

May 10, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, and Clerk of the Board Crystal Zieske. Commissioner John Gentle is excused for the week. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Commissioner Programs/HR Assistant Christine Rahoun, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Human Resources Manager Terra Sirevog, Treasurer Nicole Dice, County Clerk Tammie Ownbey, Counseling Services Business Manager Kris Martin, Auditor Marianne Nichols, Sheriff Glenn Blakeslee, 911 Coordinator Steve West, ITS Administrative Assistant/Civil Deputy Glennis Stott, Economic Development Director Jamie Wyrobek, Newport Miner News Editor Don Gronning, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS COVID-19 Incident Commander/ Public Information Officer Jenny Smith, David Sears, Bob Rumsey, and JT.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were all of those listed above. Eastern Washington Director for U.S. Senator Patty Murray John Culton joined the update at its conclusion.

(3)

B. Smiley reported on Fair Board, Ione Town Council, and North Pend Oreille Chamber of Commerce meetings. Present via Zoom were B. Rumsey and D. Sears.

(4)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 03, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 05/07/21):	\$4,332.82
Investment Earnings (through April 30):	\$3,558.52

Payroll Change Notice:

District Court-

Jeff Nichols, Sheriff's Office-Corrections Officer, Step 2, to Criminal Justice Mental Health Coordinator/Court Bailiff, Step 3, \$4,994.45/mo., Effective 05/17/2021  
(Rescinds Payroll Change Notice of 5/3/2021 stating Resignation)

(5)

M. Manus provided an update from NETCHD meeting.

(6)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 10:11 a.m. to 10:30 a.m.

(7)

The Board participated in a Zoom conference with lobbyist Zak Kennedy. Also in attendance via Zoom were D. Gronning, B. Rumsey, and D. Sears. Discussed were end of session, planning for next session, WA Cares Fund payroll tax, and Blake Decision.

(8)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 11:01 a.m. to 11:14 a.m. Present was T. Sirevog.

(9)

The Board recessed for lunch at 11:44 a.m.

(10)

B. Smiley presented an invoice for payment from the Hotel/Motel Tax as follows: Diamond Lake Well Site Landscaping Committee, \$500.00. Motion was made by M. Manus to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by B. Smiley. Motion carried unanimously. Present via Zoom were B. Rumsey and D. Sears.

(11)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:31 p.m. to 3:01 p.m. Present via Zoom was Prosecuting Attorney Dolly Hunt and in-person was T. Sirevog. An additional 5 minutes was requested until 3:07 p.m.

(12)

D. Hunt was present via Zoom for a legal update. Present via Zoom was B. Rumsey. Topics were road issues, property violations, receipt of a formal SEPA appeal, and public records. Joining the update in progress via Zoom were D. Sears and D. Gronning. Coroner legislation and budget were discussed.

(13)

The Board participated in a Zoom conference hosted by Counseling Services Director Annabelle Payne regarding Criminal Justice-Behavioral Health-Primary Care Project (CJ-Bx-PC).

(14)

Meeting continued to May 11.

May 11, 2021

The meeting resumed at 9:00 a.m. with M. Manus, B. Smiley, and C. Zieske present.

(15)

Motion was made by M. Manus to appoint B. Smiley as our authorized representative for the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Fund and to sign the documents to the U.S. Department of Treasury. Motion was seconded by B. Smiley. Motion carried unanimously.

(16)

Public Works Director Mary Jensen was present for an update. Also in attendance were County Engineer Don Ramsey, Assistant County Engineer George Luft, Office Manager/Risk Manager Teresa Brooks, and Fleet Manager Brian Eglund, and via Zoom was Becky Walrath.

Motion was made by B. Smiley to authorize Public Works to purchase one P.J. dump bed trailer, under the GSA #FLJ004115 contract for \$11,570.83 including sales tax. Motion was seconded by M. Manus. Motion carried unanimously.

Facilities Maintenance Supervisor Ben Eggleston joined the meeting in progress, and D. Sears joined via Zoom. B. Egland requested a public hearing to declare surplus vehicles. Motion was made by B. Smiley to set a surplus property hearing date and time for June 8, 2021 at 10:30 a.m. Motion was seconded by M. Manus. Motion carried unanimously.

B. Egland reported that the district fuel tanks have been cleaned and samples have been sent out, then he left the update.

Motion was made by B. Smiley to approve Change Order #2 on the 2020 Fairgrounds Safety Improvements project in the amount of \$932.87 for a new ADA ramp. Motion was seconded by M. Manus. Motion carried unanimously.

2020 Fairgrounds Safety Improvements Project-Change Order #2, Sinixt Construction  
(Amending R-2021-32)  
*AGREEMENT NO. 2021-16, COMMISSIONERS' RECORDING*

T. Brooks explained the crime insurance application. Engineering Technician/Contracting & Procurement Agent Mike Kirkwood joined the update via Zoom. Motion was made by B. Smiley for the Chair to sign the Government Crime Insurance Application for Berkley Crime. Motion was seconded by M. Manus. Motion carried unanimously. T. Brooks left the update.

M. Jensen reviewed Public Works personnel and upcoming retirements. Surveyor Eric Roth joined the meeting in progress. M. Jensen and B. Eggleston presented the need for an additional permanent Facilities Maintenance Technician, then B. Eggleston left the update.

M. Jensen provided information on the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grants, to be used for rural capital projects. G. Luft presented two alternatives: #1, LeClerc Road North Mill Creek Project, and #2: LeClerc Road North Coverstone Seal.

D. Ramsey presented preliminary information on the two POC projects awarded CRABoard 2021-2023 RATA funding, Smackout Pass Road and McKenzie Road. M. Jensen reported on staff attending maintenance seal training. She clarified public firewood gifting and thanked the Commissioners for helping to move a picnic table during the POC Park site visit last week.

(17)

Bid Opening-STP (R) SP201 HFE-150 Oil. Present were M. Kirkwood, D. Ramsey, and G. Luft, and via Zoom were B. Walrath, D. Sears, and two unidentified callers. The hearing was opened, and the notice was read. Bids were received from Idaho Asphalt Supply, Inc. of Hauser, ID for \$335.50/ton and Ergon Asphalt & Emulsions of Pasco, WA for \$461.00/ton.

M. Kirkwood asked the Board for permission to review the bids for completeness and accuracy and return next week during the PW update with a recommendation. No comments were received. The hearing was closed.

(18)

Motion was made by B. Smiley to approve the Payroll Change Notice for Paul Miller, Public Works-Roads, a promotion from Road Maintenance Technician, Step 3, to Foreman, Step 1. Motion was seconded by M. Manus. Motion carried unanimously.

Payroll Change Notice:

Public Works-Roads-

Paul Miller, Step 1, \$25.02/hr., Effective 5/6/2021

(19)

The Board recessed for lunch at 12:09 p.m.

(20)

ITS Director Shane Flowers was present for an update. Updates were given on newly-created ITS Technology Policy, staffing, and website proposal.

(21)

Public Comment –No members of the public were present for comment.

(22)

Correspondence Sent:

U.S. Department of the Treasury-Coronavirus Local Fiscal Recovery Fund Application

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 363,233.23
Counseling Services	\$ 97,745.85
Crime Victims Compensation	\$ 301.26
Fair	\$ 742.98
Law Library	\$ 298.33
Park	\$ 475.08
Road	\$ 219,416.71
Veterans Assistance	\$ 2,100.00
Trial Court Improvement	\$ 486.42
Emergency 911 Communications	\$ 42,278.18
Growth Management	\$ 4,644.80
Public Facilities	\$ 3,962.48
Solid Waste	\$ 15,988.24
Risk Management	\$ 775.00
Equipment R&R	\$ 27,070.97
IT Services	\$ 36,186.85
Sheriff’s Trust	<u>\$ 444.00</u>
TOTAL	\$ 816,150.38

Checks 195838 through 195858 totaling \$4,357.63 and Electronic Funds Transfers 34149 through 34185 totaling \$53,695.77, and Checks 195859 through 195864 totaling \$3,971.02, and Electronic

Funds Transfers 34186 through 34390 totaling \$296,904.94, and Checks 195865 through 195907 totaling \$41,096.20 and Electronic Funds Transfers 34391 through 34400 totaling \$287,135.37, and Electronic Funds Transfer 34401 totaling \$311.65, dated May 10, 2021. Includes Jr. Taxing Districts.

Checks 195908 through 196008 totaling \$274,195.39, dated May 10, 2021.

(24)

Meeting adjourned at 4:26 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board