

April 5, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. Chair Mike Manus was excused for the day. J. Gentle offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Assessor Jim McCroskey, Treasurer Nicole Dice, Emergency Management Deputy Director JoAnn Boggs, Auditor Marianne Nichols, Weed Control Coordinator Sharon Sorby, Undersheriff Geoff Rusho, Associate Professor and County Extension Director Mike Jensen, District Court Judge Robin McCroskey, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS COVID-19 Incident Commander/Public Information Officer Jenny Smith, and David Sears.

(2)

Motion was made by J. Gentle to approve and sign the 2020 Fairgrounds Safety Improvements Project contract with Sinixt Construction for \$47,700.16, via resolution. Motion was seconded by B. Smiley. Motion carried unanimously.

Resolution Regarding Approval of the 2020 Fairgrounds Safety Improvements Project
RESOLUTION NO. 2021-32, COMMISSIONERS' RECORDING

(3)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, Counseling Services Business Manager Kris Martin, Sheriff Glenn Blakeslee, Newport Miner News Editor Don Gronning, and Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell. Joining at the conclusion via Zoom was Bob Rumsey.

(4)

J. Gentle provided an update from the Legislative Steering Committee (LSC) meeting. Present via Zoom were T. Sirevog, D. Sears, and B. Rumsey.

(5)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda, excluding the two Weed Board headsheets. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 29, 2021 meeting and the following items:

Request to Hire: Seasonal Temporary Buildings & Grounds

Request to Hire: Maintenance Technician-District 3 Road Shop

Revision to Spokane County Contract 19ASO2298(7)- BH-ASO Crisis Contract
RESOLUTION NO. 2021-33, COMMISSIONERS' RECORDING

Agreement for Professional Services-James D. Johnston dba as True North Therapy
RESOLUTION NO. 2021-34, COMMISSIONERS' RECORDING

(6)

T. Sirevog was present, at the Board's request, to discuss the request from Weed Board to hire an Education & Outreach Coordinator. Present via Zoom were B. Rumsey, D. Sears, Phyllis Jean Kardos, Tracy Morgan, and Sheryl Miller.

(7)

Community Development Director Greg Snow was present for an update. Present via Zoom were Pend Oreille Valley Railroad Manager Kelly Driver, B. Rumsey, D. Sears, P. Kardos, T. Morgan, S. Miller, and D. Gronning. G. Snow provided updates on the permit tech position, Administrative Assistant position assisting with site analysis, and the increase of land use and building permit applications. Gretchen Koenig joined the meeting in progress in-person. Next Planning Commission meeting will be April 13, and public hearing options were discussed.

(8)

G. Snow and T. Sirevog were present to review the Community Development Director's job description. Present via Zoom were B. Rumsey, D. Sears, and S. Miller. T. Sirevog provided a revised job description. Motion was made by J. Gentle to update and remove the Parks planning and management from the Community Development Director job description. Motion was seconded by B. Smiley. Motion carried unanimously.

(9)

Motion was made by J. Gentle for the Board of Commissioners to hereby proclaim April 2021 as National County Government Month and encourage all county officials, employees, schools, and residents to participate in county government celebration activities. Motion was seconded by B. Smiley. Motion carried unanimously.

PROCLAMATION: National County Government Month-April 2021

(10)

J. Gentle was excused to attend the WSAC Virtual Assembly.

(11)

The Board recessed for lunch at 11:58 a.m.

(12)

The Board discussed the prosecuting attorney salary. Present via Zoom was B. Rumsey.

(13)

The Board phoned G. Snow to inquire about permits for special events. The Board was directed to the Developmental Regulations chapter, "Special Uses."

(14)

Financial Manager Jill Shacklett was present, at the Board's request, to discuss elected salaries.

(15)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom were

D. Gronning and B. Rumsey. The Board was informed that cases are beginning again. M. Manus joined the update in progress via Zoom. Prosecuting Attorney salary was discussed. M. Manus left the meeting.

(16)

Motion was made by J. Gentle to accept and approve the payroll change notices for Craig Jackson and Dan Reijonen. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Public Works-

Craig Jackson, Public Works Director, Resignation, Effective 4/15/2021

Public Works-Roads-

Dan Reijonen, Road District Supervisor, Retirement, Effective 3/30/2021

(17)

Public Comment –B. Rumsey was present via Zoom but provided no comment.

(18)

Meeting continued to April 6.

April 6, 2021

The meeting resumed at 9:00 a.m. with B. Smiley, J. Gentle, and C. Zieske present. M. Manus was excused for the day.

(19)

Assistant County Engineer George Luft was present for an update. Also in attendance were Interim Public Works Director Teresa Brooks, County Engineer Don Ramsey, and via Zoom was B. Rumsey. D. Ramsey presented photos and information on unpermitted road work in right of way on Roberts Road. G. Luft discussed potential agreements for county road maintenance for cities and the pavement marking program. T. Brooks left the update. G. Luft mentioned a request for paving work from PUD on Box Canyon Dam, and the group emphasized the importance of memorandum of agreements in writing for any interagency work.

(20)

Department Overview-District Court. Present were R. McCroskey, District Court Administrator Rachel Johnson, County Clerk Tammie Ownbey, T. Sirevog, M. Nichols, J. Shacklett, and via Zoom was B. Rumsey. R. McCroskey gave an overview of department, staff, and staffing needs.

Motion was made by J. Gentle to approve the job description and creation of the position to include Bailiff, Probation Assistant, and Mental Health Facilitator, which will also include COVID supervisor duties. Motion was seconded by B. Smiley. Motion carried unanimously.

(21)

Motion was made by J. Gentle to approve the establishment of 2021 American Rescue Plan Act Fund resolution. Motion was seconded by B. Smiley. Motion carried unanimously.

Establishment Of 2021 American Rescue Plan Act Fund
RESOLUTION NO. 2021-35, COMMISSIONERS' RECORDING

(22)

T. Sirevog was present for a Human Resources update. Present via Zoom was B. Rumsey. An update was provided on bargaining negotiations, and a payroll change notice was presented. Motion was made by J. Gentle to approve the payroll change notice for Mary Jensen. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Public Works-

Mary Jensen, Public Works Director, \$125,000.00/yr., Effective 4/16/2021

T. Sirevog approved the Weed Control Education & Outreach Coordinator hiring to proceed. Motion was made by J. Gentle to fill the vacant Weed Control Education & Outreach Coordinator position. Motion was seconded by B. Smiley. Motion carried unanimously.

(23)

The Board recessed for lunch at 11:59 a.m.

(24)

M. Manus joined the meeting in-person.

(25)

S. Sorby was present for a Weed Board assessment discussion. Also present were Weed Specialist Loretta Nichols, Weed Control Board Members Wes Dailey, David Hoisington, and Bob Hartley; N. Dice, M. Nichols, J. Shacklett, and via Zoom was B. Rumsey. The Weed Control program budget and proposed assessment budget were presented, followed by discussion.

S. Sorby presented requests for action on an agreement and personnel. Motion was made by B. Smiley to approve the Amendment to the Intergovernmental Cooperation Agreement Between Pend Oreille County and the Pend Oreille Conservation District to fund staff sharing. Motion was seconded by J. Gentle. Motion carried unanimously.

Amendment to the Intergovernmental Cooperation Agreement (A-2018-70) Between Pend Oreille County and the Pend Oreille Conservation District

RESOLUTION NO. 2021-36, COMMISSIONERS' RECORDING

Motion was made by J. Gentle to approve the Data & Finance Specialist to become full time for the duration of the Conservation District agreement. Motion was seconded by B. Smiley. Motion carried unanimously.

(26)

Economic Development Director Jamie Wyrobek was present, at the Board's request, to discuss the J-U-B Agreement, potential land exchange, and potential business park. Present via Zoom was B. Rumsey. Joining the meeting in progress was T. Brooks.

(27)

Correspondence Received:

4.1 M. Bereiter-Letter re: Comp Plan

4.2 F. Dana Kelly-1st Quarter 2021 Caseload Report

(28)

Correspondence Sent:

Proclamation: National County Government Month-April 2021

LRES Corp./M. Skipper-(email) Letter re: Cancel Appraisals

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 36,439.12
Counseling Services	\$ 6,273.79
Fair	\$ 197.00
Park	\$ 683.07
Road	\$ 9,115.25
Veterans Assistance	\$ 297.10
Timber Sales	\$ 1,795.78
Risk Management	\$ 2,085.00
Equipment R&R	\$ 18,554.05
Sheriff's Trust	<u>\$ 1,401.25</u>
TOTAL	\$ 76,841.41

Checks 195137 through 195215 totaling \$76,841.41, dated April 5, 2021.

(30)

Meeting adjourned at 4:28 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board