

August 30, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and B. Smiley led the flag salute.

(1)

Joining the meeting via Zoom were David Sears and Jeff Taylor.

(2)

J. Gentle reported from Tri-County Economic Development District (TEDD), Mental Health Chemical Dependency Advisory Council (MHCDAC), Martin Hall, and Eastern Washington Council of Governments (EWCoG) meetings. B. Smiley gave an update from forester interviews.

(3)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 23, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 8/27/21): \$7,992.42

Payroll Change Notice:

District Court-

Jennifer Seger, Chief Deputy Clerk/Civil, Resignation, Effective 9/15/2021

Superior Court-

Laura Stuivenga, Deputy Clerk-County Clerk, Step 3, to Financial Collections Officer/Deputy Clerk, Step 3, \$3,432.54/mo., Effective 9/1/2021

Public Works-Roads-

Trevor Shanholtzer, Summer Temp-Roads, Resignation (*End of summer season*), Effective 9/2/2021

Tanner Shanholtzer, Summer Temp-Roads, Resignation (*End of summer season*), Effective 9/16/2021

In The Matter Of Executing A Third Amendment To The Intergovernmental Cooperation Agreement (A-2018-70) Between Pend Oreille County And The Pend Oreille Conservation District

RESOLUTION NO. 2021-94, COMMISSIONERS' RECORDING

In The Matter Of Executing An Interagency Agreement Between Pend Oreille County And The Washington State Department Of Natural Resources For Aquatic Invasive Species Survey And Management

RESOLUTION NO. 2021-95, COMMISSIONERS' RECORDING

In The Matter Of Executing A Professional Service Agreement With Aquatechnex For Survey And Herbicide Treatment Of Flowering Rush, Purple Loosestrife And Yellow Flag Iris In The Box Canyon Reservoir Of The Pend Oreille River

RESOLUTION NO. 2021-96, COMMISSIONERS' RECORDING

Interagency Agreement Between The Pend Oreille County Conservation District And Pend Oreille County
AGREEMENT NO. 2021-37, COMMISSIONERS' RECORDING

(4)

The Board recessed for lunch at 11:30 a.m.

(5)

J. Gentle reported from WSAC Virtual Assembly.

(6)

Motion was made by J. Gentle to approve the change of Dyana James to full time July 1 through September 30, 2021 and Mary Malone to full time July 1 through December 31, 2021, working under R-2021-58 with the Conservation District. Motion was seconded by B. Smiley. Motion carried unanimously.

(7)

Motion was made by J. Gentle to approve the Payroll Change Notices for Dyana James and Mary Malone. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Noxious Weed-

Dyana James, Data & Finance Specialist, 4/5th Time to Full-Time, (*to assist with Conservation District contract through 9/30/2021*), Effective 7/1/2021

Mary Malone, Education & Outreach Specialist, Full-Time (*to assist with Conservation District contract through 12/31/2021*), Effective 7/1/2021

(8)

Sheriff Glenn Blakeslee was present for an update. Present via Zoom were 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Commissioner Programs/HR Assistant Christine Rahoun, bill, and D. Sears. Discussed were county COVID numbers, wolves, microwave system, and PPP availability. Joining the update in progress via Zoom was Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell.

(9)

Tri County Motorized Recreation Association President/OHV Ambassador Merrill Ott was present. Also present was G. Blakeslee, and via Zoom were A. Engell, D. Sears, and bill. A discussion was held on EHB 1251, concerning the authorization of wheeled all-terrain vehicles on state highways. Newport Miner News Editor Don Gronning joined the meeting in progress via Zoom. Recreational vehicle use and potential OHV highway crossings/intersections in POC were discussed.

(10)

Treasurer Nicole Dice was present to discuss tax title properties. Present via Zoom were D. Sears, bill, and D. Gronning. A list of tax title properties was reviewed, and N. Dice requested the Board's direction in proceeding. More research will be done before likely advertising on the Treasurer's website for auction.

(11)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom were

D. Gronning, D. Sears, and bill. Discussed was the governor's vaccination mandate.

(12)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 5 minutes, from 3:25 p.m. to 3:30 p.m. Present was Human Resources Manager Terra Sirevog.

(13)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:30 p.m. to 4:00 p.m. Present was Public Works Director Mary Jensen and via Zoom was D. Hunt.

(14)

Public Comment –No members of the public were present for comment.

(15)

Meeting continued to August 31.

August 31, 2021

The meeting resumed at 9:02 a.m. with B. Smiley, J. Gentle, and C. Zieske present. Present via Zoom was D. Sears.

(16)

Public Hearing-Declaration of Surplus (Vehicles). Present was Fleet Manager Brian Eglund and via Zoom was D. Sears. The hearing was opened, and the notice was read. B. Eglund recommended the surplus of a 2015 Chevy Tahoe 4x4 and a 2006 Toyota Corolla. No comments were received. The hearing was closed.

(17)

Motion was made by J. Gentle to approve the Surplus Property In The Equipment Rental And Revolving Fund resolution, declaring the vehicles list surplus and providing for their disposal. Motion was seconded by B. Smiley. Motion carried unanimously.

*Surplus Property In The Equipment Rental And Revolving Fund
RESOLUTION NO. 2021-97, COMMISSIONERS' RECORDING*

(18)

Mary Jensen was present for a Public Works update. Also in attendance were Senior Design & Construction Engineer Eric Roth and Solid Waste Coordinator Amanda Griesemer, and via Zoom was D. Sears.

M. Jensen requested the hiring of two winter temps. Motion was made by J. Gentle to approve Public Works' request for advertising and hiring two winter temporary Road Maintenance Technicians to snow plow. Motion was seconded by B. Smiley. Motion carried unanimously.

A. Griesemer explained the Spokane County asbestos testing and reported on illegal dumping. C. Rahoun joined the meeting in progress via Zoom. An update was provided on the new office location for Solid Waste Coordinator.

M. Jensen reported that paving of Newport's Circle Drive has been completed, District 1 cleaned out Otter Creek box culvert with AAA Vactruck and the culverts on Green Road and Rockwood Road, and fixed the dip in Flowery Trail. District 2 cleaned out Sandy Shores culvert with crews, saving POC over \$5,000, and graveled Ambush Grove Loop. District 3 cut wood for shop heat and cleaned up several blowdown trees.

M. Jensen gave an update on the forester position and discussed their protection while in the forests. Office Manager/Risk Manager Teresa Brooks joined the update in progress. M. Jensen clarified that Unit 4 in Rustler's Gulch is part of the timber sale, but Unit 5 is not.

T. Brooks presented a PowerPoint, "2022 Insurance Renewal Decisions." She reviewed excess liability insurance and crime insurance. Motion was made by J. Gentle to approve and sign the Government Crime Insurance Renewal application. Motion was seconded by B. Smiley. Motion carried unanimously. T. Brooks also discussed property insurance, cyber liability coverage, and general liability.

(19)

The Board recessed from 10:32 a.m. to 10:45 a.m.

(20)

T. Sirevog was present for a bargaining update. Present via Zoom was D. Sears. Motion was made by J. Gentle to sign the Collective Bargaining Agreement Pend Oreille County and Washington State Council of County and City Employees for Public Works group. Motion was seconded by B. Smiley. Motion carried unanimously.

1-1-2022—12-31-2024 Collective Bargaining Agreement Pend Oreille County and Local
1135-P Washington State Council of County and City Employees
CONTRACT NO. 2021-13, COMMISSIONERS' RECORDING

(21)

4-H Youth Development/Master Gardener Volunteer Coordinator Beverly Sarles was present via Zoom for an update. Present via Zoom was D. Sears. The update included Masters Gardeners, participation in POC Fair, Demonstration Garden and donations to food bank, SNAP-Ed program at Farmer's Market, and weekly nutrition class.

(22)

ITS Director Shane Flowers joined the meeting via Zoom to advise on cyber security insurance. Also present via Zoom was D. Sears. S. Flowers recommended securing the increased cyber security coverage discussed in the PW update, and the Board was in full support.

(23)

The Board recessed for lunch at 11:45 a.m.

(24)

HUB International Senior Consultant Matt Gilroy was present for an insurance discussion. Present were T. Sirevog and Financial Manager Jill Shacklett, and via Zoom were D. Hunt, C. Rahoun, and D. Sears. M. Gilroy reviewed insurance options available to POC.

(25)

B. Smiley presented an invoice for payment from the Hotel/Motel Tax as follows: PORTA, \$2,713.81. Motion was made by J. Gentle to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by B. Smiley. Motion carried unanimously.

(26)

Northeast Washington Wildlife Group Gary Douvia was present for a wildlife discussion. Also present were G. Blakeslee, Al Martz, John Magart, and Dale Magart, and via Zoom was D. Sears. The non-profit conservation group discussed wildlife and livestock population and depredation, hunting, and wolves.

(27)

T. Sirevog was present to discuss mandatory vaccinations and exemptions forms. Also present via Zoom were D. Hunt and D. Sears. T. Sirevog presented a draft Vaccination Policy. Extensive discussion was held, and the Board declined to take action on the policy. The draft medical and religious exemption forms were reviewed. T. Sirevog will revise the exemption forms and provide them to any department that is under Governor Inslee’s vaccination mandate.

(28)

Correspondence Received:

- 8.17 EWCog-8.27.2021 Meeting Notice & Agenda, 7.30.21 Minutes
- 8.18 TEDD/RTPO 8.25.2021 Agenda & 7.28.2021 Minutes
- 8.19 POC Voluntary Stewardship Program August 2021 Biennial Report: 2019-2021

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 37,400.69
Fair	\$ 1,666.58
Park	\$ 0.52
Road	\$ 130,404.06
Veterans Assistance	\$ 1,600.00
Treasurer's O&M	\$ 6.31
Trial Court Improvement	\$ 933.40
Emergency 911 Communications	\$ 344.44
Growth Management	\$ 9,241.76
Low Income Housing/2060	\$ 1,384.02
Homeless Program/2163	\$ 4,068.21
Risk Management	\$ 1,438.98
Equipment R&R	\$ 22,671.96
IT Services	\$ 80.64
Sales/Excise Tax	<u>\$ 5.20</u>
TOTAL	\$ 211,246.77

Checks 198152 through 198215 totaling \$210,662.68 and Electronic Funds Transfers 36129 through 36130 totaling \$588.49, dated August 30, 2021. Includes Jr. Districts.

(30)
Meeting adjourned at 4:29 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board