

December 14, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:13 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and Clerk of the Board Crystal Zieske. Commissioner Karen Skoog joined via Zoom.

(1)

Joining the meeting via Zoom were Assessor Jim McCroskey, Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, Treasurer Nicole Dice, County Extension Director/4-H Youth Development Agent Mike Jensen, Auditor Marianne Nichols, Facilities Maintenance Supervisor Ben Eggleston, District Court Judge Robin McCroskey, Prosecuting Attorney Dolly Hunt, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS Marketing & Foundation Director Jenny Smith, Newport Miner News Editor Don Gronning, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, JT, and Bob Eugene; and in-person was Commissioner Programs/HR Assistant Christine Rahoun

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Counseling Services Business Manager Kris Martin, Weed Control Coordinator Sharon Sorby, ITS Director Shane Flowers, and an unidentified caller.

(3)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:25 a.m. Present were J. McCroskey, D. Taylor, T. Sirevog, S. West, J. Boggs, G. Blakeslee, N. Dice, M. Jensen, M. Nichols, R. McCroskey, D. Hunt, C. Rahoun, K. Martin, S. Sorby, S. Flowers, D. Gronning, A. Engell, JT, B. Eugene, and an unidentified caller.

(4)

K. Skoog joined the meeting in-person at 9:55 a.m.

(5)

K. Skoog offered the invocation and M. Manus led the flag salute.

(6)

Motion was made by K. Skoog to approve sending a letter of reappointment to the Planning Commission to B. Eugene. Motion was seconded by S. Kiss. Motion carried unanimously.

(7)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 7, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 12/11/20): \$65,152.84

Payroll Change Notice:
Community Development-
 Shentel O’Neal, Administrative Assistant, Resignation, Effective 12/10/2020
Noxious Weed Control-
 Curtis Palmer, Seasonal Field Inspector, Resignation, Effective 5/31/2020

Approval of Vacation Rollover-Steve West (15.5 days)

Approval of Vacation Rollover-JoAnn Boggs (23.25 days)

(8)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 11:41 a.m. to 12:02 p.m. Present via Zoom was Community Development Director Greg Snow and in-person was T. Sirevog.

(9)

The Board participated in WSAC Virtual Assembly, via Zoom conference.

(10)

K. Skoog left the meeting at 12:59 p.m.

(11)

The Board recessed for lunch at 1:07 p.m.

(12)

K. Skoog joined the meeting via Zoom at 2:38 p.m.

(13)

Motion was made by S. Kiss to approve sending the PILT billing to Washington Department of Fish and Wildlife. Motion was seconded by K. Skoog. Motion carried unanimously.

(14)

Motion was made by S. Kiss to reappoint Debbie Borches to the POC Civil Service Commission. Motion was seconded by K. Skoog. Motion carried unanimously.

(15)

Motion was made by S. Kiss to pay the 2021 National Association of Counties dues of \$450.00. Motion was seconded by K. Skoog. Motion carried unanimously.

(16)

Motion was made by S. Kiss to send the letter of appreciation to Mr. Wayne Antcliff for service on Planning Commission and accepting his resignation as of 12/31/2020. Motion was seconded by K. Skoog. Motion carried unanimously.

(17)

Motion was made by S. Kiss to accept the resignation of Larry Mason, effective 12/31/2020 as a Marine Patrol Technician. Motion was seconded by K. Skoog. Motion carried unanimously.

Payroll Change Notice:
Sheriff-Patrol-
Lawrence Mason, Marine Patrol Technician, Resignation, Effective 12/31/2020

(18)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 3:06 p.m. to 3:36 p.m. Present via Zoom were D. Hunt and County Engineer Don Ramsey. An additional 5 minutes was requested, until 3:39 p.m.

(19)

Colville National Forest District Ranger Carin Vadala and Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz were present via Zoom for a Sx^wuytn-Trail Project update. Discussed were the Environmental Assessment (EA) and objection process. Joining the update in progress was D. Gronning.

(20)

Motion was made by S. Kiss to approve the three-year Interlocal Governmental Contract for Dispatch Communication Services Between Pend Oreille County and the Kalispel Tribe of Indians. Motion was seconded by K. Skoog. Motion carried unanimously.

Interlocal Governmental Contract for Dispatch Communication Services Between the
Kalispel Tribe of Indians and Pend Oreille County
CONTRACT NO. 2020-26, COMMISSIONERS' RECORDING

(21)

Public Comment –No members of the public were present for comment.

(22)

Meeting continued to December 15.

December 15, 2020

The meeting resumed at 9:07 a.m. with M. Manus, S. Kiss, and C. Zieske present. K. Skoog joined via Zoom.

(23)

Public Works Director Craig Jackson was present via Zoom for an update. Also in attendance via Zoom was B. Eugene.

a) Motion was made by S. Kiss to approve the resolution for contracting with IFG Timber, LLC for the 2020 Rustlers Gulch Timber Sale. Motion was seconded by K. Skoog. Motion carried unanimously.

Resolution Regarding Approval of the 2020 Rustlers Gulch Timber Sale Contract with
IFG Timber, LLC
RESOLUTION NO. 2020-123, COMMISSIONERS' RECORDING

b) Motion was made by S. Kiss to approve and execute Change Order #1 for the Rustlers Gulch Timber Sale. Motion was seconded by K. Skoog. Motion carried unanimously.

2020 Rustlers Gulch Timber Sale-Change Order 1
AGREEMENT NO. 2020-64, COMMISSIONERS' RECORDING (Amending R-2020-123)

c) Joining the update in progress via Zoom were D. Ramsey and Solid Waste Coordinator Amanda Griesemer. K. Skoog approved the signing of her name on all of today's documents via Zoom authorization.

d) Motion was made by S. Kiss to approve the Grant Modification for Cedar Creek Title II project and have the Chair sign the application. Motion was seconded by K. Skoog. Motion carried unanimously.

Modification of Grant or Agreement with USDA Forest Service-Cedar Creek Title II
AGREEMENT NO. 2020-65, COMMISSIONERS' RECORDING

e) Motion was made by S. Kiss to approve the hiring of a replacement and continue with COVID janitorial service for January 1 through March 31. Motion was seconded by K. Skoog. Motion carried unanimously.

f) Motion was made by K. Skoog to approve the Chair signing the contract with Anderson Environmental for Smackout Pass Bridge Replacement Environmental Services and to sign the resolution. Motion was seconded by S. Kiss. Motion carried unanimously.

Declaring Entering into a Contract for On-Call Environmental Services with Anderson Environmental, LLC
RESOLUTION NO. 2020-124, COMMISSIONERS' RECORDING

g) Motion was made by S. Kiss to approve the Contract with T-O Engineers for the On-Call Environment Services. Motion was seconded by K. Skoog. Motion carried unanimously.

Consultant Agreement for On-Call Environmental—T-O Engineers
RESOLUTION NO. 2020-125, COMMISSIONERS' RECORDING

h) C. Jackson showed photos of hazard tree work and construction of a safety rail at Ione Transfer Station by staff. C. Jackson provided a history of the solid waste revenue and expenses, both when privately-ran and county-ran, and considered the option of a fee increase. A. Griesemer discussed the unsuccessful previous use of on-call employees at the transfer stations, and the discussion continued with a decision that a fee increase would not be implemented at this time.

i) Parks and Recreation topics included park boundary signs and vault toilets.

(24)
The Board discussed staffing and salaries.

(25)

Counseling Services Director Annabelle Payne was present via Zoom for an update. Topics of discussion were the department's COVID plan, staffing and hiring, and an uptick in substance use disorder enrollment. A. Payne reported on the award of Better Health Together's Criminal Justice grant, forthcoming BH-ASO agreement, and Director DCR after-hours work.

(26)

M. Nichols joined the meeting at the Board's request to discuss the 2021 budget.

(27)

Motion was made by S. Kiss to approve the Payroll Change Notice for Timothy Poso. Motion was seconded by K. Skoog. Motion carried unanimously.

Payroll Change Notice

Public Works-Road-

Timothy Poso, Road Maintenance Technician, Discharge, Effective 12/14/2020

(28)

Motion was made by K. Skoog to approve the Payroll Change Notice for Vicki Koehler at Step 2. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice

Community Development-

Vicki Koehler, Administrative Assistant, Step 2, \$17.53/hr., Effective 12/16/2020

(29)

Family Crisis Network (FCN) and Youth Emergency Services (YES)-2021 Budget Review. Present via Zoom were Youth Emergency Services (YES) Executive Director Sarah Phillips, Family Crisis Network Assistant Director Cody Francis and Program Manager Sarah Kramer, and M. Nichols.

(30)

Meeting continued to December 18.

December 18, 2020

The meeting resumed at 1:06 p.m. with K. Skoog and C. Zieske present. S. Kiss joined via Zoom.

(31)

Tri-County Superior Court-2021 Budget Review. Present via Zoom were Judge Jessica Reeves, Ferry County Commissioners Nathan Davis, Johnna Exner, and Michael Heath, Clerk of the Board Amanda Rowton, and Deputy Clerk Marie Lacovara; Stevens County Commissioners Wes McCart, Mark Burrows, and Greg Young, and Clerk of the Board Michelle Enright; J. Shacklett, and M. Nichols.

M. Manus and R. McCroskey joined the meeting in progress via Zoom.

a) Motion was made by K. Skoog to approve the 1.3% increase for Superior/Juvenile Court Administrator Evelyn Bell. Motion was seconded by S. Kiss. Motion carried unanimously.

b) Motion was made by K. Skoog to approve the hiring of a part-time assistant for Superior Court at \$15 per hour for 24 hours a week. Motion was seconded by S. Kiss. Motion carried unanimously.

(32)

Correspondence Received:

- 12.11 J. Clark/2nd Harvest- Letter re: Thank You for financial gift for recent Mobile Market distribution
- 12.12 K. Hall/NACo- Letter re: Membership renewal invoice
- 12.13 WSLCB- Notification of Liquor License Expiration date of 03/31/2021: Grocery Store- Beer/Wine for Diamond Lake Deli & More, 325182 Hwy 2, Newport
- 12.14 W. Antcliff- Email to confirm not seeking reappointment to Planning Commission
- 12.15 Cemetery District #3- Resolution 2020-3 Adopting Expenditures and Revenues for and Adopting the 2021 Budget

(33)

Correspondence Sent:

- B. Eugene- Letter of reappointment to Planning Commission
- E. Woodruff/WDFW-(email) 2020-2021 PILT Billing
- D. Borches- Letter of reappointment to Civil Service Commission
- W. Antcliff-Letter of appreciation for service on Planning Commission

(34)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 354,341.39
Counseling Services	\$ 301,272.99
Crime Victims Compensation	\$ 297.68
Fair	\$ 467.41
Park	\$ 1,006.97
Road	\$ 207,144.80
Veteran's Assistance	\$ 500.00
Auditor's O&M	\$ 2,838.60
Emergency 911 Communications	\$ 44,006.91
Public Facilities	\$ 3,910.54
Solid Waste	\$ 77,911.89
Risk Management	\$ 1,587.85
Equipment R&R	\$ 47,236.94
IT Services	\$ 15,700.80
Sheriff's Trust	<u>\$ 306.00</u>
TOTAL	\$ 1,058,530.77

Checks 192927 through 192962 totaling \$13,164.56 and Electronic Funds Transfers 31749 through 31808 totaling \$48,038.17, and Checks 192963 through 192965 totaling \$4,462.83 and Electronic Funds Transfers 31809 through 32007 totaling \$413,998.90, and Checks 192966 through 193008 totaling \$38,091.89, and Electronic Funds Transfers 32008 through 32017 totaling \$405,745.01, and Checks 193009 and 193010 totaling \$174.14, and Electronic Funds Transfer 32018 totaling \$55.19, dated December 10, 2020. Includes Jr. Taxing Districts.

Checks 193012 through 193094 totaling \$289,195.59 and Electronic Funds Transfers 32019 and 32020 totaling \$147.65, dated December 14, 2020.

(35)

Meeting adjourned at 1:38 p.m.

APPROVED: _____ /s/ _____
Chair of the Board

ATTEST: _____ /s/ _____
Clerk of the Board