

April 12, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Counseling Services Director Annabelle Payne, Treasurer Nicole Dice, Auditor Marianne Nichols, Facilities Maintenance Supervisor Ben Eggleston, Sheriff Glenn Blakeslee, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Undersheriff Geoff Rusho, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Newport Miner News Editor Don Gronning, David Sears, JT, and Bob Rumsey.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Counseling Services Business Manager Kris Martin, District Court Judge Robin McCroskey, and Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar.

Motion was made by J. Gentle to approve the National Public Safety Telecommunicators Week as April 11-17, 2021. Motion was seconded by B. Smiley. Motion carried unanimously.

PROCLAMATION: National Public Safety Telecommunicators Week--April 11-17, 2021

(3)

J. Gentle reported that the Community Economic Revitalization Board (CERB) Progress Report has been submitted and received. He gave an update from the Legislative Steering Committee (LSC) meeting. B. Smiley gave a report from the Fair Board meeting. Present via Zoom were D. Sears and B. Rumsey.

(4)

The Board participated in a Zoom conference with lobbyist Zak Kennedy. Also in attendance via Zoom were N. Dice, B. Rumsey, and D. Sears. Bills discussed were Payment in Lieu of Taxes (PILT), Rural Economic Development, carbon, and gas taxes.

(5)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 10:47 a.m. to 11:00 a.m. Present were T. Sirevog, M. Nichols, and J. Shacklett.

(6)

Evergreen Forest County Group's Bob Weidner was present via Zoom for a PILT/Secure Rural Schools (SRS) update. Also present were M. Nichols, J. Shacklett, and via Zoom were Gretchen, B. Rumsey, D. Sears, and N. Dice. B. Weidner provided a history of Evergreen Forest County Group, with lobbying work pertaining to public land, environment, and natural resources, and

described the benefits to the 10 national forest counties that participate. He explained PILT and SRS funding.

(7)

J. Gentle was excused to participate in the WSAC Virtual Assembly.

(8)

The Board recessed for lunch at 12:02 p.m.

(9)

Motion was made by J. Gentle to approve the Troutd Short Plat Final Plat. Motion was seconded by B. Smiley. Motion carried unanimously. Present via Zoom was B. Rumsey.

(10)

County Engineer Don Ramsey and Assistant County Engineer George Luft were present to discuss a bridge grant opportunity. Also in attendance were Interim Public Works Director Teresa Brooks, and via Zoom were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, D. Sears, and B. Rumsey. Discussed were possible Usk Bridge improvements and supporting the Kalispel Tribe in a grant request.

(11)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 2:30p.m. to 3:00 p.m. Present were Community Development Director Greg Snow and T. Sirevog. An additional 15 minutes were requested until 3:15 p.m.

(12)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 5, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/9/21):	\$3,558.52
Investment Earnings (through March 31):	\$2,773.49

Payroll Change Notice:

Assessor-

Josh Tiede, Appraiser Trainee, Step 3, \$2,956.88/mo., Effective 4/12/2021 (*Revision to Payroll Change Notice of 3/29/2021 which stated 4/1/2021 as effective date*)

Noxious Weed-

Dyana James, Data & Finance Specialist, Temporary 4/5th Time to Full-time, Effective 4/16/2021

Counseling Services-

Kelly Alliger, Longevity, \$35.00/mo., Effective 5/1/2021

Angela Rowley, Step 2, \$22.14/hr., Effective 5/1/2021

Molly Phillips, After Hours DCR, Step 2, \$5,676.30/mo., Effective 4/19/2021

Public Works-

Craig Jackson, Public Works Director, Resignation, Effective 7/15/2021 (*Revision to Payroll Change Notice of 4/5/2021 which stated 4/15/2021 as effective date*)

Teresa Brooks, Interim PW Director to PW Office Manager/Risk Manager,
\$5,481.24/mo., Effective 4/16/2021

ITS-

Brad Stratton, Longevity, \$35.00/mo., Effective 5/1/2021

Request to Advertise & Hire: Administrative Assistant (Community Development)

Request to Hire: Permit Tech (Community Development)-Vicki Koehler

Community Health Plan of WA Provider Agreement for Community Behavioral Health
Enhancement Payment

RESOLUTION NO. 2021-37, COMMISSIONERS' RECORDING

Community Health Plan of Washington Provider Services Agreement Amendment

RESOLUTION NO. 2021-38, COMMISSIONERS' RECORDING

(13)

Colville National Forest District Ranger Carin Vadala, Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, and Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz were present via Zoom for a Sx^wuytn-Trail Project update. Also present via Zoom were A. Engell, M. Kirkwood, D. Sears, and B. Rumsey. C. Vadala reported that the Trail decision will be ready to sign in the next week or two, and then the implementation stage will begin.

(14)

Public Comment –B. Rumsey was present but did not provide comment.

(15)

Meeting continued to April 13.

April 13, 2021

The meeting resumed at 9:00 a.m. with M. Manus, B. Smiley, J. Gentle, and C. Zieske present.

(16)

Motion was made by J. Gentle to have the Commissioners sign the letter of appreciation to Kelly Alliger recognizing her long term employment. Motion was seconded by B. Smiley. Motion carried unanimously.

(17)

Motion was made by B. Smiley to approve the letter of appreciation to Brad Stratton for 5 years of service to POC. Motion was seconded by J. Gentle. Motion carried unanimously.

(18)

G. Luft was present for a Public Works update. Also in attendance were D. Ramsey, T. Brooks, Fleet Manager Brian Egland, B. Eggleston, J. Shacklett, and via Zoom were Bob Eugene and D. Sears. T. Brooks and J. Shacklett requested direction on which fund to charge for the construction of PW Conference Room, then J. Shacklett and B. Eggleston left the meeting. T. Brooks gave an update on PW operations, then left the update.

B. Egland provided an update on selling truck 208, a 2009 Western Star. After unsuccessful advertising via public surplus, Ferry County became an interested buyer. The Board expressed their support in selling the truck to Ferry County, then B. Egland left the meeting. M. Kirkwood joined the meeting via Zoom.

Motion was made by B. Smiley to approve the request to advertise for the SP201 STPR HFE-150 Oil bid in the Newport Miner on April 21 and April 28, and set the bid opening for May 11, 2021 at 10:30am. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by B. Smiley to approve and sign the Notice of Call for Bids. Motion was seconded by J. Gentle. Motion carried unanimously.

D. Ramsey notified the Board of unauthorized access at Rustlers Gulch. G. Luft discussed a potential land donation.

(19)

Bid Opening-2021 CAPP HFE-150 Oil. Present were M. Kirkwood, G. Luft, and D. Ramsey, and via Zoom were POE Asphalt Paving, Inc.'s Mike Barton, D. Sears, and two unidentified callers. The hearing was opened, and the notice was read. Bids were received from Idaho Asphalt Supply, Inc. of Hauser, ID for \$541.50/ton; and Ergon Asphalt & Emulsions of Pasco, WA for \$399.00/ton.

M. Kirkwood requested permission to review the bids for completeness and return next week during the Public Works update with a recommendation. No comments were received. The hearing was closed.

(20)

Bid Opening-2021 CAPP HMA. Present were M. Kirkwood, D. Ramsey, and G. Luft, and via Zoom were M. Barton, D. Sears, and an unidentified caller. The hearing was opened, and the notice was read. Bids were received from POE Asphalt Paving, Inc. of Post Falls, ID for \$52.00/ton-3/8" and \$49.50/ton-1/2"; Wood's Crushing & Hauling of Sandpoint, ID for \$55.50/ton-3/8"; Inland Asphalt Co. of Spokane, WA for \$68.00/ton-3/8" from Perry Rd. plant and \$67.00/ton-3/8" from Sullivan Rd. plant; and Interstate Concrete & Asphalt of Colville, WA for: \$71.75/ton-3/8" and \$70.75/ton-1/2" from Colville plant, and \$62.00/ton-3/8" and \$60.00/ton-1/2" from Sandpoint plant, and \$54.00/ton-3/8" and \$52.00/ton-1/2" from Rathdrum plant. Scott Wood joined the meeting via Zoom at the conclusion of the hearing.

D. Ramsey requested permission to review the bids for content and mentioned they will likely recommend multiple bids, based on proximity to job sites. No comments were received. The hearing was closed.

(21)

Motion was made by J. Gentle that the Commissioners send a letter of support to Convergence regarding TRUE Convergence Broadband Action Team (BAT). Motion was seconded by B. Smiley. Motion carried unanimously.

(22)

The Board held an American Rescue Plan Act (ARPA) workshop. Present were Financial Manager Jill Shacklett, M. Nichols, N. Dice, and via Zoom was D. Sears. The process of prioritizing and spending ARPA funds was discussed.

(23)

T. Sirevog was present for a Human Resources update. Present via Zoom were Commissioner Programs/HR Assistant Christine Rahoun and D. Sears. Discussed were bargaining negotiations and updated COVID safety plan.

Motion was made by B. Smiley to update the POC COVID-19 Safety Plan, with updates to include the extension of the COVID-19 leave as well as information from the CDC if a person has been fully vaccinated. Motion was seconded by J. Gentle. Motion carried unanimously.

(24)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 11:50 a.m. to 12:00 p.m. Present was T. Sirevog. An additional 10 minutes was requested until 12:10 p.m. An additional 5 minutes was requested until 12:15 p.m.

(25)

B. Smiley was excused for the day at 12:26 p.m., and the Board recessed for lunch.

(26)

B. Eggleston was present, at the Board's request, to discuss county parks and Buildings & Grounds.

(27)

ITS Director Shane Flowers was present for an update. Present via Zoom was D. Sears. Topics of discussion were new technology for the courts and Microsoft agreement renewal. GIS will be purchasing a new plotter and new server, and they are automating address requests and working on addresses with E911 errors.

(28)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 3:33 p.m. to 3:53 p.m. Present was S. Flowers. T. Sirevog joined the meeting at 3:48 p.m. An additional 5 minutes was requested until 3:58 p.m.

(29)

Correspondence Received:

4.3 DNR/K. McNamee-Notice of Final Determination-Q Firecracker Timber Sale, App. No. 101610, SEPA File No. 21-030901, FPA No. 3024748

(30)

Correspondence Sent:

Proclamation: National Public Safety Telecommunicators Week--April 11-17, 2021

Convergence WA/D. Erbling (email)-Letter of support for TRUE Convergence Broadband Action Team (BAT)

B. Stratton-Letter of Appreciation for 5 Years of Service to POC

K. Alliger-Letter of Appreciation for 5 Years of Service to POC

(31)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 361,956.44
Counseling Services	\$ 94,129.64
Crime Victims Compensation	\$ 301.53
Fair	\$ 514.73
Law Library	\$ 298.33
Park	\$ 5,704.93
Road	\$ 199,881.74
Veterans Assistance	\$ 993.06
Treasurer's O&M	\$ 522.00
Emergency 911 Communications	\$ 31,562.80
Growth Management	\$ 4,321.02
Public Facilities	\$ 3,963.65
Election CARES Grant	\$ 1.72
Solid Waste	\$ 28,847.24
Risk Management	\$ 17,891.02
Equipment R&R	\$ 158,682.77
IT Services	<u>\$ 16,457.44</u>
TOTAL	\$ 926,030.06

Checks 195269 through 195311 totaling \$40,620.99 and Electronic Funds Transfers 33921 through 33930 totaling \$291,507.09, and Checks 195261 through 195268 totaling \$5,152.84, and Electronic Funds Transfers 33721 through 33920 totaling \$307,205.02, and Checks 195230 through 195260 totaling \$6,031.72, and Electronic Funds Transfers 33665 through 33720 totaling \$47,763.12, dated April 9, 2021. Includes Jr. Taxing Districts.

Checks 195312 through 195411 totaling \$355,644.17 and Electronic Funds Transfers 33931 through 33932 totaling \$128.14, dated April 12, 2021. Includes Jr. Taxing Districts.

(32)

Meeting adjourned at 4:42 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board