

February 8, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and M. Manus led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, Treasurer Nicole Dice, Weed Control Coordinator Sharon Sorby, Assessor Jim McCroskey, County Clerk Tammie Ownbey, District Court Judge Robin McCroskey, Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Newport Miner News Editor Don Gronning, Bob Eugene, and Eastern Washington Director for U. S. Senator Patty Murray John Culton.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Associate Professor and County Extension Director Mike Jensen, Facilities Maintenance Supervisor Ben Eggleston, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, Counseling Services Business Manager Kris Martin, NHHS COVID-19 Incident Commander/Public Information Officer Jenny Smith, David Sears, and JT.

(3)

The Board participated in a Zoom conference with lobbyist Zak Kennedy to discuss proposed bills. Also in attendance via Zoom were N. Dice and D. Sears.

(4)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. Present via Zoom were Bob Rumsey and D. Sears. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 1, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 02/05/21): \$ 1,926.62
Investment Earnings (through January 31): \$ 1,926.62

Payroll Change Notice:

Counseling-

Anita Waterman, Full Time to 3/5th Time, Step 3, \$25.92/hr., Effective 02/01/2021

Andrielle Flavel, Behavioral Health Counselor, Step 1, \$3,675.23/mo., Effective 01/16/2021

County Clerk-

Carli Kirkwood, 4/5th Time to Full Time, Effective 12/01/2020

Carli Kirkwood, Full Time to 4/5th Time, Effective 01/01/2021

Sheriff-Communications-

Dakota James Carter, Communications Officer, Resignation, Effective 01/22/2021

Request to Hire: Part-time Mental Health Professional

Promotion Request: Rachel Johnson-District Court Administrator to District Court Administrator/Judicial Assistant

(5)

Motion was made by B. Smiley to approve the distributions for 2021 Hotel/Motel Tax funding requests, based on the Tax Advisory Board's recommended awards. Motion was seconded by J. Gentle. Motion carried unanimously.

(6)

J. Gentle was excused to attend the WSAC Virtual Assembly.

(7)

The Board recessed for lunch at 11:55 a.m.

(8)

Motion was made by B. Smiley to approve the signing of documents by Clerk of the Board tomorrow for the Commissioners participating via Zoom conference. Motion was seconded by J. Gentle. Motion carried unanimously.

(9)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Joining via Zoom were Gretchen and B. Rumsey. Topics of discussion were coroner services and accreditation, and public defender contracts. Phyllis Jean Kardos joined the update in progress via Zoom.

(10)

Motion was made by B. Smiley to approve the Payroll Change Notice for Kimberly Schoonover for District Court. Motion was seconded by J. Gentle. Motion carried unanimously.

Payroll Change Notice:

District Court-

Kimberly Schoonover, Deputy Clerk/Probation Clerk, 3/5th Time, Step 1, \$17.50/hr.,
Effective 02/09/2021

(11)

Motion was made by J. Gentle to approve the Payroll Change Notice for Rachel Johnson. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

District Court-

Rachel Johnson, District Court Administrator to District Court Administrator/Judicial
Assistant, Step 3, \$5,255.07/mo., Effective 02/16/2021

(12)

C. Rahoun was present to provide an update on the CARES Act Community Development Block Grant Coronavirus (CDBG-CV1). In attendance via Zoom were Gretchen and B. Rumsey.

Motion was made by B. Smiley to authorize the Chair to sign the CDBG Coronavirus Grant. Motion was seconded by J. Gentle. Motion carried unanimously.

CARES Act Community Development Block Grant Coronavirus (CDBG-CV1)
GRANT NO. 2021-01, COMMISSIONERS' RECORDING

C. Rahoun stated that the NEPA Exemption Attachment must also be completed for the grant. Motion was made by J. Gentle to allow the Chair to sign the NEPA Attachment-Determination of Exemption & Determination of Categorical Exclusion (not subject to Section 58.5). Motion was seconded by B. Smiley. Motion carried unanimously.

(13)

Public Comment – Present via Zoom were B. Rumsey, P. Kardos, and Gretchen. No members of the public provided comment.

(14)

J. Gentle gave a report from last week's Aging & Long Term Care of Eastern Washington (ALTCEW) meeting.

(15)

Meeting continued to February 9.

February 9, 2021

The meeting resumed at 9:00 a.m. with J. Gentle and C. Zieske present in-person, and M. Manus and B. Smiley present via Zoom.

(16)

Public Works Director Craig Jackson was present via Zoom for an update. Also in attendance via Zoom were County Engineer Don Ramsey, Assistant County Engineer George Luft, Fleet Manager Brian Eglund, B. Rumsey and B. Eugene.

B. Eglund presented a request to purchase two Dodge Durangos. Motion was made by B. Smiley to approve the request to purchase from state contract two Dodge Durangos, black in color, pursuit rated, for \$84,882.70. Motion was seconded by J. Gentle. Motion carried unanimously.

B. Eglund requested to pursue the purchase of three 2022 International trucks. The Board was in support and will take action on a formal request next week.

Motion was made by J. Gentle to send the award letter to Nicholls Kovich Engineering, PLCC, for the 2021 Ione and Usk bridge inspections. Motion was seconded by B. Smiley. Motion carried unanimously. Joining the update in progress was Undersheriff Geoff Rusho.

Motion was made by B. Smiley to approve the Clerk signing today's documents for the Commissioners participating via Zoom. Motion was seconded by J. Gentle. Discussion included C. Zieske notifying the Board that the same motion was already approved in yesterday's session. Motion was withdrawn by B. Smiley.

G. Luft discussed the 2020 Pavement Preservation Project. The public notice will be published February 17 and 24, with the hearing scheduled for March 9. He also gave an update on Mountain Meadow Dam. Engineering Technician/Contracting & Procurement Agent Mike Kirkwood joined the update.

M. Kirkwood and D. Ramsey gave a PowerPoint presentation on seasonal road restrictions. C. Jackson presented information on ongoing maintenance work in each of the districts, ER&R work, proposed conference room, fairgrounds safety & ADA improvement project, and removal of hazard trees/firewood collection from county park.

(17)

T. Sirevog joined the meeting, at the Board's request, to discuss Department of Health guidance regarding daily COVID symptom screening. Present via Zoom was B. Rumsey. T. Sirevog will research the issue further and report on it at a later date.

(18)

Consultant Mike Boeck was present via Zoom to give an update on the potential land exchange. Also present via Zoom were Keller Williams Newport Realtor Brian Monk, Idaho Forest Group's Mike Sapp, P. Kardos, Sheryl, B. Rumsey, and B. Eugene. B. Monk gave a PowerPoint presentation, "PO County South Bench Property Comparative Market Analysis."

Motion was made by J. Gentle to adopt the 2021 Amendment to the M&D Development, Inc. Professional Services Agreement. Motion was seconded by B. Smiley. Motion carried unanimously.

2021 Amendment to the M&D Development, Inc. Professional Services Agreement
(Amending A-2019-58)
RESOLUTION NO. 2021-14, COMMISSIONERS' RECORDING

(19)

The Board recessed for lunch at 12:05 p.m.

(20)

Public Hearing-2020 Supplemental Budget Appropriations. Present was Auditor Marianne Nichols. The hearing was opened, and the notice was read. M. Nichols detailed the supplemental appropriations budget overages. No comments were received. The hearing was closed.

(21)

Motion was made by J. Gentle to approve the Supplemental Appropriations to Specific 2020 County Department Budgets, Resolution 2021-15. Motion was seconded by B. Smiley. Motion carried unanimously.

Supplemental Appropriations to Specific 2020 County Department Budgets
RESOLUTION NO. 2021-15, COMMISSIONERS' RECORDING

(22)

Family Crisis Network (FCN) Executive Director Jackie Kiehn and Youth Emergency Services (YES) Executive Director Sarah Phillips were present via Zoom for an update. Also present via

Zoom were FCN Assistant Director Cody Francis and FCN Program Manager Sarah Kramer.

(23)

ITS Director Shane Flowers was present for an update. Topics discussed were court equipment, potential tech position at Counseling Services, license renewals, GIS help with Comp Plan zoning maps, future upgrades to county website, and ITS Ticketing Portal.

(24)

Correspondence Sent:

S. Kovich/Nicholls Kovich Engineering-2021 Ione and Usk Bridge Inspections Award Letter

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 22,320.93
Counseling Services	\$ 17,493.28
Fair	\$ 703.17
Law Library	\$ 298.33
Road	\$ 19.18
Veterans Assistance	\$ 1,550.00
Growth Management	\$ 14,744.45
Solid Waste	\$ 16,280.17
Equipment R&R	\$ 169,783.91
Unemployment Compensation	\$ 975.34
IT Services	\$ 23,919.04
Sheriff’s Trust	<u>\$ 627.00</u>
TOTAL	\$ 268,714.80

Checks 194010 through 194087 totaling \$268,714.80, dated February 8, 2021.

(26)

Meeting adjourned at 4:10 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board