

September 6, 2021

There was no meeting, due to Labor Day holiday.

September 7, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and J. Gentle led the flag salute.

(1)

Joining the meeting were Auditor Marianne Nichols and Financial Manager Jill Shacklett and via Zoom was David Sears. The 2022 preliminary budget was delivered to the Board and reviewed.

(2)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 30, 2021 meeting and the following items:

Investment Earnings (through August 31): \$7,992.42

Payroll Change Notice:

Counseling Services-

Ericka Day, DCR-Day, Step 1, \$4,835.00/mo., Effective 8/16/2021

Helene Rasmussen, Coalition Coordinator, 3/5<sup>th</sup> Time, Step 1, \$20.88/hr., Effective 9/7/2021

Request to Approve Job Descriptions and Advertise & Hire: WISe Family Partner or Youth Partner

Approval Of The 2021 Road & Bridge Deck Sweeping Project-Selkirk Sweeping  
*RESOLUTION NO. 2021-98, COMMISSIONERS' RECORDING*

(3)

Human Resources Manager Terra Sirevog was present for a long term care update. Present was J. Shacklett, and via Zoom were Counseling Services Business Office Assistant Jill Samuelson, Treasurer Nicole Dice, Accountant II/Tax Specialist Nichole Phillips, Weed Control Coordinator Sharon Sorby, and D. Sears.

(4)

Forester Lee Andrews was present in preparation for the timber sale bid opening. Present via Zoom was D. Sears. A discussion was held on the county forester position and the upcoming timber sales.

(5)

Bid Opening-2021 Rustlers Gulch & County Park Timber Sale. Present were Assistant County Engineer George Luft, L. Andrews, and via Zoom D. Sears. The hearing was opened, and the notice was read. No bids were received. No comments were received. The hearing was closed.

(6)

Motion was made by J. Gentle to approve the Certificate of Consistency with the Consolidated Plan for Spokane Housing Authority. Motion was seconded by B. Smiley. Motion carried unanimously.

(7)

The Board reviewed the Pend Oreille County Republicans letter which presented the names of three nominees for the District 2 Commissioner position. In accordance with Article II, Section 15 of the Washington State Constitution, the POC Republican Party put out a call to fill the vacancy of District 2 Commissioner, which garnered seven candidates. The three nominees voted through are Robert Rosencrantz, Robert Parker, and Troy Moody.

(8)

The Board recessed for lunch at 12:04 p.m.

(9)

Public Works Director Mary Jensen was present for an update. Also in attendance were Solid Waste Coordinator Amanda Griesemer, J. Shacklett, and POC Fair Board Members Kay Driver and Anna Armstrong, Jon Paul Driver, and via Zoom was D. Sears.

Motion was made by J. Gentle to approve the award of the 2021 UAV LIDAR bid to Quadrocopter, LLC, for \$40,997.08, including tax. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by J. Gentle to reject the bid from BAAM Tech for 2021 UAV LIDAR, due to providing a bid number for the wrong package. Motion was seconded by B. Smiley. Motion carried unanimously.

A. Griesemer gave updates on metal recycling in 2021, providing \$67,000 in revenue for 500 tons, and Spokane County asbestos testing. Office Manager/Risk Manager Teresa Brooks joined the meeting in progress, and A. Griesemer left after her update.

M. Jensen provided information from the Districts, which included hauling 3,500 tons of gravel out of Peak Pit and smoothing out Tacoma Creek sand holes.

T. Brooks presented a grant opportunity for POC Fairgrounds from Washington State Department of Agriculture. Fair Board Member Glenn Miller joined the meeting in progress. K. Driver detailed electrical and water issues. The group discussed the grant process, ARPA infrastructure funds, budgeting, maintenance and needed repairs. All attendees left the update, with the exception of M. Jensen, and D. Sears remaining via Zoom.

M. Jensen gave an update on Buildings & Grounds projects, including the Courthouse picnic table concrete pad, ITS building painted, and Sheriff's Office improvements to entrance.

(10)

The Board met in executive session regarding pending litigation, pursuant to RCW 42.30.110(1)(i), for 15 minutes from 2:30 p.m. to 2:45 p.m. Present via Zoom was Prosecuting Attorney Dolly Hunt, and in-person were Mary Jensen and T. Brooks.

(11)

The Board left their meeting room at 3:12 p.m. to make a site visit to District 1 Road Shop. Present were Mary Jensen, Fleet Manager Brian Eglund; Road Maintenance Technicians Kyle Coliver, Adam Collison, Dennis Biehl, and Reed Bailey; and Mechanics Justin Dunagan and Adam Kakuk.

(12)

Meeting continued to September 9.

September 9, 2021

The meeting resumed at 8:15 a.m. with B. Smiley, J. Gentle, and C. Zieske present.

(13)

The Board met in executive session to evaluate qualifications of a candidate for appointment to elected office, pursuant to RCW42.30.110(1)(h), for 30 minutes, from 8:15 p.m. to 8:45 p.m.

(14)

Present during the following interviews was T. Sirevog and via Zoom for some or all of the interviews were Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Commissioner Programs/HR Assistant Christine Rahoun, Weed Specialist III Loretta Nichols, Mike Manus, Bob Eugene, Norm Smith, K.P., D. Sears, Community Development Director Greg Snow, M. Nichols, Elections Manager Liz Krizenesky, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, N. Dice, Economic Development Director Jamie Wyrobek, Pend Oreille Valley Railroad Manager Kelly Driver, 4-H/Master Gardeners Volunteer Coordinator Beverly Sarles, Counseling Services Business Manager Kris Martin, District Court Judge Robin McCroskey, Executive Administrative Assistant Dawn Taylor, Jeff Taylor, J. Shacklett, ITS Director Shane Flowers, Sheriff Glenn Blakeslee, Counseling Services Director Annabelle Payne, Port of Pend Oreille Commissioner Kim Gentle, Troy's iPhone, and debra.

(15)

The Board conducted an interview of Troy Moody for the vacant Commissioner District #2 position.

(16)

The Board conducted an interview of Robert Parker for the vacant Commissioner District #2 position.

(17)

The Board conducted an interview of Robert Rosencrantz for the vacant Commissioner District #2 position.

(18)

The Board recessed for lunch at 11:56 p.m.

(19)

The Board met in executive session to evaluate qualifications of a candidate for appointment to elected office, pursuant to RCW42.30.110(1)(h), for 60 minutes, from 1:15 p.m. to 2:15 p.m. Present was T. Sirevog.

(20)

Motion was made by J. Gentle to approve the Payroll Change Notice for Cameron Ferguson. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Sheriff-Corrections-

Cameron Ferguson, Corrections Officer, Step 4, \$3,788.99/mo., Effective 9/16/2021

(21)

Motion was made by J. Gentle to approve District Court's request to move Kim Schoonover from 4/5<sup>th</sup> time to full-time, effective September 16, due to a resignation in the office which is effective September 15. Motion was seconded by B. Smiley. Motion carried unanimously.

(22)

B. Smiley announced that Robert Rosencrantz was selected by the Board as the choice for the Commissioner District #2 seat. Motion was made by J. Gentle to appoint Robert Rosencrantz to the Commissioner District #2 seat. Motion was seconded by B. Smiley. Motion carried unanimously.

(23)

District Court Judge Robin McCroskey administered the oath of office for Commissioner Robert Rosencrantz. Present were L. Krizenesky, Assessor Jim McCroskey, M. Nichols, J. Shacklett, T. Sirevog, N. Dice, Newport Miner News Editor Don Gronning, T. Moody, and R. Parker, and via Zoom were County Clerk Tammie Ownbey, Permit Technician Vicki Koehler, C. Rahoun, K. Driver, G. Snow, J. Boggs, S. West, JT, B. Sarles, D. Sears, K.P., G. Blakeslee, D. Taylor, N. Smith, B. Eugene, J. Taylor, and K. Gentle.

(24)

The Board reviewed supervisory responsibilities and upcoming meetings. Present via Zoom were B. Eugene, K. Gentle, and J. Taylor.

(25)

Correspondence Received:

- 9.1 POC Republicans/B. Deilke-cc: Letter to Auditor M. Nichols re: Three Commissioner Candidates
- 9.2 POC Weed Board-9.8.2021 Agenda & 8.11.2021 Minutes
- 9.3 POC Developmental Disabilities Advisory Council-9.14.2021 Agenda & 6.22.2021 Minutes
- 9.4 County Clerk T. Ownbey-2021 Annual Report to POC Board of Commissioners From POC Law Library
- 9.5 WSU/M. Gaffney-(*via email*) Letter re: Governor's Vaccination Requirement

(26)

Correspondence Sent:

P. Parr-(*via email*) Certificate of Consistency with the Consolidated Plan for Spokane Housing Authority

(27)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 12,459.81
Arts, Tourism, & Recreation	\$ 2,713.81
Counseling Services	\$ 99,360.38
Fair	\$ 2,305.87
Road	\$ 52,115.01
Treasurer's O&M	\$ 975.55
Trial Court Improvement	\$ 3,026.83
Capital Projects	\$ 8,172.59
Equipment R&R	<u>\$ 21,693.82</u>
TOTAL	<u>\$ 202,823.67</u>

Checks 198263 through 198329 totaling \$202,823.67, dated September 7, 2021.

(28)

Meeting adjourned at 2:59 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board