

March 15, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. Chair Mike Manus was excused for the week. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, District Court Judge Robin McCroskey, County Clerk Tammie Ownbey, Assessor Jim McCroskey, Treasurer Nicole Dice, Counseling Services Director Annabelle Payne, Auditor Marianne Nichols, Associate Professor and County Extension Director Mike Jensen, Commissioner Programs/HR Assistant Christine Rahoun, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Sheriff Glenn Blakeslee, Counseling Services Business Manager Kris Martin, Bob Rumsey, and Newport Miner News Editor Don Gronning.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Newport Hospital & Health Services (NHHS) COVID-19 Incident Commander/Public Information Officer Jenny Smith, Facilities Maintenance Supervisor Ben Eggleston, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, David Sears, WSDOT Program Manager Mary Jensen, and Eastern Washington Director for U.S. Senator Patty Murray John Culton.

(3)

J. Gentle reported on the LSC meeting and status of bills, and Mill Action Team (MAT) meeting, looking at potential buyers for Ponderay Newsprint. B. Smiley gave a report from Metaline Town Council. Present via Zoom were B. Rumsey and D. Sears.

(4)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 8, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 3/12/21): \$2,714.06

Payroll Change Notice:

Sheriff-Corrections-

Caleb Myles Whitney, Step 3, \$3,669.39/mo., Effective 4/1/2021

Sheriff-Patrol-

Michael Destito, Step 3, \$4,850.75/mo., Effective 4/1/2021

Sheriff-Communications-

Rachel Lee, Step 4, \$3,572.80/mo., and Longevity, \$25.00/mo., Effective 4/1/2021

Cutter Theater Lease Agreement for North County Behavioral Health and Prevention Offices
RESOLUTION NO. 2021-24, COMMISSIONERS' RECORDING

Modification of Cooperative Law Enforcement Annual Operating Plan Between the Pend Oreille County and USDA, Forest Service
RESOLUTION NO. 2021-25, COMMISSIONERS' RECORDING

Subrecipient Agreement Between Pend Oreille County and the Family Crisis Network
RESOLUTION NO. 2021-26, COMMISSIONERS' RECORDING

2021 Gravel Road Stabilization Schedule 1 Magnesium Chloride Project
RESOLUTION NO. 2021-27, COMMISSIONERS' RECORDING

Health Care Authority Prevention Services Contract Amendment
RESOLUTION NO. 2021-28, COMMISSIONERS' RECORDING

(5)

Motion was made by J. Gentle to approve signing and sending the letter to Department of Commerce regarding Pend Oreille County CERB Planning Grant. Motion was seconded by B. Smiley. Motion carried unanimously.

(6)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 10:28 a.m. to 10:38 a.m. Present was C. Zieske.

(7)

The Board conducted an interview for Parks and Recreation Advisory Board. Present was Taylor Johnson, and via Zoom were Parks Board Chairman Mike Lithgow, B. Rumsey, and D. Sears.

(8)

Motion was made by J. Gentle to appoint Taylor Johnson to the Parks and Recreation Board, for a term expiring December 31, 2025. Motion was seconded by B. Smiley. Motion carried unanimously.

(9)

T. Sirevog was present for a HR update. Present via Zoom was B. Rumsey.

(10)

J. Gentle was excused to attend WSAC Virtual Assembly.

(11)

The Board recessed for lunch at 11:59 a.m.

(12)

T. Sirevog was present, at the Board's request, to discuss HR matters. C. Rahoun was present, and B. Rumsey joined via Zoom.

(13)

Counseling Services Director Annabelle Payne was present via Zoom for a discussion on telecommuting. Present was T. Sirevog, and via Zoom were Teamsters Business Agent Taj Wilkerson, and B. Rumsey.

(14)

The Board conducted a review of Counseling Services' Employee Professionalism and Ethics Policy.

(15)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom were D. Gronning and B. Rumsey. Topics discussed were the Supreme Court decision in State v. Blake and tri-county contracts.

(16)

Motion was made by J. Gentle to have the Board sign a letter of appreciation to Tori Reeve and accept her resignation from Hotel/Motel Tax Advisory Board. Motion was seconded by B. Smiley. Motion carried unanimously.

(17)

Colville National Forest District Ranger Carin Vadala was present via Zoom for a Forest Service update. Also present via Zoom was B. Rumsey. Updates were provided on Tri-County Forest Group, Harvey Creek, Sweet Ione project, Ski Trail, and Sullivan Lake recreation.

(18)

Public Comment –B. Rumsey and A. Engell were present for comment. A. Engell provided comment.

(19)

Motion was made by J. Gentle to approve signing the Certificate of Commendation to Deputy Chris Thibodeau. Motion was seconded by B. Smiley. Motion carried unanimously.

(20)

Motion was made by J. Gentle to approve signing the Certificate of Commendation to Washington Department of Fish and Wildlife Officer Severin Erickson. Motion was seconded by B. Smiley. Motion carried unanimously.

(21)

Motion was made by J. Gentle to approve signing the Certificate of Commendation to Dispatcher Rachel Lee. Motion was seconded by B. Smiley. Motion carried unanimously.

(22)

Motion was made by J. Gentle to recess the meeting. Motion was seconded by B. Smiley. Motion carried unanimously. Meeting continued to March 16.

March 16, 2021

B. Smiley convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were J. Gentle, C. Zieske, T. Sirevog, C. Rahoun, G. Blakeslee, M. Nichols, Financial Manager Jill Shacklett, Public Works Interim Director Teresa Brooks, and via Zoom were N. Dice, Community Development Director Greg Snow, R. McCroskey, D. Hunt, T. Ownbey, S. West, J. Boggs, S. Sorby, J. McCroskey, ITS Director Shane Flowers, D. Sears, and B. Rumsey. A roundtable discussion was held.

(23)

Sheriff Glenn Blakeslee was present for an employee recognition ceremony. Present were Deputy Chris Thibodeau, WDFW Officer Severin Erickson, WDFW Captain Dan Rahn, WDFW Sergeant Tony Leonetti, Dispatcher Rachel Lee, Levi Lee, Jack Miller, Alex Miller, Jake Miller, Kyla Miller, Tina Garayalde, Sarah Thibodeau, and via Zoom were Selkirk Sun Owner Sonya Scaufaire, T. Ownbey, D. Hunt, J. Boggs, D. Taylor, S. Flowers, D. Sears, and B. Rumsey,

G. Blakeslee presented a Life Saving Medal, pin, and certificate to Deputy Thibodeau and a Meritorious Conduct certificate to Dispatcher Lee. The Board presented Certificates of Commendation to C. Thibodeau, R. Lee, and S. Erickson.

(24)

Assistant County Engineer George Luft was present for an update. Also in attendance were T. Brooks, Fleet Manager Brian Eglan, Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, B. Eggleston, Fair Board Chair Ryan Tellessen, T. Sirevog, and via Zoom were S. Scaufair, D. Sears, and B. Rumsey.

a) Motion was made by J. Gentle to award the 2020 Fairgrounds Safety Improvements project to Sinixt Construction of Inchelium, WA in the amount of \$47,700.16. Motion was seconded by B. Smiley. Motion carried unanimously. R. Tellessen left the meeting.

b) Motion was made by J. Gentle to approve the request to advertise for sealed bids for the 2021 CAPP HFE-150 Road Oil purchase and set the bid opening for April 13, 2021, 10:30 a.m. Motion was seconded by B. Smiley. Motion carried unanimously.

c) Motion was made by J. Gentle to approve the request to advertise for sealed bids for the 2021 CAPP HMA purchase and set the bid opening for April 13, 2021, 10:45 a.m. Motion was seconded by B. Smiley. Motion carried unanimously. M. Kirkwood left the update.

d) T. Brooks presented a request for Buildings and Grounds to move out from Public Works and promote the Facilities Maintenance Supervisor. B. Eggleston and T. Brooks left the meeting.

e) B. Eglan presented photos of a potential purchase of an ER&R hoist. He informed the Board of engine problems with a Tahoe, then left the meeting. G. Luft continued the update with requests for Board approval. Motion was made by J. Gentle to award the SP 201 2020 Pavement Preservation Pre-level Project to Interstate Concrete and Asphalt for \$268,436.00. Motion was seconded by B. Smiley. Motion carried unanimously.

f) Motion was made by J. Gentle to sign and send the award letter to Interstate Concrete and Asphalt for the 2020 Pavement Preservation of LeClerc Road. Motion was seconded by B. Smiley. Motion carried unanimously.

g) Motion was made by J. Gentle to approve Public Works' request to advertise and hire six summer temps during construction season to help provide for raking and traffic control during pre-level and coverstone sealing operations. Motion was seconded by B. Smiley. Motion carried unanimously. T. Sirevog left the update. G. Luft provided an update on the logging project in Section 16 of Pend Oreille County Park.

(25)

The Board recessed for lunch at 11:39 a.m.

(26)

M. Nichols was present for a Salary Commission discussion. Also present were G. Blakeslee, J. McCroskey, N. Dice, J. Shacklett, T. Ownbey, and T. Sirevog. Present via Zoom was B. Rumsey. The group discussed disbanding the local Citizen Salary Commission and instead setting elected officials' salaries on a percentage of the Superior Court Judge scale. Proposed was using the Washington Citizens' Commission of Salaries for Elected Officials (WCCSEO) as a basis for POC elected salaries. More research will be conducted on cost of living index and a salary comparison with 10 similar counties.

(27)

G. Luft was present for a forester update. Present were Surveyor Eric Roth and Inland Forest Management Forester Lee Andrews, and via Zoom was B. Rumsey. Discussion included the county's timber land and developing a long-term plan for management in the future.

(28)

Motion was made by J. Gentle to approve signing the letter to Washington State Department of Ecology's Tyler Roberts re: Crown Columbia Area-Wide Water Right Permit. Motion was seconded by B. Smiley. Motion carried unanimously.

(29)

Motion was made by J. Gentle to approve the Payroll Change Notice for Robert Lewis and accept his resignation. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Public Works-Roads-

Robert Lewis, Temp Road Maintenance Tech, Resignation, Effective 3/18/2021

(30)

J. Gentle reported on the Newport City Council meeting.

(31)

Meeting continued to March 19.

March 19, 2021

The meeting resumed at 1:48 p.m. with M. Manus, B. Smiley, J. Gentle, and C. Zieske present.

(32)

The Board met in executive session to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g) for 160 minutes, from 1:48 p.m. to 4:25 p.m. Present were T. Sirevog, D. Hunt, T. Brooks, and two candidates (participating separately at 2:00 p.m. and 3:15 p.m.).

(33)

Correspondence Received:

3.5 DNR/T. Cooper-SEPA Lead Agency & Mitigated Determination of Nonsignificance

3.6 T. Reeve-Letter of Resignation from Hotel/Motel Tax Board

3.7 POC EDC-3.17.21 Agenda & 2.17.21 Minutes

(34)

Correspondence Sent:

B. Smith/Department of Commerce-(email) Letter regarding Pend Oreille County CERB Planning Grant

T. Johnson-Letter of Appointment to the Parks and Recreation Advisory Board

T. Reeve-Letter of Appreciation for Service on Hotel/Motel Tax Advisory Board

B. Dagon/Interstate Concrete and Asphalt-Award Letter for the 2020 Pavement Preservation LeClerc Road South

T. Roberts-WA State Department of Ecology (email)-Letter re: Crown Columbia Area-Wide Water Right Permit

(35)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$331,741.63
Counseling Services	\$ 78,365.82
Crime Victims Compensation	\$ 300.98
Fair	\$ 1,584.29
Park	\$ 1,872.04
Road	\$ 74,297.85
Veterans Assistance	\$ 900.00
Emergency 911 Communications	\$ 30,091.48
Public Facilities	\$ 3,960.16
Solid Waste	\$ 16,336.84
Equipment R&R	\$ 93,578.71
IT Services	\$ 16,943.49
Sheriff’s Trust	<u>\$ 624.00</u>
TOTAL	\$650,597.29

Checks 194713 through 194733 totaling \$9,655.20 and Electronic Funds Transfers 33197 through 33242 totaling \$42,901.53, and Checks 194734 through 194735 totaling \$2,765.91, and Electronic Funds Transfers 33243 through 33437 totaling \$271,372.96, and Checks 194736 through 194777 totaling \$35,973.27, and Electronic Funds Transfers 33438 through 33447 totaling \$266,354.26, dated March 10, 2021. Includes Jr. Taxing Districts.

Checks 194778 through 194846 totaling \$134,410.27 and Electronic Funds Transfer 33448 totaling \$3.36, and Check 194921 totaling \$302.28, dated March 15, 2021. Includes Jr. Taxing Districts.

(36)

Meeting adjourned at 4:38 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board