resolution 2020-09, and Ordinance/Resolution 2020-10
- 11.39 T. Newman-Letter re: County levy

(32)

Correspondence Sent:

L. Thompson-Letter of appreciation for 5 years of service to POC

(33)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 134,727.73
Arts & Tourism	\$ 2,683.93
Counseling Services	\$ 3,636.82
Fair	\$ 44.30
Road	\$ 22,504.07
Homeless Program/2163	\$ 4,243.29
Equipment R&R	\$ 68,653.33
IT Services	\$ 159,356.31
Sheriff’s Trust	<u>\$ 1,410.25</u>
TOTAL	\$ 397,260.03

Checks 192732 through 192788 totaling \$396,255.52 and Checks 192838 through 192839 totaling \$1,004.51, dated November 30, 2020.

(34)

Meeting adjourned at 4:33 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board