

January 18, 2021

There was no meeting, due to Martin Luther King, Jr. holiday.

January 19, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske.

(1)

Joining the meeting via Zoom were Weed Control Coordinator Sharon Sorby, Commissioner Programs/HR Assistant Christine Rahoun, and Counseling Services Business Manager Kris Martin.

(2)

Chair Mike Manus arrived to the meeting at 9:15 a.m. M. Manus offered the invocation and led the flag salute. Joining the meeting in progress was Galaxy S20 5G.

(3)

J. Gentle provided an update from WSAC Legislative Steering Committee (LSC).

(4)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 11, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/15/21): \$1,151.42

Payroll Change Notice:

Public Works-Buildings & Grounds-

Rylan Hastings, Temp On-Call Facilities Maintenance, Resignation, Effective 01/15/2021

Luke Nichols, Temp On-Call Facilities Maintenance, Resignation, Effective 01/05/2021

Sheriff-Patrol-

Mitchell Parnell, Step 3, \$6,373.64/mo., Effective 02/01/2021

Sheriff-Communications-

Madelaine Groom, Step 5, \$3,718.55/mo., Effective 02/01/2021

Request to Hire: Bailiff

(5)

The Board held a discussion on janitorial services. Joining the meeting were Human Resources Manager Terra Sirevog and Public Works Director Craig Jackson, and via Zoom were Sheriff Glenn Blakeslee, C. Rahoun, and Galaxy S20 5G. Motion was made by B. Smiley to authorize the hiring of an additional part-time janitorial staff at 2/5<sup>th</sup> time. Motion was seconded by J. Gentle. Motion carried unanimously.

(6)

Facilities Maintenance Supervisor Ben Eggleston arrived to provide an update on the flood issue, due to toilet overflow. The Board went to the Public Works offices to observe the water damage.

(7)

C. Jackson was present for an update. Also in attendance were County Engineer Don Ramsey and Fleet Manager Brian Eglan.

a) Motion was made by B. Smiley to authorize Public Works to hire two Maintenance Tech positions for District 2 Shop. Motion was seconded by J. Gentle. Motion carried unanimously.

b) C. Jackson discussed the Board's approval to hire a 2/5<sup>th</sup> time janitor. D. Ramsey requested approval for bridge inspections and explained the RFP process. Motion was made by J. Gentle to award the 2021 Bridge Inspections & Engineering Evaluations to Nicholls Kovich Engineering, PLLC of Veradale, WA. Motion was seconded by B. Smiley. Motion carried unanimously.

c) Motion was made by J. Gentle to authorize Public Works to enter into negotiations with Nichols Kovich, PLLC to develop a final scope and cost schedule. Motion was seconded by B. Smiley. Motion carried unanimously.

d) Motion was made by B. Smiley to approve and execute the Change Order #2 for the 2020 District 3 Equipment Shed project, which is a cost adjustment credit of \$300, and include the addition of 10 working days. Motion was seconded by J. Gentle. Motion carried unanimously.

2020 D3 Equipment Shed Change Order #2  
*AGREEMENT NO. 2021-01, COMMISSIONERS' RECORDING*

e) Motion was made by B. Smiley to approve the request from Public Works to combine 2021 Gravel Road Stabilization Program's original request into one project with two schedules, for Calcium Chloride and Magnesium Chloride. Motion was seconded by J. Gentle. Motion carried unanimously.

f) D. Ramsey discussed ER&R policy changes and B. Eglan requested the sale of T-68 truck and order a new truck with Frank Box for District 2. The Board was in support and will take action when it's formally requested next week.

g) C. Jackson presented information on Washington State Transportation Revenue COVID Impacts. He continued with updates on plowing LeClerc North, and CERB time extension letter and proposals. Parks & Recreation topics included upcoming PORTA presentation, disc golf, and ADA trail at PO County Park. PowerPoint presentations were shown on maintenance work in the three districts.

(8)

The Board recessed for lunch at 12:01 p.m.

(9)

Counseling Services Director Annabelle Payne was present via Zoom for an update. Also present via Zoom were K. Martin, and in-person were Auditor Marianne Nichols, Financial Manager Jill Shacklett, and T. Sirevog. Topics were a request for non-represented to match the CBA salary and benefits, and the Crisis Program. Galaxy S20 5G joined the meeting in progress via Zoom.

(10)

The Board joined a hosted Zoom meeting with Northeast Tri County Health District (NETCHD) Administrator Matt Schanz who was presenting an orientation for new County Commissioners who will be serving on the Board of Directors. Present via Zoom was Congresswoman Cathy McMorris Rodgers’ Deputy District Director Andrew Engell, Gem State Editor Sophia Aldous, and Newport Miner News Editor Don Gronning.

(11)

J. Shacklett and T. Sirevog were present to notify the Board of an inadvertent overpayment to an employee, due to a clerical error. The Board was in support of keeping the pay as discovered.

(12)

Correspondence Received:

1.8 Pend Oreille EDC-1.20.21 Agenda & 11.18.20 Minutes

(13)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 80,433.82
Counseling Services	\$ 6,989.78
Fair	\$ 169.92
Road	\$ 468.98
Veterans Assistance	\$ 768.02
Growth Management	\$ 3,570.37
Low Income Housing/2060	\$ 13.78
Homeless Program/2163	\$ 27.56
Public Facilities	\$ 32.48
Solid Waste	\$ 48,874.72
Equipment R&R	\$ 47,879.95
Sheriff’s Trust	<u>\$ 1,081.50</u>
TOTAL	\$ 190,310.88

Checks 193591 through 193678 totaling \$186,261.37 and Electronic Funds Transfers 32496 through 32498 totaling \$4,049.51, dated January 19, 2021.

(14)

Meeting adjourned at 4:38 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board