

November 22, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, Commissioner Robert Rosencrantz, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom was David Sears.

(2)

Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda dated November 22, 2021. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 15, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 11/19/21): \$10,748.36

Letter of Agreement Pend Oreille County dba Pend Oreille County Counseling Services—  
Coordinated Care of Washington, Inc.

*AGREEMENT NO. 2021-48, COMMISSIONERS' RECORDING*

Washington State Office of Public Defense, Agreement No. GRT22027

*AGREEMENT NO. 2021-49, COMMISSIONERS' RECORDING*

Washington State Military Department Emergency Management Performance Grant  
Agreement FY22EMPG E22-139

*AGREEMENT NO. 2021-50, COMMISSIONERS' RECORDING*

Washington State Military Department Amendment E20-213 FFY19 Homeland Security  
Grant Program (HSGP) Operation Stonegarden (OPSG)

*AGREEMENT NO. 2021-51, COMMISSIONERS' RECORDING*

Approval of Certificate Designating Authorized Agency Representatives for Microwave  
System Loan

Approval of Martin Hall 2022 Calendar

(3)

The Board provided reports on the Washington State Association of Counties (WSAC) County Leaders 2021 Conference.

(4)

The Board held a discussion on ARPA funds. Present were Auditor Marianne Nichols, Financial Manager Jill Shacklett, Sheriff Glenn Blakeslee, Treasurer Nicole Dice, Newport City Administrator Abby Gribi and Public Works Director Dave North. Present via Zoom was D. Sears.

Motion was made by R. Rosencrantz to approve the request from Family Crisis Network for \$12,286 for emergency housing office space. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

A. Gribi and D. North presented five requests from City of Newport for well maintenance for five separate wells.

(5)

J. Gentle was excused at 12:02 p.m. to attend WSAC Virtual Assembly.

(6)

The Board recessed for lunch at 12:07 p.m.

(7)

2022 Budget Review-Veterans. Present were Veterans Assistance Advisory Board Local Chapter President Dean Welter, Vice President Ed Zupich, Secretary Tom Foster, M. Nichols, and J. Shacklett. Joining the meeting in progress via Zoom was D. Sears.

(8)

2022 Budget Review-Parks & Recreation. Present were Public Works Director Mary Jensen, M. Nichols, J. Shacklett, and Parks Board Members Taylor Johnson, Mary Beth Murphy, and Karen Skoog, and via Zoom were Selkirk Sun Owner Sonya Scaufaire and D. Sears.

(9)

J. Shacklett provided an update on medical insurance. Present was M. Nichols and via Zoom were D. Sears and S. Scaufaire.

(10)

J. Gentle provided a report from WSAC Virtual Assembly and POC Republican meeting.

(11)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom were D. Sears and S. Scaufaire. Topics of discussion were public defenders contracts,

(12)

2022 Budget Review- Court Appointed Special Advocate (CASA). Present were Kalispel Tribal Court Administrator/Pend Oreille Valley CASA Program Manager Johnna Konkright, M. Nichols, J. Shacklett, and via Zoom were Superior/Juvenile Court Administrator Evelyn Bell, S. Scaufaire, and D. Sears.

(13)

Motion was made by J. Gentle to approve Andrielle Flavel to return from leave as a part-time, 3/5<sup>th</sup> employee, effective 11/29/21, with a projected end date of 5/31/22. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(14)

Public Comment –Daniel Erbling, S. Scaufaire, D. Sears, and an unidentified caller were present for comment. S. Scaufaire and D. Erbling provided comment. Dario's iPhone and Chris Meador joined the meeting in progress via Zoom. C. Meador provided comment.

(15)

Meeting continued to November 23.

November 23, 2021

The meeting resumed at 9:00 a.m. with B. Smiley, J. Gentle, R. Rosencrantz, and C. Zieske present.

(16)

B. Smiley was excused to attend the canvass and certification of the general election.

(17)

Public Works Director Mary Jensen was present for an update. Also in attendance was Facilities Maintenance Supervisor Ben Eggleston. A follow-up was provided on the request to hire a full-time Facilities Maintenance Tech position. B. Smiley rejoined the meeting at 9:26 a.m. B. Eggleston left the update. M. Jensen provided an update on road maintenance, including snow plowing. D. Sears joined the update in progress via Zoom. Other topics of discussion included solid waste, Sheriff collision reports, and the acquisition of Lake Newport State Park.

(18)

Washington Counties Risk Pool (WCRP) Executive Director Derek Bryan was present for an update. Also present were M. Jensen, Office Manager/Risk Manager Linda Darcy, Human Resources Manager Terra Sirevog, and via Zoom was D. Sears.

(19)

Counseling Services Director Annabelle Payne was present for an update. Present via Zoom was D. Sears. Updates were provided on behavioral health staffing, and a new program, Recovery Navigator Program (RNP).

(20)

2022 Budget Review-Fair Board. Present were M. Nichols, J. Shacklett, B. Eggleston, Fair Board President Glenn Miller, Vice President Steve Kiss, Barb Cordes, and Kay Driver, and via Zoom was D. Sears. Mary Jensen joined the meeting in progress.

(21)

2022 Budget Review-Sheriff. Present were G. Blakeslee, Executive Administrative Assistant Dawn Taylor, M. Nichols, J. Shacklett, and via Zoom was D. Sears. G. Blakeslee provided follow-up details about the request for hiring an Investigator.

(22)

The Board recessed for lunch at 12:09 p.m.

(23)

The meeting resumed at 1:30 p.m., with Commissioner Programs/HR Assistant Christine Rahoun present as acting Clerk of the Board.

(24)

ITS Director Shane Flowers was present for an update. Topics discussed were security camera systems, employee portal, training, GIS server, a programmer position, the County website, and educational videos for the public. Also discussed were laptops for the Sheriff's Department.

Motion was made by J. Gentle to send a purchase order to CDWG, LLC. for Getac laptop equipment for the Sheriff's Office in the amount of \$62,865.00 including tax. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(25)

Motion was made by R. Rosencrantz to advertise and hire a full-time Facilities Maintenance Technician II at Step 1-3. Motion was seconded by J. Gentle. Motion carried unanimously.

(26)

B. Smiley presented an invoice for payment from the Hotel/Motel Tax as follows: TEDD, \$3,500.00. Motion was made by J. Gentle to approve Tri County Economic Development District's invoice for Hotel/Motel Tax payment. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(27)

The Board reviewed draft public defender contracts.

(28)

Correspondence Received:

- 11.16 POC Park and Recreation Board-11.17.21 Agenda
- 11.17 USDA/Natural Resources Conservation Service-Locke Dam NRCS East Area Engineering Report
- 11.18 Martin Hall-11.18.21 Agenda & 10.28.21 Minutes
- 11.19 City of Newport- Levy Certification and Ordinance/Resolution No. 11152021
- 11.20 WSLCB-Letter re: Liquor License Renewal Application: Top Frog Brewery, 221 Vista Dr., Newport, Microbrewery
- 11.21 WSLCB-Letter re: Marijuana License Renewal Application: The Plant Factory, 41 Rumsey Rd., Newport, Non-Retail Privileges Marijuana Processor
- 11.22 Town of Metaline- Levy Certification and Ordinance/Resolution No. 2021-03
- 11.23 Sacheen Lake Water & Sewer District- Levy Certification
- 11.24 Thomas Watson-Letter re: Renewing my appointment to the Planning Commission
- 11.25 Town of Ione- Levy Certification and Ordinance/Resolution No. 2021-03

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 272,274.59
Counseling Services	\$ 1,035.16
Fair	\$ 102.41
Growth Management	\$ 7,692.61
Homeless Program/2163	\$ 1,814.00
Solid Waste	\$ 914.10
Equipment R&R	\$ 24,787.62
IT Services	\$ 3,652.51
Sheriff's Trust	\$ 579.50
Sales/Excise Tax	<u>\$ 2.41</u>
TOTAL	\$ 312,854.91

Checks 199821 through 199888 totaling \$311,746.07 and Electronic Funds Transfer 37379 totaling \$102.53, dated November 22, 2021. Includes Jr. Taxing Districts.

(30)

Meeting adjourned at 2:57 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board