

May 24, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. M. Manus offered the invocation and B. Smiley led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Sheriff Glenn Blakeslee, Economic Development Director Jamie Wyrobek, Assessor Jim McCroskey, Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, Weed Control Coordinator Sharon Sorby, District Court Judge Robin McCroskey, Auditor Marianne Nichols, Treasurer Nicole Dice, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS Chief Nursing Officer Theresa Hollinger, Newport Miner News Editor Don Gronning, Bob Rumsey, and David Sears.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Health Officer Dr. Sam Artzis were present via Zoom for a COVID-19 update. Present via Zoom were those listed above.

(3)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 25 minutes, from 10:35 a.m. to 11:00 a.m.

(4)

Sheriff Glenn Blakeslee was present for an update. Present via Zoom were Gem State Editor Sophia Aldous, C. Rahoun, D. Sears, and B. Rumsey. The update included discussion on legislation: HB1054-Requirements for tactics and equipment, HB1310-Permissible uses of force and de-escalation training, SB5051-State oversight and accountability, and SB5066-Duty to intervene. G. Blakeslee reported on 911 back-up testing, LGBTQ training, marine patrol, and missing person investigation.

(5)

J. Gentle was excused to attend WSAC Virtual Assembly at 11:58 a.m.

(6)

The Board recessed for lunch at 11:58 a.m.

(7)

J. Gentle provided updates from Newport City Council, NEWC, and EDC meetings. Present via Zoom were D. Sears, and B. Rumsey. B. Smiley reported on Parks Board meeting. Pamela Thomure joined the meeting in progress. M. Manus gave an update from NETCHD meeting.

(8)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda, minus the Establishing Various Fees for Land Classification or Reclassification Applications and Processing resolution. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda

includes this week's Agenda, the Minutes of the Board's May 17, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 5/21/21): \$4,461.27

Payroll Change Notice:

Sheriff's Office-

Jake Larson, Longevity, \$100.00/mo., Effective 6/1/2021

Counseling Services-

Donna Anderson, Step 3, \$3,816.23/mo., Effective 6/1/2021

Tiffany Aldridge, After Hours DCR, Resignation, Effective 5/17/2021

ITS-

Josh Shelton, Step 5, \$6,352.73/mo., Effective 6/1/2021

Public Works-Roads-

Tom Tesch, Longevity, \$35.00/mo., Effective 6/1/2021

Klayten Baldwin, Summer Temp, \$16.16/hr., Effective 5/19/2021

Ty Taylor, Summer Temp, \$16.16/hr., Effective 5/19/2021

Dylan Reijonen, Summer Temp, \$16.16/hr., Effective 5/24/2021

Trevor Shanholtzer, Summer Temp, \$16.16/hr., Effective 5/24/2021

Public Works-Solid Waste-

Terry Skipper, Transfer Station Technician, 4/5th Time to Full Time, Step 2, \$3,482.85/mo., Effective 3/16/2021

Coordinated Care Agreement Amendment #534271 (*Amending C-2018-25*)

RESOLUTION NO. 2021-55, COMMISSIONERS' RECORDING

Better Health Together Contract Amendment (*Amending R-2020-104*)

RESOLUTION NO. 2021-56, COMMISSIONERS' RECORDING

Spokane County Contract Amendment 21ASO2496(1) (*Amending R-2020-132*)

RESOLUTION NO. 2021-57, COMMISSIONERS' RECORDING

Second Amendment to the Intergovernmental Cooperation Agreement (*A-2018-70*)

Between Pend Oreille County and the Pend Oreille Conservation District

RESOLUTION NO. 2021-58, COMMISSIONERS' RECORDING

Approval of the SP201 STPR-Z296(002) HFE-150 Oil Purchase Agreement

RESOLUTION NO. 2021-59, COMMISSIONERS' RECORDING

Establishment of Sales Tax/Excise Tax Custodial Fund

RESOLUTION NO. 2021-60, COMMISSIONERS' RECORDING

Approval of Education & Outreach Specialist to Temporary Full-Time from 3/5th Time

Letter of Approval for Public Works Director Mary Jensen to Invest Surplus Funds with the County Treasurer

Letter to Washington State Health Care Authority-Pend Oreille County-Administration of the Criminal Justice Treatment Account 5.24.2021

(9)

Motion was made by B. Smiley to approve sending the letter in recognition to Jake Larson for 10 years of service to POC. Motion was seconded by J. Gentle. Motion carried unanimously.

(10)

Motion was made by J. Gentle to send the letter of appreciation to Tom Tesch recognizing his long-term employment with POC. Motion was seconded by B. Smiley. Motion carried unanimously.

(11)

The Board conducted a volunteer interview for Noxious Weed Control Board and Parks & Recreation Advisory Board. Present were P. Thomure and Weed Control Board Members Wes Bailey and Bob Hartley. Joining via Zoom were Weed Control Data & Finance Specialist Dyana James, Education & Outreach Specialist Mary Malone, D. Sears, and Bob Rumsey.

(12)

Motion was made by B. Smiley to appoint Pamela Thomure to the Parks & Recreation Advisory Board. Motion was seconded by J. Gentle. Motion carried unanimously.

(13)

T. Sirevog was present for a HR update. Present via Zoom were B. Rumsey and D. Sears. Discussed were revisions to POC COVID-19 Safety Plan and a hiring update.

(14)

Colville National Forest District Ranger Carin Vadala was present via Zoom for a Forest Service update. Present via Zoom were D. Sears and B. Rumsey. C. Vadala provided information on FS concessionaire services, onboarding summer employees, and signing the decision for Trail Project. A site visit to Batey Boulder will be scheduled.

(15)

T. Sirevog returned with an updated version of the POC COVID-19 Safety Plan. Present via Zoom was B. Rumsey. Motion was made by B. Smiley to approve the resolution to update the COVID-19 Safety Plan, which has been updated to go along with the governor's latest guidelines. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution for Pend Oreille County Adopting Washington State Recommendation for Face Mask Use

RESOLUTION NO. 2021-61, COMMISSIONERS' RECORDING

(16)

Public Comment –B. Rumsey was present but did not provide comment.

(17)

Meeting continued to May 25.

May 25, 2021

The meeting resumed at 9:00 a.m. with M. Manus, B. Smiley, J. Gentle, and C. Zieske present.

(18)

Public Works Director Mary Jensen was present for an update. Also in attendance were County Engineer Don Ramsey and Fleet Manager Brian Egland.

a) M. Jensen presented requests for winter sand and salt. Motion was made by J. Gentle to advertise for sealed bids for the purchase of approximately 9,000 cubic yards of winter maintenance sand and set the bid opening for 6/22/2021 at 10:30 a.m. Motion was seconded by B. Smiley. Motion carried unanimously.

b) Motion was made by B. Smiley to advertise for sealed quotes to provide 300 tons of winter road salt and schedule the quote opening for June 22, 2021 at 11:00 a.m. Motion was seconded by J. Gentle. Motion carried unanimously. Solid Waste Coordinator Amanda Griesemer joined the meeting in progress.

c) D. Ramsey explained the striping program. Motion was made by J. Gentle to advertise for sealed bids for the 2021 Long Line Striping Program and set the bid opening for June 22, 2021 at 10:45 a.m. Motion was seconded by B. Smiley. Motion carried unanimously. D. Sears joined the meeting in progress via Zoom.

d) M. Jensen presented a no cost change order for fairgrounds project. Motion was made by B. Smiley to approve Change Order #3 for the 2020 Fairgrounds Safety Improvements Project to include the addition of three working days to the schedule. Motion was seconded by J. Gentle. Motion carried unanimously.

2020 Fairgrounds Safety Improvements Project-Change Order #3, Sinixt Construction
(Amending R-2021-32)
AGREEMENT NO. 2021-19, COMMISSIONERS' RECORDING

e) M. Jensen gave a districts update, including adding magnesium to the roads, brush clean-up, fairgrounds, gravel replacement, crack sealing, and sprayer work. B. Egland reported on ER&R, including CB radio repair and a request to replace 207 dump truck. B. Egland left the update. A. Griesemer recommended the county adopt a flow control ordinance for solid waste, then left the meeting. M. Jensen requested to hire an additional facilities maintenance technician. The Board was in agreement, if the budget supports it.

(19)

The Board participated in a NACo national membership call, Coronavirus State and Local Fiscal Recovery Funds, with the Department of Treasury and White House Intergovernmental Affairs Office. Present via Zoom was D. Sears.

(20)

M. Nichols and Financial Manager Jill Shacklett were present to review the NACo national membership call.

(21)

Motion was made by J. Gentle to approve Molly Phillips as a Designated Crisis Responder (DCR) for Pend Oreille County. Motion was seconded by B. Smiley. Motion carried unanimously.

(22)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 11:14 a.m. to 11:30 a.m.

(23)

Congresswoman Cathy McMorris Rodgers’ Deputy District Director Andrew Engell was present for a legislative update. Present via Zoom was D. Sears.

(24)

The Board recessed for lunch at 12:36 p.m.

(25)

C. Rahoun assumed Clerk of the Board duties for the afternoon.

(26)

T. Sirevog discussed employees’ VEBA options. Present was J. Shacklett.

(27)

The Board met in closed session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 60 minutes, from 1:40 p.m. to 2:40 p.m. Present were J. Shacklett and T. Sirevog.

(28)

N. Dice was present to discuss sales tax and current expense. Present via Zoom was D. Sears.

(29)

Correspondence Received:

- 5.8 B. Billingsley-2021 1st Quarter Caseload Report
- 5.9 DNR/T. Cooper-SEPA Lead Agency & Mitigated Determination of Non-significance
- 5.10 Martin Hall-Annual Report 2020

(30)

Correspondence Sent:

- Letter of Approval for Mary Jensen to Invest Surplus Public Works Funds with the County Treasurer
- T. Tesch-Letter of recognition for 5 years of service to POC
- J. Larson- Letter of recognition for 10 years of service to POC
- P. Thomure-Letter of appointment to Parks & Recreation Advisory Board
- Letter to Washington State Health Care Authority-Pend Oreille County-Administration of the Criminal Justice Treatment Account
- Honorable P. Murray-POC Letter re: POC Usk Bridge-Member Directed Spending Request
- Honorable M. Cantwell-POC Letter re: POC Usk Bridge-Member Directed Spending Request

(31)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 372,087.18
Counseling Services	\$ 79,404.20

Crime Victims Compensation	\$ 292.42
Fair	\$ 3,625.79
Park	\$ 1,002.97
Road	\$ 218,982.35
Trial Court Improvement	\$ 1,505.65
Emergency 911 Communications	\$ 30,670.10
Homeless Program/2163	\$ 3,687.75
Public Facilities	\$ 3,576.43
Solid Waste	\$ 15,787.89
Equipment R&R	\$ 31,315.04
IT Services	\$ 67,673.30
Sheriff's Trust	\$ 258.00
TOTAL	\$ 829,869.07

Checks 196236 through 196314 totaling \$312,148.66 and Electronic Funds Transfer 34624 totaling \$63.95, dated May 24, 2021. Includes Jr. Taxing Districts.

Checks 196211 through 196235 totaling \$37,042.69 and Electronic Funds Transfers 34616 through 34623 totaling \$242,992.10, and Checks 196205 through 196210 totaling \$3,980.56, and Electronic Funds Transfers 34410 through 34615 totaling \$285,099.96, dated May 25, 2021. Includes Jr. Taxing Districts.

(32)

Meeting adjourned at 4:31 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board