

January 25, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Commissioner Programs/HR Assistant Christine Rahoun, Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, Assessor Jim McCroskey, District Court Judge Robin McCroskey, Auditor Marianne Nichols, Treasurer Nicole Dice, Economic Development Director Jamie Wyrobek, Counseling Services Business Manager Kris Martin, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, Senior Planner Andy Huddleston, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS COVID-19 Incident Commander/Public Information Officer Jenny Smith, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Eastern Washington Director for U. S. Senator Patty Murray John Culton, Newport Miner News Editor Don Gronning, and Bob Rumsey.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Associate Professor and County Extension Director Mike Jensen, County Clerk Tammie Ownbey, Facilities Maintenance Supervisor Ben Eggleston, NHHS CEO Tom Wilbur, Hailey Eggleston, and JT.

(3)

J. Gentle gave a report from WSAC Legislative Steering Committee (LSC).

(4)

The Board participated in a Zoom conference with lobbyist Zak Kennedy. Also in attendance via Zoom were N. Dice and B. Rumsey. Sheriff Glenn Blakeslee joined the update in progress.

(5)

G. Blakeslee was present for a Sheriff's update. Present via Zoom were Undersheriff Geoff Rusho, J. Boggs, S. West, and B. Rumsey. G. Blakeslee provided updates on cases: missing person, stranded snowmobiler, deceased person at Boundary Dam, coordination with U.S. Marshalls for an arrest, and the Fox homicide. The group continued with a discussion on mental health. Joining the update in progress was T. Sirevog.

(6)

T. Sirevog was present at the Board's request to discuss the county's COVID plan and employee vaccinations.

(7)

J. Gentle was excused to participate in the virtual LSC meeting.

(8)

The Board recessed for lunch at 12:31 p.m.

(9)

Motion was made by B. Smiley to approve signing the certificate of retirement and letter to Paul Hillestad in appreciation for his service to POC. Motion was seconded by J. Gentle. Motion carried unanimously.

(10)

Motion was made by J. Gentle to approve sending the letter of appreciation to Lori Smith for 5 years of service to POC. Motion was seconded by B. Smiley. Motion carried unanimously.

(11)

Motion was made by B. Smiley to approve the appointment of Commissioner Gentle to the LEOFF-1 Board. Motion was seconded by J. Gentle. Motion carried unanimously.

(12)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 19, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/22/21): \$1,151.42

Payroll Change Notice:

Public Works-Buildings & Grounds-

Jacob Kirkwood, Temp On-Call Facilities Maintenance, \$16.00/hr., Effective 01/19/2021

Ben Eggleston, \$4,027.70/mo., Effective 01/01/2021 (*Error made on 2/1/20 Payroll Change Notice. Incorrect pay amount was noted.*)

Public Works-Roads-

Paul "PJ" Hillestad, Signs & Markers Tech, Retirement, Effective 01/31/2021

Justin Dunagan, Step 2, \$23.02/hr., Effective 02/01/2021

Derek Stockdill, Temp On-Call Road Maintenance Tech to Road Maintenance Technician, \$21.68/hr., Effective 01/20/2021

Tommy Cupp, Temp On-Call Road Maintenance Tech to Road Maintenance Technician, \$21.68/hr., Effective 01/20/2021

Public Works-Solid Waste-

Terry Skipper, 4/5th Time to Full Time, \$21.43/hr., Effective 12/01/2020

Prosecutor's Office-

Lori Smith, Longevity, \$35.00/mo., Effective 02/01/2021

Counseling Services-

Rebecca Teeters, Step 2, \$3,339.34/mo., Effective 02/01/2021

Beverly Sarles, Step 3, \$23.48/hr., Effective 02/01/2021

(13)

Tri County Economic Development District (TEDD) Executive Director Jeff Koffel was present for an update. Present via Zoom were TEDD Staff: Regional Marketer Shelly Stevens, District Planner Silas Rappe, Finance Manager Mallory Conner, Regional Economic Recovery Coordinator/Veterans Services Coordinator Liv Stecker, and Loan Officer Carrie Paetsch; J. Wyrobek, and B. Rumsey.

(14)

The Board met in executive session to review the performance of a public employee pursuant to

RCW 42.30.110(1)(g) for 30 minutes, from 2:04 p.m. to 2:24 p.m. Present via Zoom was Community Development Director Greg Snow and in-person T. Sirevog.

(15)

G. Snow remained via Zoom to provide a Community Development update. Joining via Zoom was Gretchen. Public records requests are demanding a lot of time, 13 new building permit applications have been received, and next Planning Commission meeting is February 16. The Board reviewed the Public Participation Plan. Motion was made by B. Smiley to approve the Public Participation Plan related to the Growth Management Act and Comprehensive Plan and Development Regulations. Motion was seconded by J. Gentle. Motion carried unanimously.

Public Participation Plan (PPP)

RESOLUTION NO. 2021-06, COMMISSIONERS' RECORDING

(16)

Colville National Forest (CNF) District Ranger Carin Vadala and CNF Supervisor Rodney Smolden were present via Zoom for a Forest Service update. Also present via Zoom were J. Boggs, S. West, Gretchen, and B. Rumsey. Topics of discussion included Resource Act Advisory Committee (RAC), a request for easement/acquisition/or moving of a road at Sullivan Lake, land exchange from Forest Service to Stimson Lumber, a Kalispel Creek allotment, and recreation in the county.

(17)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom were B. Rumsey and Gretchen. Discussed were employee vaccinations.

(18)

Financial Manager Jill Shacklett was present at the Board's request to answer budget questions. In attendance via Zoom was B. Rumsey.

(19)

Motion was made by J. Gentle to approve the request to advertise and hire for the Permit Technician position. Motion was seconded by B. Smiley. Discussion was moved into executive session.

(20)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 3:31 p.m. to 3:46 p.m. An additional 5 minutes was requested until 3:51 p.m.

(21)

The Board reconvened in open session to take the vote. Motion carried unanimously.

(22)

Public Comment –No members of the public were present for comment.

(23)

Meeting continued to January 26.

January 26, 2021

The meeting resumed at 9:00 a.m. with M. Manus, B. Smiley, J. Gentle, and C. Zieske present.

(24)

Congresswoman Cathy McMorris Rodgers joined the meeting via Zoom. In attendance via Zoom were her staff, Legislative Director Liz Payne and A. Engell. Also in attendance via Zoom were M. Nichols, T. Ownbey, J. Boggs, S. West, R. McCroskey, C. Rahoun, K. Martin, J. Shacklett, Elections Manager Liz Krizenesky, Counseling Services Director Annabelle Payne, N. Dice, County Engineer Don Ramsey, William Bisson, Gretchen, P. Kardos, Norm Smith, B. Rumsey, Patrick Bell, Chris Meador, and Selkirk Sun Owner Sonya Scaufaire.

(25)

Public Works Director Craig Jackson was present for an update. In attendance were D. Ramsey and Fleet Manager Brian Eglund, and via Zoom were C. Rahoun, W. Bisson, B. Rumsey, Gretchen, and S. Scaufaire. B. Eglund gave a report on ER&R work, then C. Jackson reported on CERB extension and proposals. B. Eglund left the update and Office Manager/Risk Manager Teresa Brooks arrived to present impacts and costs of the sewage water leak in County Courthouse.

a) Motion was made by J. Gentle to approve the removal of Johnston Road from the Pend Oreille County Winter Maintenance Program, effective February 1, 2021, based on the Winter Maintenance Policy, as revised August 17, 2020. Motion was seconded by B. Smiley. Motion carried unanimously.

b) Motion was made by B. Smiley to authorize the Parks and Recreation Director to purchase 18 DISCcatchers for installation in Pend Oreille Park Disc Golf Course. Motion was seconded by J. Gentle. Motion carried unanimously.

c) D. Ramsey explained County Road Administration Board (CRAB) and road levies. Motion was made by B. Smiley to authorize the Chair of the Board to certify and submit the report on behalf of the Board. Motion was seconded by J. Gentle. Motion carried unanimously.

(26)

The Board held a retirement recognition for Signs & Markers Technician Paul Hillestad. A certificate and letter of recognition of 30 years of service to POC was presented. Present were Road District Supervisor Dan Reijonen, District 2 Foreman Kevin Wiklund, Surveyor Eric Roth, Assistant County Engineer George Luft, D. Ramsey, C. Jackson, C. Rahoun, and via Zoom M. Nichols, B. Rumsey, S. Scaufaire, and W. Bisson.

(27)

The Public Works update continued, with C. Jackson requesting the scheduling of a quotation opening. Present were D. Ramsey, and via Zoom were C. Rahoun, B. Rumsey, and S. Scaufaire. Motion was made by J. Gentle to approve the scheduling of 2021 Gravel Road Stabilization Program quotation opening for February 23, 2021 at 1:30 p.m. Motion was seconded by B. Smiley. Motion carried unanimously. Updates were given on a proposed sale of grader and District 3 pole building.

(28)

Associate Professor and County Extension Director Mike Jensen was present via Zoom for an update. Also joining via Zoom were Extension Staff: Volunteer Coordinator Beverly Sarles, Tech

Wizard Program Coordinator Vickie Blanchet, Administrative Assistant Madeline Green, SNAP-Ed Coordinator Supervisor Chris Knoefler, and SNAP-Ed Technical Assistant Lindsay Goettemoeller; and S. Scaufaire and B. Rumsey.

(29)

Motion was made by B. Smiley to approve the Payroll Change Notices for Madelaine Groom, Linda Darcy, and Heather Mercer. Motion was seconded by J. Gentle. Motion carried unanimously.

Counseling Services-

Heather Mercer, Behavioral Health Data & Technology Specialist, Resignation,
Effective 01/29/2021

Sheriff-Communications-

Madelaine Groom, Communications Officer, Resignation, Effective 01/28/2021

Public Works-

Linda Darcy, Administrative Assistant, Step 1, \$2,844.83/mo., Effective 02/08/2021

(30)

The Board recessed for lunch at 12:15 p.m.

(31)

G. Snow was present via Zoom, at the Board's request, to discuss current bills in the state legislature which affect Growth Management Act (GMA), Accessory Dwelling Units (ADU), and Limited Areas of More Intensive Rural Development (LAMIRD). Present via Zoom was B. Rumsey.

(32)

The Board held a volunteer interview for Parks & Recreation Advisory Board. Present was Karen Skoog and via Zoom were P. Kardos and B. Rumsey.

M. Manus temporarily passed the gavel to Vice Chair Smiley, in order to make a motion. Motion was made by M. Manus to appoint Karen Skoog to the Parks & Recreation Advisory Board and to send her a letter of appointment. Motion was seconded by J. Gentle. Motion carried unanimously.

(33)

Newport City Administrator Russ Pelleberg was present for an update. Present was J. Wyrobek, and via Zoom were B. Rumsey and P. Kardos.

(34)

ITS Director Shane Flowers was present for an update. Present via Zoom was B. Rumsey. Topics of discussion were court equipment, network switches, Cusick substation, laptop deployments, servers, and GIS assistance with Comprehensive Plan.

(35)

A. Payne was present via Zoom and T. Sirevog was present in-person for a Counseling Services update. Present via Zoom were K. Martin, Teamsters Union Representative Taj Wilkerson, M. Nichols, and B. Rumsey.

T. Sirevog reviewed the proposed job description for Designated Crisis Responder (DCR) After-Hours. Motion was made by B. Smiley to approve the new DCR After-Hours job description, advertise, and hire. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to approve the new salary lines for DCR After-Hours and DCR. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to approve Resolution 2021-07, Memorandum of Agreement Between the County and Teamsters Local 690 for DCR After-Hours. Motion was seconded by J. Gentle. Motion carried unanimously.

Memorandum of Agreement Between the County and Teamsters Local 690 for DCR
After Hours
RESOLUTION NO. 2021-07, COMMISSIONERS' RECORDING

(36)

Motion was made by J. Gentle to approve sending the letter in support of SB 5275 to Senator Short and Zak Kennedy. Motion was seconded by B. Smiley. Motion carried unanimously.

(37)

Motion was made by J. Gentle to approve sending the letter in support of SB 5314 to Senator Short and Zak Kennedy. Motion was seconded by B. Smiley. Motion carried unanimously.

(38)

Correspondence Received:

1.9 EWC0G-1.29.21 Meeting Notice, 1.29.21 Agenda, 12.4.20 Minutes, & 9.25.20 Minutes

(39)

Correspondence Sent:

L. Smith-Letter of appreciation for 5 years of service to POC

P. Hillestad-Certificate of Recognition/Retirement and Letter of appreciation for 30 years of service

K. Skoog-Letter of appointment to Parks & Recreation Advisory Board

S. Short (cc: Z. Kennedy)-Letter of support re: SB5275

S. Short (cc: Z. Kennedy)-Letter of support re: SB5314

(40)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 332,125.82
Arts, Tourism, & Recreation	\$ 11.66
Counseling Services	\$ 77,779.68
Crime Victims Compensation	\$ 292.31
Fair	\$ 644.30
Law Library	\$ 311.83
Park	\$ 4,569.52
Road	\$ 186,124.85
Veterans Assistance	\$ 500.00
Trial Court Improvement	\$ 399.81
Emergency 911 Communications	\$ 36,745.89
Growth Management	\$ 2,342.25

Public Facilities	\$ 3,579.92
Solid Waste	\$ 16,146.63
Risk Management	\$ 1,045.06
Equipment R&R	\$ 61,314.91
IT Services	\$ 15,738.37
Sheriff's Trust	<u>\$ 198.75</u>
TOTAL	\$ 739,871.56

Checks 193736 through 193738 totaling \$3,816.38 and Electronic Funds Transfers 32500 through 32696 totaling \$290,473.49, and Checks 193739 through 193765 totaling \$36,184.88, and Electronic Funds Transfers 32697 through 32704 totaling \$246,265.55, and Checks 193766 through 193853 totaling \$211,608.23 and Electronic Funds Transfers 32705 through 32706 totaling \$461.03, dated January 25, 2021. Includes Jr. Taxing Districts.

(41)

Meeting adjourned at 4:40 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board