

September 20, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, Commissioner Robert Rosencrantz, and Acting Clerk of the Board Christine Rahoun. B. Smiley offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Bob Rumsey, David Sears, and Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell.

(2)

The Board discussed weed control and funding.

(3)

The Board held a discussion on ARPA funds. Present was Financial Manager Jill Shacklett. Present via Zoom were B. Rumsey and D. Sears.

(4)

J. Gentle gave an update on his EDC meeting, the WSAC Virtual Assembly, the WSAC LSC meeting, and the Newly Elected Officials Meet-Up. B. Smiley gave reports on the Kalispel Tribe/Public Works meeting, and the Parks Board meeting. R. Rosencrantz updated the Board on his NETCHD meeting, and the POC Republican Party meeting. The Board also discussed legislative topics that affect rural areas.

(5)

Rural Resources CEO Donna Moulton was present via Zoom for an update. Also present via Zoom were B. Rumsey and D. Sears. Topics included an overall review of Rural Resources services, COVID-19, transportation, funding, clientele goals, and challenges within the County.

(6)

ITS Director Shane Flowers was present to discuss redistricting and electronic devices.

(7)

The Board recessed for lunch at 11:53 a.m.

(8)

The Board held a 2022 Preliminary Budget Workshop. Present were J. Shacklett and Treasurer Nicole Dice. Present via Zoom were B. Rumsey, D. Sears, Auditor Marianne Nichols, and Newport Miner News Editor Don Gronning.

(9)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Also present via Zoom were B. Rumsey, D. Sears, and D. Gronning. Topics included staffing, ARPA funds subrecipient agreement, and cell phone use for emails.

(10)

Colville National Forest District Ranger Carin Vadala was present via Zoom for a Forest Service update. Also present via Zoom were Forest Service Supervisor Rodney Smoldon, B. Rumsey, Civil



Deputy/ITS Administrative Assistant Glennis Stott, and D. Sears. Topics discussed were recreational events and application details at Sullivan Lake, NEPA and land exchange, fire restrictions, a timber issue at Bead Lake, and ski trail grooming.

(11)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda without the Diversified Diver Specialties Amendment. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 13, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 09/17/21): \$8,806.46

Payroll Change Notices:

Prosecutor's Office-

Maureen Crossman, Step 1, \$3052.93/mo., Effective 09/16/2021

Treasurer's Office-

Linda Darcy, Step 2, \$3016.34/mo., Effective 10/01/2021

Amy Morningstar, Step 3, 4/5th time, \$18.20/hr., Effective 10/01/2021

Nichole Phillips, Step 2, \$3237.02/mo., Effective 10/01/2021

Request to move Amy Morningstar from Deputy Accountant III/Revenue Specialist, Full-time to Deputy Accountant I, 4/5th time, and Nichole Phillips from Deputy Account II/Tax Specialist to Deputy Accountant III/Revenue Specialist (Treasurer's Office)

Revised Job Description for Co-Occurring Professional (Counseling Services)

(12)

Public Comment- B. Rumsey and D. Sears were present via Zoom but did not provide comment.

(13)

Motion was made by R. Rosencrantz to appoint Commissioner John Gentle to represent the County on the Martin Hall Board of Directors, with Commissioner Robert Rosencrantz as the alternate, and for the Board to sign the letter of appointments. Motion was seconded by J. Gentle. Motion carried unanimously.

(14)

Motion was made by J. Gentle to appoint Commissioner John Gentle to represent the County on the Aging and Long Term Care of Eastern Washington Governing Board, with Commissioner Robert Rosencrantz as the alternate, and for the Board to sign the letter of appointments. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(15)

Motion was made by R. Rosencrantz to appoint Commissioner Brian Smiley and Commissioner Robert Rosencrantz to represent the County on the NETCHD Board, and for the Board to sign the letter of appointments. Motion was seconded by J. Gentle. Motion carried unanimously.

(16)



Motion was made by J. Gentle to appoint Commissioner Robert Rosencrantz to represent the County on the TEDD Board, with Commissioner Brian Smiley as the alternate, and for the Board to sign the letter of appointments. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(17)

Meeting continued to September 21.

September 21, 2021

B. Smiley convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were J. Gentle, R. Rosencrantz, C. Rahoun, Human Resources Manager Terra Sirevog, Sheriff Glenn Blakeslee, J. Shacklett, Assessor Jim McCroskey, and Public Works Director Mary Jensen. Present via Zoom were District Court Judge Robin McCroskey, S. Flowers, Counseling Services Business Manager Kris Martin, D. Hunt, 4-H/Master Gardeners Volunteer Coordinator Beverly Sarles, Community Development Director Greg Snow, N. Dice, M. Nichols, Bob Eugene, County Clerk Tammie Ownbey, D. Sears, Weed Control Coordinator Sharon Sorby, and with Norm Smith joining the meeting towards the end.

(18)

M. Jensen was present for a Public Works update. Present via Zoom were B. Eugene and D. Sears.

Motion was made by J. Gentle to advertise and hire an Office Manager/Risk Manager, at Steps 1-3 DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to approve the advertising and hiring of a Receptionist/Administrative Assistant for Public Works, at Steps 1-3 DOE. Motion was seconded by J. Gentle. Motion carried unanimously.

Topics of discussion included the District Road Shops and maintenance, winter sand supply, Solid Waste regarding asbestos and updated website information, and Parks & Recreation in regards to the POC Park use for Spokane County Search & Rescue training.

(19)

2022 Budget Review-Assessor. Present were J. McCroskey and J. Shacklett. Present via Zoom were M. Nichols and D. Sears.

(20)

The Board recessed for lunch at 12:12 p.m.

(21)

R. Rosencrantz gave an update on the Newport City Council meeting. Present via Zoom was D. Sears.

(22)

Motion was made by R. Rosencrantz to approve the changes on the Public Works Office Manager/Risk Manager Job Description. Motion was seconded by J. Gentle. Motion carried unanimously.



(23)

2022 Budget Review-Weed Control. Present were J. Shacklett, S. Sorby, Weed Specialist III Loretta Nichols, Data & Finance Specialist Dyana James, and Education & Outreach Coordinator Mary Malone. Present via Zoom were M. Nichols and D. Sears.

(24)

Motion was made by J. Gentle to sign the First Amendment to the Professional Service Agreement with Diversified Diver Specialties to implement the diver portion of the EDRR aquatic weed survey and management funded by other entity agreements. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of Executing An Amendment To Add Funding To The Professional Service Agreement With Diversified Diver Specialties (R-2021-88) For Boat Service, Survey, And Diver Assisted Treatment Of Flowering Rush In The Boundary And Box Canyon Reservoirs Of The Pend Oreille River

RESOLUTION NO. 2021-100, COMMISSIONERS' RECORDING

(25)

The Board had a COVID-19 safety policy discussion. Present via Zoom were D. Sears, N. Smith, Selkirk Sun Owner Sonya Scaufaire, and Executive Administrative Assistant Dawn Taylor.

(26)

Correspondence Sent:

TEDD/J. Koffel-Letter re: Commissioner Appointments to the TEDD Board

Aging and Long Term Care of Eastern Washington/Executive Director-Letter re: Commissioner Appointments to the ALTCEW Board

NETCHD/M. Schanz-Letter re: Commissioner Appointments to the NETCHD Board

Martin Hall Board of Directors-Letter re: Commissioner Appointments to the Martin Hall Board

(27)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$424,416.06
Counseling Services	\$ 875.35
Fair	\$ 2,779.61
Road	\$ 44,891.65
Emergency 911 Communications	\$ 395.48
Growth Management	\$ 8,238.02
Low Income Housing/2060	\$ 10,105.94
Homeless Program/2163	\$ 7,018.54
Public Facilities	\$ 2,845.00
Solid Waste	\$ 68,261.33
Equipment R&R	\$ 13,583.20
IT Services	\$ 21,351.99
Sheriff's Trust	\$ 759.00
Sales/Excise Tax	<u>\$ 2,471.36</u>
TOTAL	\$607,992.53

Checks 198600 through 198697 totaling \$602,955.40 and Electronic Funds Transfer 36404 totaling \$5,037.13, dated September 20, 2021.

(28)
Meeting adjourned at 3:51 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Acting Clerk of the Board