

*PEND OREILLE COUNTY*  
*COMMUNITY DEVELOPMENT DEPARTMENT*  
418 S. Scott Avenue  
P.O. Box 5066  
Newport, WA 99156  
(509) 447-4821  
pendoreilleco.org



## **LONG PLAT APPLICATION**

**In order to expedite the process, please read carefully and submit the required information and documents. Please submit all required materials to the Pend Oreille County Community Development Department.**

### **General Information**

- A pre-application meeting is required to be scheduled with the Community Development Director prior to the submittal of this application.
- A title report must accompany this application.
- Application Fees must be Paid
- A SEPA checklist must be completed before this application is approved.
- Please contact the Tri-County Health District at (509) 447-3131 for their fees and requirements for sewer systems.
- Please contact the Washington State Department of Ecology's Eastern Regional Office at (509) 329-3400 for questions regarding water rights.
- For this proposal, structures and roads must be in compliance with County building, zoning, and development codes.
- All taxes must be paid on the subject properties prior to final approval.
- The public will be notified of this application once it has been completed.
- Preliminary plat approval shall be decided upon by the Hearing Examiner.
- A final plat must be submitted to the Board of County Commissioners within 10 years of being preliminarily approved.
- "Minor changes" are subject to review by the Community Development Director.
- "Substantial changes" shall be treated as a new application for the purposes of vesting. These include:
  1. The creation of additional lots.
  2. Changes in access points.
  3. Changes that may lead to manmade or natural environmental impacts that were not addressed in the original proposal.

**PEND OREILLE COUNTY**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**Long Plat Application**

**Owner Contact Information**

Property Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

*\*If an agent is acting on behalf of a property owner, please fill out and attach the Landowner Consent Form\**

**Surveyor Information**

Surveyor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Information**

Is this a re-plat?     YES     NO

Parcel number of affected property: \_\_\_\_\_

Proposed plat name: \_\_\_\_\_

Property use:     Residential     Commercial     Agricultural     Timber     Other

*Please describe if 'Other' is checked:* \_\_\_\_\_

What is the property currently zoned? \_\_\_\_\_

Physical address of property: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is the property currently taxed as open space?     YES     NO

**Road Access**

What road is adjacent to this property? \_\_\_\_\_

Does an approach already exist?     YES     NO

**Proposed Water Supply**

- Community system       Drilled well
- Please check if you have a water right secured

**Proposed Sewage Disposal**

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Connection to existing community system       On-site system for each lot

**Critical Areas**

If there are any critical areas on this property please describe them. (Shorelines, streams, water bodies, wetlands, flood plains, slopes over 40% grade)

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**Please provide a written description of the proposal.**

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I certify that the information, statements, attachments, and exhibits submitted in this application are true to the best of my knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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Please include a site plan drawn to scale. You may use the space below or attach a separate document. The site plan should include...

- Septic systems & drain field
- Proposed lot configuration
- Location of existing & proposed structures
- Locations of existing & proposed roads/driveways
- Property lines & dimensions of parcel
- Distances between structures and parcel lines
- North arrow & scale
- Distances between structures & waterbodies

Please sign to confirm the site map above or any drawn site map attached with this application is accurate to the best of my knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_