

November 8, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, Commissioner Robert Rosencrantz, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Jeff Taylor and David Sears.

(2)

B. Smiley gave a report from the Fair Board meeting. J. Gentle reported from Martin Hall and Eastern Washington Council of Governments (EWCoG) meetings. R. Rosencrantz provided updates from Aging & Long-Term Care of Eastern Washington (ALTCEW), Washington Counties Insurance Fund (WCIF), and Cusick American Legion Social/ Lunch meetings, and Community Development hearings regarding conditional use applications. Present via Zoom was D. Sears.

(3)

2022 Budget Review-Family Crisis Network and Youth Emergency Services (YES). Present were Auditor Marianne Nichols, Financial Manager Jill Shacklett, Youth Emergency Services (YES) Executive Director Sarah Phillips; Family Crisis Network Executive Director Jackie Kiehn, Housing and Homeless Coordinator Leá Porter, and Program Manager Sarah Kramer; and via Zoom was D. Sears.

(4)

GIS Manager Josh Shelton was present via Zoom and M. Nichols was present in-person for a redistricting discussion. Also present via Zoom were Elections Manager Liz Krizenesky, Pend Oreille Valley Railroad Manager Kelly Driver, J. Taylor, and D. Sears. The Board reviewed proposed maps, based on 2020 Census population data.

(5)

The Board held a discussion on ARPA funds. Present were M. Nichols, J. Shacklett, Sheriff Glenn Blakeslee, Human Resources Manager Terra Sirevog, and via Zoom were Assessor Jim McCroskey, County Clerk Tammie Ownbey, Executive Administrative Assistant Dawn Taylor, ITS Administrative Assistant/Civil Deputy Glennis Stott, District Court Judge Robin McCroskey, D. Sears, L. Krizenesky, K. Driver, and J. Taylor. The Covid-19 premium pay stipend for essential workers was discussed, and action will be taken by the Board after final revisions to the resolution are completed.

(6)

The Board met in executive session for an employee evaluation, pursuant to RCW 42.30.110(1)(g) for 34 minutes, from 11:26 a.m. to 12:00 p.m. Present was Community Development Director Greg Snow.

(7)

J. Gentle was excused to attend WSAC Virtual Assembly.

(8)

The Board recessed for lunch at 12:01 p.m.

(9)

The Board met in executive session for an employee evaluation, pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 1:15 p.m. to 2:00 p.m. Present was Public Works Director Mary Jensen. An additional 5 minutes was requested until 2:05 p.m.

(10)

T. Sirevog was present for a Human Resources update. Also present was J. Shacklett and via Zoom was Commissioner Programs/HR Assistant Christine Rahoun. Discussed were medical insurance for 3/5th and 4/5th employees and married couple employees. The Board was in support of both proposals and will take action when a formal request is provided. J. Shacklett left the update. T. Sirevog presented a draft Mandatory COVID-19 Vaccination, Testing and Face Covering Policy. Sw0608 and K. Driver joined the meeting in progress via Zoom.

(11)

G. Snow was present via Zoom for a Community Development update. Present via Zoom were K. Driver and sw0608, and in-person was Gretchen Koenig. G. Snow provided an update on the hearings examiner hearings regarding conditional use applications. Joining the meeting in progress via Zoom was Phyllis Jean Kardos.

(12)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Discussed were county fairgrounds, Cemetery District 2 dissolution, and Covid-19 essential workers premium pay resolution.

(13)

2022 Budget Review- Economic Development Council (EDC). Present were Economic Development Director Jamie Wyrobek and EDC Treasurer Russ Pelleberg.

(14)

Public Comment –No members of the public were present for comment.

(15)

Mayor Shirley Sands and new City of Newport Administrator Abby Gribi stopped by for an introduction.

(16)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 1, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 11/5/21):	\$ 10,639.73
Investment Earnings (through October 31):	\$ 9,699.87

Payroll Change Notice:

Public Works-Roads-

Adan Pereyda, Road Maintenance Technician/Temp Winter, Step 1, \$21.68/hr.,
Effective 11/16/2021

Andrew Marshall, Road Maintenance Technician/Temp Winter, Step 1, \$21.68/hr.,
Effective 11/8/2021

Raymond Murray, Road Maintenance Technician, Full-Time, Step 1, \$21.68/hr.,
Effective 11/16/2021
Dylan Reijonen, Summer Temp-Roads, Resignation (*End of Summer Season*),
Effective 9/30/2021
Donald Milliren, Foreman, Retirement, Effective 11/5/2021

Request to Promote: Kim Nutter to DOL Supervisor at Step 3, effective November 1, 2021,
to replace retiring Linda Brown

Request to Promote: Sabrina Newton to Co-Occurring Counselor CDP at Step 4, having met
qualifications as noted in the Co-Occurring Counselor-CDP job description

Employee Step Change: Molly Phillips to Designated Crisis Responder (DCR) After-Hours
to Step 4, having successfully completed the six-month probation period

Fourth Amendment to the Intergovernmental Cooperation Agreement (A-2018-70) Between
Pend Oreille County and the Pend Oreille Conservation District
RESOLUTION NO. 2021-116, COMMISSIONERS' RECORDING

Approval of Education & Outreach Specialist continuing at full time and return the Data &
Finance Specialist to full time for the duration of the dates indicated in the Fourth
Amendment to the Intergovernmental Cooperation Agreement (A-2018-70) Between Pend
Oreille County and the Pend Oreille Conservation District agreement, 11/22/21 through
06/30/22

Interlocal Governmental Contract Between the City of Newport, Washington and Pend
Oreille County for District Court Services
AGREEMENT NO. 2021-45, COMMISSIONERS' RECORDING

Schedule the public hearing for 2022 Budget Hearing and Levy Certifications for Monday,
December 6, 2021 at 2:00p.m.

(17)

Motion was made by R. Rosencrantz to appoint Jeff Pittman to the POC Library Board of Trustees
and to send the letter of appointment. Motion was seconded by J. Gentle. Motion carried
unanimously.

(18)

Motion was made by J. Gentle to send the letter of appreciation to Mike Lithgow for service to the
POC Parks & Recreation Advisory Board. Motion was seconded by R. Rosencrantz. Motion carried
unanimously.

(19)

Motion was made by R. Rosencrantz to send the letter of appreciation to Leá Porter for service to
POC Library Board of Trustees, and to regretfully accept her resignation at the end of her term on
12/31/2021. Motion was seconded by J. Gentle. Motion carried unanimously.

(20)

Meeting continued to November 9.

November 9, 2021

The meeting resumed at 9:00 a.m. with B. Smiley, J. Gentle, R. Rosencrantz, and C. Zieske present.

(21)

Public Works Director Mary Jensen was present for an update. Also in attendance was Facilities Maintenance Supervisor Ben Eggleston.

B. Eggleston provided information on the equipment rental agreement with Department of Ecology. Motion was made by R. Rosencrantz to approve the “Delegated State Rental Agreement” between the Department of Ecology and Pend Oreille County for the purpose of placing trailer mounted air monitoring equipment on County land, located at 1001 W. 1st, Newport, from December 1, 2021 through November 30, 2022, with the attachments thereto. Motion was seconded by J. Gentle. Motion carried unanimously.

Delegated Rental Agreement Between State of Washington, Department of Ecology and
Pend Oreille County
AGREEMENT NO. 2021-46, COMMISSIONERS’ RECORDING

M. Jensen gave updates on maintenance, including washout repairs, grading, and grader bits. A history of Mountain Meadows Dam was provided by M. Jensen. Also discussed was the Bonner County Solid Waste Ordinance.

(22)

Bid Opening-2021 Sheriff’s Facility HVAC Replacement. Present were Engineering Technician/ Contracting & Procurement Agent Mike Kirkwood, B. Eggleston, and Jordan Holzer from Pro Mechanical Services, Inc. The hearing was opened, and the notice was read. A bid was received from Pro Mechanical Services, Inc. of Spokane, WA for \$97,199.25.

M. Kirkwood requested permission for Public Works to review the bid for completeness and present the award recommendation next Tuesday during the Public Works update. It was clarified that there is no Commissioner meeting on Tuesday, so the recommendation should be submitted for Monday. No comments were received. The hearing was closed.

(23)

T. Sirevog was present, at the Board’s request, for a discussion on the vaccine mandate.

(24)

B. Smiley presented an invoice for payment from the Hotel/Motel Tax as follows: POC Historical Society, \$2,000.00. Motion was made by R. Rosencrantz to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by J. Gentle. Motion carried unanimously.

(25)

Motion was made by J. Gentle to approve the American Rescue Plan Act Covid-19 Premium Pay for Eligible Pend Oreille County Employees resolution, awarding a \$1,200.00 stipend to eligible POC

employees, excluding elected officials and contracted department directors. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

American Rescue Plan Act (ARPA) Covid-19 Premium Pay for Eligible Pend Oreille County Employees

RESOLUTION NO. 2021-117, COMMISSIONERS' RECORDING

(26)

The Board recessed for lunch at 12:02 p.m.

(27)

The Board discussed ballot drop boxes. Present via Zoom was D. Sears.

(28)

The Board met in executive session for an employee evaluation pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 1:30 p.m. to 2:30 p.m. Present was ITS Director Shane Flowers.

(29)

2022 Budget Review-ITS. Present were S. Flowers and J. Shacklett, and via Zoom were G. Stott and D. Sears.

(30)

The Board met in executive session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 27 minutes, from 3:03 p.m. to 3:30 p.m. Present were T. Sirevog and J. Shacklett.

(31)

Correspondence Received:

- 11.5 NETCHD-11.10.21 Agenda & 9.15.21 Minutes
- 11.6 B. Sanborn-Letter of Interest in Reappointment to Board of Equalization
- 11.7 TEDD-Letter re: 2022 Budget Request Letter-TEDD Membership Dues & Support
- 11.8 R. Castle-Letter re: Fort Mining LLC Facility
- 11.9 USDA/R. Burnside-Letter re: Sweet-Ione Integrated Resources Improvement Project
- 11.10 TRUE Convergence BAT-11.11.21 Agenda
- 11.11 POC Weed Board-11.10.21 Agenda, 10.13.21 Minutes, & 9.8.21 Revised Minutes

(32)

Correspondence Sent:

- J. Pittman-Letter re: Appointment to POC Library Board of Trustees
- M. Lithgow-Letter of Appreciation for Service to POC Parks & Recreation Advisory Board
- L. Porter-Letter of Appreciation for Service to POC Library Board of Trustees

(33)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 32,791.17
Counseling Services	\$ 20,022.78
Law Library	\$ 298.33

Treasurer's O&M	\$ 903.00
Emergency 911 Communications	\$ 769.90
American Rescue Plan Act	\$ 284,543.41
Solid Waste	\$ 120,547.28
Equipment R&R	\$ 15,760.20
IT Services	\$ 10,293.68
Sheriff's Trust	<u>\$ 581.00</u>
TOTAL	\$ 486,510.75

Checks 199466 through 199555 totaling \$486,510.75, dated November 8, 2021.

(34)

Meeting adjourned at 4:15 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board