

July 5, 2021

There was no meeting, due to observance of Independence Day holiday.

July 6, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Brian Smiley, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Bob Rumsey, and David Sears.

(2)

The Board took a phone call from a property owner with a complaint about wakeboarding near shoreline residences. Present via Zoom were B. Rumsey and D. Sears.

(3)

Motion was made by B. Smiley to sign the letter of appreciation and a certificate of recognition to Greg Hicks for 30 years of service to POC. Motion was seconded by J. Gentle. Motion carried unanimously.

(4)

Public Works Director Mary Jensen was present for an update. Also in attendance were Facilities Maintenance Supervisor Ben Eggleston and Financial Manager Jill Shacklett and present via Zoom were B. Rumsey and D. Sears.

Motion was made by B. Smiley to approve the yearly closure of Yokum Lake Road from November 1 to April 1, as it is unmaintained and can be dangerous for travelers in the winter and spring. Motion was seconded by J. Gentle. Motion carried unanimously.

Notice Of Road Closure-Yokum Lake Road  
*RESOLUTION NO. 2021-72, COMMISSIONERS' RECORDING*

M. Jensen reported that Road Maintenance paved Spring Valley and Jared Roads, despite record-breaking heat, completing the pre-level preservation for 2021 on schedule. B. Eggleston requested Board direction on how to proceed with ARPA funding and Buildings & Grounds projects, such as HVAC systems and ADA doors. B. Eggleston asked about removal of COVID plexiglass in county offices, and it was determined that it would be each department's decision. B. Eggleston left the update. M. Jensen mentioned that a new 4/5 transfer station technician has been hired and will start in 30 days.

(5)

The Board held a recognition ceremony for Deputy Prosecutor Greg Hicks. Present were G. Hicks, County Clerk Tammie Ownbey, Prosecuting Attorney Dolly Hunt, Probation Officer Scott Cornwell, Probation Counselor/Diversion Coordinator Cindy Delay, Deputy Prosecutor Brittany Taylor, Support Enforcement Officer Tonya Martin, Commissioner Programs/HR Assistant Christine Rahoun, T. Sirevog, and via Zoom were Office Manager/Legal Secretary Tricia Shanholtzer, Chief Deputy Clerk Brandy Hofstee, B. Rumsey, and D. Sears.

The Board presented G. Hicks with a letter of recognition for 30 years of service to POC and a certificate of appreciation.

(6)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 28, 2021 meeting and the following items:

Investment Earnings (through June 30):           \$5,386.23

Request to Promote: Theresa Allen from Co-Occurring Professional to Clinical Supervisor

Request to Advertise & Hire: Deputy Prosecuting Attorney

SECO County Basic Service Operating (BSO) Contract SFY2022-Washington State Military Department and State Enhanced 911 Funds  
*RESOLUTION NO. 2021-73, COMMISSIONERS' RECORDING*

Approval of 2020 YE Civil Service Report

(7)

The Board discussed a fireworks ban and whether they would want to proceed with a public hearing and ordinance in the future. More information will be gathered.

(8)

The Board recessed for lunch at 12:04 p.m.

(9)

B. Smiley was excused for the afternoon.

(10)

T. Sirevog was present for a Human Resources update. Present via Zoom was B. Rumsey. Discussed were employee performance evaluations and updating the personnel policy, using an outside consultant. B. Smiley returned to the meeting at 1:52 p.m. More discussion was held on the process of evaluations. D. Sears joined the update in progress.

(11)

B. Smiley presented an invoice for payment from the Hotel/Motel Tax as follows: POC Public Works, for gravel donated to Newport School District parking lot for rodeo and festival parking, \$500.00. Motion was made by M. Manus to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by J. Gentle. Discussion was held. Motion was tabled.

(12)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:32 p.m. to 4:02 p.m. Present was C. Zieske. An additional 10 minutes was requested until 4:12 p.m.

(13)

Correspondence Received:

7.1     S./C. Yergens-Letter re: Seven Mile Mini Storage Property ID #18107

(14)

Correspondence Sent:

G. Hicks-Letter of appreciation and certificate of recognition for 30 years of service to POC

(15)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 52,465.68
Counseling Services	\$ 6,719.25
Fair	\$ 820.75
Park	\$ 1.36
Road	\$ 37,389.73
Risk Management	\$ 700.00
IT Services	\$ 3,305.46
Sheriff's Trust	<u>\$ 342.00</u>
TOTAL	\$ 101,744.23

Checks 197019 through 197072 totaling \$101,301.86 and Electronic Funds Transfer 35118 totaling \$446.90, dated July 6, 2021. Includes Jr. Taxing Districts.

(16)

Meeting adjourned at 4:35 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board