

September 27, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:01 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, Commissioner Robert Rosencrantz, and Acting Clerk of the Board Christine Rahoun. R. Rosencrantz offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Executive Administrative Assistant Dawn Taylor, Emergency Management Deputy Director JoAnn Boggs, Civil Deputy/ITS Administrative Assistant Glennis Stott, Jeff Taylor, Rp, David Sears, Bob Eugene, Assessor Jim McCroskey, Counseling Services Business Manager Kris Martin, Treasurer Nicole Dice, Elections Manager Liz Krizenesky, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, and Newport Miner News Editor Don Gronning.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Also present via Zoom were those listed above and Newport Hospital & Health Services (NHHS) COVID-19 Incident Commander/Public Information Officer Jenny Smith, Auditor Marianne Nichols, Human Resources Manager Terra Sirevog, 4-H/Master Gardeners Volunteer Coordinator Beverly Sarles, Weed Control Coordinator Sharon Sorby, Counseling Services Director Annabelle Payne, Bob Rumsey, Economic Development Director Jamie Wyrobek, and Undersheriff Geoff Rusho.

(3)

2022 Budget Review-NETCHD. Present were M. Nichols and Financial Manager Jill Shacklett. Present via Zoom were M. Schantz, D. Taylor, Rp, D. Sears, D. Gronning, and B. Rumsey.

(4)

The Board discussed meetings including WSAC, Martin Hall, Weed Board, EWCoG, TEDD/TAC, and the Park's Board. Present via Zoom were D. Taylor, Rp, D. Sears, and B. Rumsey.

(5)

Sheriff Glenn Blakeslee was present for an update. Present via Zoom were Tana Vanderholm, D. Taylor, D. Sears, B. Rumsey, J. Boggs, 911 Coordinator Steve West, and Selkirk Sun Owner Sonya Scaufaire. Topics included trainings and certifications, staffing and standards, vaccine mandate, picture/history project, burn bans, and fire investigators.

(6)

Mental Health Chemical Dependency Advisory Committee (MHCDAC) Volunteer Interview-Present via Zoom were Tana Vanderholm, A. Payne, Clinical Director Jennifer Stout, D. Sears, B. Rumsey, and S. Scaufaire.

(7)

Motion was made by R. Rosencrantz to appoint Tana Vanderholm to the Mental Health Chemical Dependency Advisory Committee (MHCDAC) and to sign the letter of appointment. Motion was seconded by J. Gentle. Motion carried unanimously.



(8)

The Board recessed for lunch at 11:47 a.m.

(9)

The Board resumed the meeting at 1:17 p.m. with R. Rosencrantz excused until 1:25 p.m.

(10)

The Board held a County COVID-19 Safety Policy discussion. Present via Zoom were S. Scaufaire, B. Rumsey, Norm Smith, N. Dice, D. Sears, and Rp.

(11)

2022 Budget Review-Treasurer. Present were M. Nichols, J. Shacklett, and N. Dice. Present via Zoom were B. Rumsey, S. Scaufaire, and D. Sears.

(12)

Public Facilities Sales & Use Tax Discussion-Present were M. Nichols, J. Shacklett, and Community Development Director Greg Snow. Present via Zoom were B. Rumsey, S. Scaufaire, and D. Sears.

(13)

State Auditor's Exit Conference-Present were M. Nichols and J. Shacklett. Present via Zoom were Audit Lead Ashley Smith, Program Manager Brad White, B. Rumsey, S. Scaufaire, D. Sears, J. Boggs, S. West, G. Stott, and N. Dice. Presented were the results of the audit.

(14)

Public Comment -S. Scaufaire was present via Zoom and provided written comment via email. B. Rumsey and D. Sears were also present via Zoom but did not provide comment.

(15)

Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 20, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 09/24/21): \$8,806.46

Payroll Change Notice:

Public Works-Forester-

Ryder Bricker, Step 3, \$32.62/hr., Effective 10/04/2021

Public Works-Roads-

James Reed, Longevity, \$120.00/mo., Effective 10/01/2021

Reed Bailey, Step 2, \$23.02/hr., Effective 10/01/2021

Christopher Carstens, Step 2, \$23.02/hr., Effective 10/01/2021

G.A. Collison, Step 2, \$23.02/hr., Effective 10/01/2021

Treasurer's Office-

Theresa Schoener, Step 2, \$4711.75/mo., Effective 10/01/2021

ITS-

Lane D. Thompson, Step 3, \$4375.05/mo., Effective 10/01/2021

Counseling Services-

Michele DeNune-Dement, Step 3, \$2923.66/mo., Effective 10/01/2021



(16)

Motion was made by J. Gentle to approve sending a letter of appreciation to James Reed for 15 years of service to Pend Oreille County. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(17)

Meeting continued to September 28.

September 28, 2021

The meeting resumed at 9:00 a.m. with B. Smiley, J. Gentle, R. Rosencrantz, and C. Rahoun present.

(18)

Public Works Director Mary Jensen was present for an update. Present via Zoom were S. Scaufaire and D. Sears.

Motion was made by J. Gentle to approve the re-advertisement of the Rustler's Gulch Unit 4 and POC Park Units 8 & 9 Timber Sale Bid Opening for 10:30 a.m., October 12, 2021. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Updates included the ER&R build-out, maintenance on Fertile Valley Rd, bridge inspections, sand haul, crack sealing of parking lots, Smackout Pass Bridge shoring, staffing, and Parks.

(19)

Motion was made by J. Gentle for approval to advertise and hire a receptionist for Counseling Services between steps 1-3 DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(20)

B. Sarles was present via Zoom for an update. Also present via Zoom was D. Sears. Topics included vaccination mandate, planning of education classes, and volunteer staffing.

(21)

2022 Budget Review-WSU Extension. Present were J. Shacklett and M. Nichols. Also present via Zoom were B. Sarles and D. Sears.

(22)

The Board recessed for lunch at 11:45 a.m.

(23)

ITS Director Shane Flowers was present for an update. Also present via Zoom was D. Sears. Topics of discussion included staffing, mapping, quotes for laptops and desktops, the agreement with the Conservation District, and an ITS policy with the Treasurer's Office.

Motion was made by J. Gentle to sign the agreement between ITS and the Pend Oreille Conservation District. Motion was seconded by R. Rosencrantz. Motion carried unanimously.



Memorandum of Agreement Between Pend Oreille Conservation District and Pend Oreille County.

AGREEMENT NO. 2021-38, COMMISSIONERS' RECORDING

(24)

2022 Budget Review-Counseling Services. Present were M. Nichols and J. Shacklett. Also present via Zoom were D. Sears, S. Scaufaire, and K. Martin.

(25)

T. Sirevog and J. Shacklett were present to discuss the County medical insurance options. Also present via Zoom was D. Sears.

(26)

Motion was made by R. Rosencrantz to sign the letter drafted by J. Gentle to congratulate Sheriff Glenn Blakeslee on his successful completion of the FBI-LEEDA Executive Leadership Institute training. Motion was seconded by J. Gentle. Motion carried unanimously.

(27)

District Manager of Pend Oreille Conservation District Alex Case-Cohen was present for an update. Also present via Zoom were D. Sears and S. Scaufaire. Discussed were POCD Board Member approval, working on TA for all-purpose seeder, bank stabilizations, and grant applications.

Motion was made by J. Gentle to sign a letter of support of the Pend Oreille County Conservation District's application for the DOE's 2023 Water Quality Combined Funding Program. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(28)

Correspondence Received:

9.13 T. Vanderholm (via email)-Volunteer Informational Statement for MHCDAC

(29)

Correspondence Sent:

T. Vanderholm-Letter re: Appointment to the Mental Health Chemical Dependency Advisory Committee

J. Reed-Letter re: Appreciation of 15 years of service

Sheriff G. Blakeslee-Letter re: Congratulations on completion of the FBI-LEEDA Executive Leadership Institute training.

D. Thompson-Letter re: Support of the POCD's application for the DOE's 2023 Water Quality Combined Funding Program

(30)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$336,061.31
Counseling Services	\$139,422.62
Fair	\$ 1,622.26
Park	\$ 712.16

Road	\$316,021.49
Veterans Assistance	\$ 300.00
Treasurer's O&M	\$ 576.00
Trial Court Improvement	\$ 3,036.00
Emergency 911 Communications	\$ 5,604.21
Homeless Program/2163	\$ 5,666.34
Public Facilities	\$ 3,499.80
Mental Health	\$ 784.95
Solid Waste	\$ 15,759.92
Risk Management	\$ 851.76
Equipment R&R	\$155,749.92
IT Services	\$ 10,250.35
Sales/Excise Tax	\$ <u>3.20</u>
TOTAL	\$995,922.29

Checks 198734 through 198738 totaling \$3,861.13, and Electronic Funds Transfers 36405 through 36602 totaling \$296,398.61, and Checks 198739 through 198765 totaling \$34,421.50, and Electronic Funds Transfers 36603 through 36610 totaling \$233,720.38, dated September 24, 2021. Includes Jr. Taxing Districts.

Checks 198766 through 198819 totaling \$488,730.22, and Electronic Funds Transfers 36611 through 36612 totaling \$490.58, dated September 27, 2021. Includes Jr. Taxing Districts.

(31)

Meeting adjourned at 4:02 p.m.

APPROVED:   
Chair of the Board

ATTEST:   
Acting Clerk of the Board

