

April 19, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. Chair Mike Manus was excused for the morning. B. Smiley offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Emergency Management Deputy Director JoAnn Boggs, Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, Assessor Jim McCroskey, Treasurer Nicole Dice, District Court Judge Robin McCroskey, Counseling Services Business Manager Kris Martin, 911 Coordinator Steve West, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS Chief Nursing Officer Theresa Hollinger, Newport Miner News Editor Don Gronning, NHHS COVID-19 Incident Commander/Public Information Officer Jenny Smith, Bob Rumsey, David Sears, and JT.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Commissioner Programs/HR Assistant Christine Rahoun, Sheriff Glenn Blakeslee, and Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell.

(3)

J. Gentle reported on Ponderay Newsprint bidders and the upcoming auction.

(4)

M. Manus joined the meeting at 11:24 a.m. and reported on the Pend Oreille Valley Railroad meeting.

(5)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 12, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/16/21): \$3,558.52

Payroll Change Notice:

Community Development-

Vicki Koehler, Permit Technician, Step 1, \$3,217.80/mo., Effective 4/16/2021

Establish Fair Market Value and Authorize Direct Sale to Ferry County

RESOLUTION NO. 2021-39, COMMISSIONERS' RECORDING

Interagency Agreement Between Pend Oreille County and the Washington State Department of Agriculture

RESOLUTION NO. 2021-40, COMMISSIONERS' RECORDING

Signatory Authority on Federal Reimbursement Requests
RESOLUTION NO. 2021-41, COMMISSIONERS' RECORDING

Approval of Underground Storage Tank Financial Responsibility Letter

(6)

J. Gentle was excused to attend WSAC Virtual Assembly.

(7)

The Board recessed for lunch at 11:57 a.m.

(8)

The Board discussed the Planning Commission meeting. Joining via Zoom were B. Rumsey and D. Sears.

(9)

The Board met in executive session regarding potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 1:28 p.m. to 2:00p.m. Present were Community Development Director Greg Snow, and via Zoom Prosecuting Attorney Dolly Hunt and Attorney Nathan Smith.

(10)

Assistant County Engineer George Luft was present to discuss the Westside Calispel/McKenzie Road Project. Motion was made by J. Gentle that the Commissioners send a letter of support for the Westside Calispel/McKenzie Road Project to the Honorable Congresswoman McMorris Rodgers. Motion was seconded by B. Smiley. M. Manus thanked G. Luft and his team for the quick response in preparing the proposal for this project. Motion carried unanimously. Present via Zoom were B. Rumsey and D. Sears.

(11)

Auditor Marianne Nichols was present for a hire request. Also present were Financial Manager Jill Shacklett, ITS Director Shane Flowers, T. Sirevog, and via Zoom were D. Hunt, D. Sears, and B. Rumsey. Joining the meeting in progress via Zoom was D. Gronning.

(12)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Also present via Zoom were D. Gronning, B. Rumsey, and D. Sears. D. Hunt discussed the funding for programs for criminal justice reform and Counseling Services, U.S. Treasury's guidance on American Rescue Plan Act (ARPA) funds, and Medical Examiner's office in Spokane County.

(13)

Colville National Forest District Ranger Carin Vadala was present via Zoom for a Forest Service update. Also present were Public Works Director Mary Jensen and G. Luft, and via Zoom were D. Sears and B. Rumsey. C. Vadala reported on the notice of exchange proposal with Stimson Lumber and also the Batey Boulder trail system. A. Engell joined the update in progress via Zoom. M. Manus inquired about a road being closed on Forest Service land, which would land-lock a property. Also discussed was the Air Force Survival School.

(14)

M. Jensen and G. Luft remained to discuss POC parks properties. Present via Zoom were B. Rumsey and D. Sears.

(15)

Public Comment –B. Rumsey and D. Sears were present but did not provide comment.

(16)

Motion was made by B. Smiley for the Board to send a letter expressing gratitude to Teresa Brooks for willingness to serve as Interim Public Works Director for the past one and a half months. Motion was seconded by J. Gentle. Motion carried unanimously.

(17)

Meeting continued to April 20.

April 20, 2021

The meeting resumed at 9:00 a.m. with M. Manus, B. Smiley, J. Gentle, and C. Zieske present.

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were B. Smiley, J. Gentle, C. Zieske, Office Manager/Risk Manager Teresa Brooks, Mary Jensen, M. Nichols, T. Sirevog, J. Shacklett, and via Zoom were Facilities Maintenance Supervisor Ben Eggleston, County Clerk Tammie Ownbey, Counseling Services Director Annabelle Payne, Undersheriff Geoff Rusho, N. Dice, R. McCroskey, J. Boggs, J. McCroskey, S. Sorby, S. West, G. Blakeslee, S. Flowers, ITS Administrative Assistant/Civil Deputy Glennis Stott, D. Sears, and D. Gronning.

B. Smiley, M. Nichols, and J. Shacklett discussed ARPA funds and the county's plan for submitting department purchase requests through a committee prioritization review. T. Sirevog presented a flowchart which describes HR's process for hiring and promotions. A roundtable discussion followed.

(18)

M. Jensen and G. Luft were present for a Public Works update. Also in attendance were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, County Engineer Don Ramsey, and via Zoom were D. Gronning and D. Sears. M. Kirkwood requested multiple awards for the HMA materials supply contracts, allowing to choose a vendor source closer to any given project location, reducing haul distance. HFE-150

a) Motion was made by J. Gentle to waive the informalities in the bids submitted by Poe Asphalt & Interstate Concrete and Asphalt for 2021 CAPP HMA, which added alternate bids for ½" product in addition to the 3/8" product. Motion was seconded by B. Smiley. Motion carried unanimously.

b) Motion was made by J. Gentle to award the 2021 CAPP HMA to Interstate Concrete & Asphalt Co. of Rathdrum for 1/2" at \$52.00/ton and 3/8" at \$54.00/ton and from Sandpoint for 1/2" at \$60.00/ton and 3/8" at \$62.00/ton and Colville for 1/2" at \$70.75/ton and 3/8" for \$71.75/ton. Motion was seconded by B. Smiley. Motion carried unanimously.

c) Motion was made by J. Gentle to award the 2021 CAPP HMA to Woods Crushing & Hauling of Sandpoint for \$55.50/ton. Motion was seconded by B. Smiley. Motion carried unanimously.

d) Motion was made by B. Smiley to award the 2021 CAPP HMA to Inland Asphalt Co. of Spokane North for \$68.00/ton and Spokane Valley for \$67.00/ton. Motion was seconded by J. Gentle. Motion carried unanimously.

e) Motion was made by B. Smiley to award the 2021 CAPP HMA to Poe Asphalt Paving Inc. of Post Falls for 1/2" for \$49.50/ton and 3/8" for \$52.00/ton. Motion was seconded by J. Gentle. Motion carried unanimously.

f) Motion was made by B. Smiley to award the 2021 CAPP HFE-150 Oil to Ergon Asphalt & Emulsions for \$399.00 per ton. Motion was seconded by J. Gentle. Motion carried unanimously.

g) G. Luft and M. Kirkwood reported that the fairgrounds project has a change order request, due to lumber costs, then M. Kirkwood left the update. G. Luft notified the Board that hauling has begun from logging section 16. M. Jensen reported on testing of the fuel tanks at the district shops and District 1's tanks being unavailable this week during the inspection. Public dumping of trash on county properties was discussed.

(19)

The Board recessed for lunch at 12:03 p.m.

(20)

The Board reviewed a PowerPoint, "Parks and Recreation Board-Promoting Openness in Government," prepared by D. Hunt.

(21)

T. Sirevog was present for an HR update. Also present was J. Shacklett and via Zoom was D. Sears. Motion was made by J. Gentle to approve the MOU between the County and the Teamsters Local 690 Union to amend the wage increase to January 1 of each year. Motion was seconded by B. Smiley. Motion carried unanimously.

Memorandum of Understanding Between Teamsters Local 690 Representing Pend Oreille County Counseling Service and Pend Oreille County
AGREEMENT NO. 2021-09, COMMISSIONERS' RECORDING

Motion was made by B. Smiley to approve the MOU between the County and Teamsters Local 690 Union for the corrections officer merit pay. Motion was seconded by J. Gentle. Motion carried unanimously.

Memorandum of Understanding Between Teamsters Local 690 Representing Pend Oreille County Sheriff's Office Corrections and Pend Oreille County
AGREEMENT NO. 2021-10, COMMISSIONERS' RECORDING

T. Sirevog discussed Washington State Paid Family Medical Leave, personnel policy updates, and updated job descriptions.

(22)

S. Flowers was present, at the Board’s request, to clarify the request for computer monitors. Present via Zoom was D. Sears. Motion was made by J. Gentle to approve ITS’s request to purchase 175 HP 24” monitors, for a total of \$29,835.00. Motion was seconded by B. Smiley. Motion carried unanimously.

(23)

A. Payne was present, at the Board’s request, to discuss DCR stipends. Also present were T. Sirevog and J. Shacklett, and via Zoom was D. Sears.

(24)

Motion was made by B. Smiley to approve the purchase of two picnic tables from Kalispel Metal Products for a total price of \$1,512.00, excluding tax. Motion was seconded by J. Gentle. Motion carried unanimously.

(25)

Correspondence Received:

- 4.4 A. Biel-2020 1st Quarter Caseload Report
- 4.5 A. Biel-2020 3rd Quarter Caseload Report
- 4.6 POC EDC-4.21.21 Agenda & 3.17.21 Minutes

(26)

Correspondence Sent:

- T. Brooks-Letter of Appreciation for Service as Interim Public Works Director
- Approval of Underground Storage Tank Financial Responsibility Letter
- Honorable C. McMorris Rodgers-Letter of Support for the Westside Calispel/McKenzie Road Project

(27)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 15,884.92
Counseling Services	\$ 7,086.72
Fair	\$ 99.62
Road	\$ 108,219.62
Veterans Assistance	\$ 800.00
Homeless Program/2163	\$ 3,783.06
Solid Waste	\$ 4,279.41
Equipment R&R	\$ 29,041.58
IT Services	<u>\$ 48,703.14</u>
TOTAL	<u>\$ 217,898.07</u>

Checks 195542 through 195623 totaling \$214,366.92 and Electronic Funds Transfer 33937 totaling \$3,531.15, dated April 19, 2021.

(28)

Meeting adjourned at 4:32 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board