

March 1, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and M. Manus led the flag salute.

(1)

Joining the meeting via Zoom were Emergency Management Deputy Director JoAnn Boggs, Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, Assessor Jim McCroskey, Commissioner Programs/HR Assistant Christine Rahoun, District Court Judge Robin McCroskey, 911 Coordinator Steve West, Sheriff Glenn Blakeslee, Auditor Marianne Nichols, Treasurer Nicole Dice, Counseling Services Director Annabelle Payne, County Clerk Tammie Ownbey, Associate Professor and County Extension Director Mike Jensen, Counseling Services Business Manager Kris Martin, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Tri County Economic Development District (TEDD) Executive Director Jeff Koffel, Newport Miner News Editor Don Gronning, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, Fire District 3 Chief Mike Nokes, Becky Walrath, Gretchen, and Scott Doughty.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Eastern Washington Director for U.S. Senator Patty Murray John Culton, Hailey Eggleston, and an unknown caller.

(3)

The Board reviewed the short plats for Linda's Moose Hollow and Hoodoo View. Present via Zoom were T. Sirevog and Bob Rumsey.

(4)

G. Blakeslee was present for a wage discussion. Also present were T. Sirevog and C. Rahoun, and via Zoom were Financial Manager Jill Shacklett, D. Taylor, M. Nichols, and B. Rumsey. Department evaluation forms were discussed. Joining the meeting in progress via Zoom were Pamela Luby, Phyllis Jean Kardos, and Gretchen.

(5)

M. Manus reported on NETCHD and vaccination distribution.

(6)

Community Development Director Greg Snow and Senior Planner Andy Huddleston were present for a water rights discussion. Present via Zoom were Pend Oreille Valley Railroad Manager Kelly Driver, Tracy Morgan, B. Rumsey, Gretchen, P. Luby, P. Kardos, and an unidentified caller. Topic of discussion was the Crown Columbia Water Resources application.

(7)

B. Smiley was excused at 11:29 a.m. to attend the Pend Oreille Region Tourism Alliance (PORTA)/ U.S. Forest Service meeting on Ski Trail 3/Nordic Trail at Mill Pond.

(8)

J. Gentle was excused to attend the WSAC Virtual Assembly.

(9)

The Board recessed for lunch at 12:07 p.m.

(10)

The meeting resumed at 1:28 p.m. M. Manus was excused for a meeting with Public Works staff at 2:09 p.m. Due to a lack of quorum, the meeting recessed for the day.

(11)

Meeting continued to March 2.

### March 2, 2021

The meeting resumed at 9:00 a.m. with M. Manus, B. Smiley, J. Gentle, and C. Zieske present.

(12)

Office Manager/Risk Manager Teresa Brooks and Assistant County Engineer George Luft were present for a Public Works update. Also in attendance were County Engineer Don Ramsey, Facilities Fleet Manager Brian Eglund, Maintenance Supervisor Ben Eggleston, J. Shacklett, and via Zoom were B. Walrath and T. Sirevog.

a) Motion was made by J. Gentle to appoint Teresa Brooks as Interim Public Works Director, effective March 1, 2021, while a search is conducted for a new full-time Public Works Director. Motion was seconded by B. Smiley. Motion carried unanimously.

b) Motion was made by J. Gentle granting signatory authority and limits to Teresa Brooks for vouchers, payroll documents, and timecards. Motion was seconded by B. Smiley. Motion carried unanimously.

c) Motion was made by J. Gentle to fill the vacant position at District 3 Road Shop. Motion was seconded by B. Smiley. Motion carried unanimously.

d) T. Brooks and D. Ramsey explained a property owner's request for tree removal.

e) B. Eggleston requested approval of the ServPro contract. Motion was made by J. Gentle to approve and sign the contract with ServPro for repairs of water damage to Old Courthouse and authorize the Chair to sign. Motion was seconded by B. Smiley. Motion carried unanimously. T. Brooks and B. Eggleston left the update.

#### ServPro Contract

#### *CONTRACT NO. 2021-03, COMMISSIONERS' RECORDING*

f) B. Eglund explained a change in request from the Board's previous approval of Tahoes to turn-key Durangos with full outfitting packages. Motion was made by B. Smiley to approve the revised request from Public Works to purchase from State contract two Dodge Durangos, rather than Chevy Tahoes, with both vehicles pursuit rated, for a cost of \$107,125.10 from Dwayne Lane's Auto Family. Motion was seconded by J. Gentle. Motion carried unanimously.

g) D. Ramsey and B. Egland discussed a revised ER&R vehicle replacement plan, then B. Egland left the meeting.

h) G. Luft continued the update with a hearing request. Motion was made by J. Gentle to set a public hearing for March 23 at 9:15 a.m. in the matter of the U.S. Forest Service request for a design deviation in the width of Ruby Creek Road at Milepost 7.2 as part of the Little Ruby Creek Culvert Replacement project. Motion was seconded by B. Smiley. Motion carried unanimously.

i) Motion was made by B. Smiley to award the 2021 Gravel Road Stabilization for Schedule 1- Magnesium Chloride to GMCO Corp, dba Roadwise, for \$154.94 per ton, totaling \$69,723.00. Motion was seconded by J. Gentle. Motion carried unanimously.

j) Motion was made by B. Smiley to award the 2021 Gravel Road Stabilization for Schedule 2- Calcium Chloride to Oxford, Inc. for \$525.00 per ton, totaling \$26,250.00. Motion was seconded by J. Gentle. Motion carried unanimously.

k) Motion was made by J. Gentle to reject the late quotation of EnviroTech for 2021 Gravel Stabilization Project, due to missing the deadline for submitting quotes. Motion was seconded by B. Smiley. Motion carried unanimously.

l) D. Ramsey mentioned a citizen request to install an automated speed limit sign in Furport. G. Luft discussed the county's coverstone needs, which are covered through 2022 with stockpiles, future rock crush, logging in Section 16 at POC Park, and pre-bid walkthrough at POC Fairgrounds.

(13)

M. Nichols was present for a redistricting update, which will be effective for 2022, due to 2020 Census data. Also present via Zoom were GIS Manager Josh Shelton and P. Kardos.

(14)

M. Nichols was present for a Salary Commission discussion. Also present were T. Ownbey, N. Dice, J. McCroskey, J. Shacklett, G. Blakeslee, and via Zoom was D. Hunt. M. Nichols presented a history of the local Citizens Salary Commission and its lack of quorum and ineffectiveness in recent years. She recommended disbanding the Commission, but described an alternative method, Washington Citizens' Commission of Salaries for Elected Officials (WCCSEO), which is based on a percentage of Superior Court Judge's annual salary.

(15)

The Board recessed for lunch at 12:12 p.m.

(16)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 1:35 p.m. to 2:05 p.m. An additional 15 minutes was requested until 2:20 p.m.

(17)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 22, 2021 meeting and the following items:

Payroll Change Notice:

Sheriff-Communications-

Christina Garayalde, Step 2, \$4,439.62/mo., Effective 3/1/2021

Breanne Mangis, Step 2, \$4,439.62/mo., Effective 3/1/2021

Public Works-

Teresa Brooks, Interim Director, \$7,462.48/mo., Effective 3/1/2021

Public Works-Buildings and Grounds-

Jacob Kirkwood, End of Temp Position, Effective 3/15/2021

Signatory Authority on Federal Reimbursement Requests

*RESOLUTION NO. 2021-19, COMMISSIONERS' RECORDING*

Better Health Together Behavioral Health - Criminal Justice Project Specific Agreement

*RESOLUTION NO. 2021-20, COMMISSIONERS' RECORDING*

(18)

Motion was made by J. Gentle to approve and have the Clerk sign the Final Plat for replat of Hoodoo View. Motion was seconded by B. Smiley. Motion carried unanimously.

(19)

Motion was made by J. Gentle to send the letter to Stacy Adams regarding supervisory responsibility. Motion was seconded by B. Smiley. Motion carried unanimously.

(20)

Motion was made by B. Smiley to approve the resolution and Contract with Economic Development Council. Motion was seconded by J. Gentle. Motion carried unanimously.

Contract Between Pend Oreille County and Pend Oreille County Economic Development Council

*RESOLUTION NO. 2021-21, COMMISSIONERS' RECORDING*

(21)

T. Sirevog and C. Rahoun were present at the Board's request to discuss merit pay. Motion was made by B. Smiley to approve the merit pay for Fred Johnson, effective June 1, 2020, and to approve the payroll change notice at 5% above Corrections Officer, Step 7, effective June 1, 2020. Motion was seconded by J. Gentle. Motion carried unanimously.

Payroll Change Notice:

Sheriff's Office-Corrections-

Fred Johnson, 5% above Corrections Officer, Step 7, Effective 6/1/2020

(22)

Motion was made by J. Gentle to approve and sign the Employment Agreement for Interim Public Works Director. Motion was seconded by B. Smiley. Motion carried unanimously.

Employment Agreement for Interim Public Works Director

*AGREEMENT NO. 2021-05, COMMISSIONERS' RECORDING*

(23)

Economic Development Director Jamie Wyrobek and Newport City Administrator Russ Pelleberg stopped by to discuss the CERB Grant.

(24)

J. Gentle gave a report from the Newport City Council meeting.

(25)

The Board discussed discontinuation of telecommuting by staff with T. Sirevog.

(26)

Correspondence Received:

3.1 N. Nesbitt-Letter re: Pac West Smelter Proposal

(27)

Correspondence Sent:

S. Adams-Letter re: Supervisory Responsibility

(28)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 325,868.88
Arts, Tourism, & Recreation	\$ 2,000.00
Counseling Services	\$ 73,109.55
Crime Victims Compensation	\$ 292.53
Fair	\$ 152.60
Park	\$ 6,862.87
Road	\$ 165,604.37
Emergency 911 Communications	\$ 30,632.73
Homeless Program/2163	\$ 1,984.06
Public Facilities	\$ 3,579.92
Solid Waste	\$ 15,573.20
Risk Management	\$ 1,813.43
Equipment R&R	\$ 31,154.45
IT Services	\$ 16,430.43
Sheriff’s Trust	<u>\$ 816.00</u>
TOTAL	\$ 675,875.02

Checks 194459 through 194483 totaling \$35,089.69 and Electronic Funds Transfers 33182 through 33190 totaling \$241,695.08, and Check 194484 totaling \$56.98, and Checks 194455 through 194458 totaling \$3,349.04, and Electronic Funds Transfers 32986 through 33181 totaling \$280,560.54, dated February 25, 2021. Includes Jr. Taxing Districts.

Checks 194486 through 194554 totaling \$160,464.41 and Electronic Funds Transfers 33191 through 33192 totaling \$489.50, dated March 1, 2021. Includes Jr. Taxing Districts.

(29)  
Meeting adjourned at 4:16 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board