

October 18, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, Commissioner Robert Rosencrantz, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Emergency Management Deputy Director JoAnn Boggs, Treasurer Nicole Dice, Auditor Marianne Nichols, Weed Control Coordinator Sharon Sorby, 4-H Youth Development/Master Gardeners Volunteer Coordinator Beverly Sarles, Counseling Services Director Annabelle Payne, Counseling Services Business Manager Kris Martin, Newport Miner News Editor Don Gronning, Jeff Taylor, David Sears, and Bob Rumsey.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz was present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Newport Hospital & Health Services Chief Operations Officer Christina Wagar, NHHS COVID-19 Incident Commander/Public Information Officer Jenny Smith, Human Resources Manager Terra Sirevog, and an unknown caller.

(3)

Motion was made by R. Rosencrantz to approve sending the letter to PUD regarding Letter of Support for Pend Oreille PUD's Washington State Broadband Office Infrastructure Acceleration Grant – Round One. Motion was seconded by J. Gentle. Motion carried unanimously.

(4)

R. Rosencrantz gave reports from TRUE Convergence Broadband Action Team (BAT), Pend Oreille Conservation District, and Washington Counties Insurance Fund (WCIF) meetings. B. Smiley gave an update from Metaline Town Council meeting. Present via Zoom were B. Rumsey and D. Sears.

(5)

2022 Budget Review-Board of County Commissioners. Present were Financial Manager Jill Shacklett, M. Nichols, T. Sirevog, N. Dice, and via Zoom were D. Gronning, B. Rumsey, and D. Sears. After revenues and Human Resources budget were reviewed, T. Sirevog and N. Dice left the meeting. The Commissioners' expense budgets were reviewed. Bill joined the budget review via Zoom at its conclusion.

(6)

The Board recessed for lunch at 11:59 a.m.

(7)

J. Gentle provided an update from WSAC Virtual Assembly. Present via Zoom was B. Rumsey.

(8)

Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 12, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/15/21): \$9,699.87

Payroll Change Notice:

ITS-

David Whiting, Public Records Officer, Step 1, \$4,339.94/mo., Effective 10/19/2021  
(Revision to 10/12/21 Payroll Change Notice, which stated Effective 10/20/2021)

Anthony Manez, Desktop Support Specialist Tech I, Step 1, \$3,135.10/mo., Effective  
11/1/2021

Sheriff-Communications-

Sara Christine Wickham, Communications Officer, Step 1, \$3,176.20/mo., Effective  
10/19/2021

Amendment to Establishing Holidays in 2021 and Hours for the Transaction of Business  
(Amending R-2020-116)

*RESOLUTION NO. 2021-104, COMMISSIONERS' RECORDING*

Executing a Grant Agreement Between Pend Oreille County and the Washington State  
Recreation and Conservation Office

*RESOLUTION NO. 2021-105, COMMISSIONERS' RECORDING*

Second Amendment to Add Funding to the Professional Service Agreement with  
Diversified Diver Specialties (R-2021-88) for Boat Service, Survey and Diver Assisted  
Treatment of Flowering Rush in the Boundary and Box Canyon Reservoirs of the Pend  
Oreille River

*RESOLUTION NO. 2021-106, COMMISSIONERS' RECORDING*

Interagency Agreement IAA22094 Between Washington State Administrative Office of the  
Courts and Ferry/Stevens/Pend Oreille County Juvenile Court for Becca Programs and  
Services

*AGREEMENT NO. 2021-42, COMMISSIONERS' RECORDING*

(9)

The Board met in executive session for an employee evaluation pursuant to RCW 42.30.110(1)(g) for  
45 minutes, from 1:15 p.m. to 2:00 p.m. Present was J. Shacklett.

(10)

2022 Budget Review-Auditor/Elections. Present were M. Nichols, J. Shacklett, and via Zoom were  
D. Gronning and B. Rumsey.

(11)

Motion was made by J. Gentle to approve the WCIF ancillary long-term and short-term disability for  
employees for the 2022 renewal year, at the approximate rate of \$966.90/month, for an estimated  
total of \$11,602,80 for the 2022 year. Motion was seconded by R. Rosencrantz. Motion carried  
unanimously.

(12)

R. Rosencrantz proposed a statement to provide at Newport City Council meeting regarding

the development and building of a hotel and library. Present via Zoom were B. Rumsey and D. Gronning.

(13)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Also present via Zoom were D. Gronning and B. Rumsey. Discussed were staffing and projects in the Prosecutor's Office and updating of public defender contracts.

(14)

Colville National Forest District Ranger Carin Vadala was present via Zoom for a Forest Service update. Also present via Zoom was B. Rumsey. Topics of discussion were an Air Force Survival School visit in the spring, closing of the Bead Lake boat launch at the end of October, W. Sullivan campground still remaining open, illegal trash dumps, kokanee run, pile burns, and land exchange comment period. C. Vadala mentioned available funding for Batey-Bould trail reconstruction, Selkirk Loop improvements, Sullivan Lake campgrounds, and district office. She reported that the comment period ended to provide input on CNF recreation fees.

(15)

Public Comment –Cathy Stolarik was present and B. Rumsey was present via Zoom for comment. C. Stolarik provided comment.

(16)

Meeting continued to October 19.

#### October 19, 2021

B. Smiley convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were J. Gentle, R. Rosencrantz, C. Zieske, M. Nichols, J. Shacklett, Public Works Director Mary Jensen, and present via Zoom were J. Boggs, Commissioner Programs/HR Assistant Christine Rahoun, County Clerk Tammie Ownbey, District Court Judge Robin McCroskey, D. Hunt, S. Sorby, Assessor Jim McCroskey, A. Payne, B. Sarles, T. Sirevog, N. Dice, and Economic Development Director Jamie Wyrobek. Joining in progress via Zoom was D. Sears. T. Sirevog gave an update on county insurance and employee evaluations, and a roundtable discussion followed.

(17)

R. Rosencrantz provided a report from Newport City Council meeting.

(18)

Motion was made by J. Gentle to approve Kim Schoonover's payroll change notice. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

District Court-

Kim Schoonover, 4/5<sup>th</sup> time to Full Time, Effective 9/16/2021

(19)

Mary Jensen was present for a Public Works update. In attendance via Zoom was D. Sears.

a) Motion was made by J. Gentle to award the 2021 Rustlers Gulch and County Park delivered log sale to log purchaser Idaho Forest Group (IFG). Motion was seconded by R. Rosencrantz. Motion carried unanimously.

b) Motion was made by J. Gentle to award the 2021 Rustlers Gulch and County Park delivered log sale cedar poles to Stella Jones, located in Sandpoint, Idaho. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

c) Motion was made by J. Gentle to award the 2021 Rustlers Gulch and County Park delivered log sale pulp and hewlogs to Vaagan Bros., located in Usk, Washington. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

d) Motion was made by J. Gentle to award the 2021 Rustlers Gulch and County Park delivered log sale oversize logs to Bennett Lumber, located in Princeton, Idaho. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

e) Motion was made by R. Rosencrantz to award the 2021 Rustlers Gulch and County Park delivered log sale to logger (operator) JAG, Inc. (Grant Dirks), out of Bonners Ferry, Idaho and for the Commissioners to sign the resolution. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The 2021 Rustlers Gulch and County Park Delivered Log Sale Contract with Jag, Inc.

*RESOLUTION NO. 2021-107, COMMISSIONERS' RECORDING*

M. Jensen reviewed logging of county properties and gave an update on the ER&R build-out at District 1. An explanation of the functional classification of roads was provided.

(20)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:30 a.m. to 12:00 p.m. Present was T. Sirevog and via Zoom was D. Hunt.

(21)

The Board recessed for lunch at 12:01 p.m.

(22)

T. Sirevog was present for a medical insurance discussion. Also present were J. Shacklett, M. Nichols, HUB International's VP of Employment Benefits Matthew Gilroy and VP of Employment Benefits Melissa Koontz, and via Zoom were Account Manager Kristin Shank, District Court Administrator/Judicial Assistant Rachel Johnson, D. Hunt, N. Dice, C. Rahoun, Mary Jensen, and D. Sears. R. McCroskey joined the discussion in progress via Zoom.

(23)

The Board met in executive session for an employee evaluation pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 3:30 p.m. to 4:15 p.m. Present was A. Payne. An additional 2 minutes was requested until 4:17 p.m.

(24)

T. Sirevog was present for additional discussion on county medical insurance. Also present was C. Rahoun.

(25)

Motion was made by J. Gentle to approve the resolution for contracting of log purchaser to Idaho Forest Group and that the Board sign the resolution approving the 2021 Rustlers Gulch and County Park contract. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Approval Of The 2021 Rustlers Gulch and County Park Delivered Log Sale Contract with Idaho Forest Group (IFG)

*RESOLUTION NO. 2021-108, COMMISSIONERS' RECORDING*

(26)

Motion was made by R. Rosencrantz to approve the resolution for contracting of pulp and hewlogs to Vaagan Bros located in Usk, Washington and sign the resolution. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The 2021 Rustlers Gulch and County Park Delivered Log Sale Contract with Vaagen Bros.

*RESOLUTION NO. 2021-109, COMMISSIONERS' RECORDING*

(27)

Correspondence Received:

- 10.07 C. Stolarik/S. Brewster-Letter re: Easement Rights
- 10.08 WSLCB-Letter re: Notification of Liquor License Renewal Applications: Whitley Oil, 333111 Hwy 2, Newport; Usk General Store, 111 5<sup>th</sup> St., Usk
- 10.09 M. Mohrman/State of Washington Office of Financial Management-Letter re: Revision of OFM's Quarterly Annexation Filing
- 10.10 POC Park and Recreation Board-10.20.21 Agenda
- 10.11 POC Road District Levy Certification
- 10.12 POC EDC-10.20.21 Agenda & 9.15.21 Minutes

(28)

Correspondence Sent:

PUD/M. Scott-Letter of Support for Pend Oreille PUD's Washington State Broadband Office Infrastructure Acceleration Grant – Round One

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 15,893.71
Counseling Services	\$ 6,577.24
Fair	\$ 1,073.64
Park	\$ 697.51
Veterans Assistance	\$ 550.00

Capital Projects	\$ 4,716.72
Equipment R&R	<u>\$ 32,239.06</u>
TOTAL	\$ 61,752.88

Checks 199165 through 199204 totaling \$61,752.88, dated October 18, 2021.

(30)

Meeting adjourned at 4:41 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board