

December 27-28, 2021

There was no Commissioner meeting.

January 3, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Assessor Jim McCroskey, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, Sheriff Glenn Blakeslee, Undersheriff Geoff Rusho, Newport Hospital & Health Services (NHHS) COVID-19 Incident Commander/Public Information Officer Jenny Smith, Newport Miner News Editor Don Gronning, Gem State Editor Sophia Aldous, and Bob Rumsey.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Administrative Assistant/Data Collection Sonja Moore were present via Zoom for a COVID-19 update. Also present via Zoom were those listed above and Commissioner Programs/HR Assistant Christine Rahoun, Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, Counseling Services Business Manager Kris Martin, NHHS Director of Primary Care & Ancillary Services/ Director of Safety Christina Wagar, and an unidentified caller. Selkirk Sun Owner Sonya Scaufaire joined via Zoom at the conclusion of the update.

(3)

R. Rosencrantz provided updates from the county's Mental Health Chemical Dependency Advisory Committee (MHCDAC) and Washington Counties Insurance Fund (WCIF) meetings. J. Gentle mentioned informal meetings he held, including the District 2 Road Shop and Allrise. Present via Zoom were D. Gronning, S. Aldous, S. Scaufaire, and B. Rumsey. Joining in progress via Zoom was Norm Smith.

(4)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 27, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 12/23/21): \$11,783.85

Payroll Change Notice:

Public Works-Buildings & Grounds-

Jess Roundtree, Facility Maintenance Tech II, Step 1, \$2,886.08/mo., Effective 1/3/2022

Auditor-

Samantha Savard, Certified DOL Deputy, Step 2, \$3,077.54/mo., Effective 1/3/2022

Counseling Services-

Charles Doyal, Crisis Services Manager, Step 2, \$6,173.27/mo., Effective 1/4/2022

Cancellation Of Uncollectible Personal Property Taxes
RESOLUTION NO. 2022-01, COMMISSIONERS' RECORDING

Establishment Of Judicial Services/Indigent Defense Department Within Current Expense Fund
RESOLUTION NO. 2022-02, COMMISSIONERS' RECORDING

Adoption Of The Pend Oreille County Cafeteria Plan
RESOLUTION NO. 2022-03, COMMISSIONERS' RECORDING

Resolution Accepting Treasurer's List Of 2021 Property Tax Refunds
RESOLUTION NO. 2022-04, COMMISSIONERS' RECORDING

(5)

T. Sirevog was present to discuss a proposed Covid-19 Vaccination, Testing and Face Covering Policy. The Board expressed support of purchasing contactless temperature scanners. Present via Zoom were B. Rumsey and S. Scaufaire.

(6)

J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:53 p.m.

(7)

The meeting resumed at 1:15 p.m.

(8)

J. Gentle provided an update from the WSAC Virtual Assembly.

(9)

Motion was made by R. Rosencrantz to approve the Qualifacts Systems, Inc. Agreement for Carelogic Electronic Health Records software for Counseling Services and have Commissioner Chair Gentle sign the DocuSign related document. Motion was seconded by B. Smiley. Motion carried unanimously.

Qualifacts-Carelogic Agreement
RESOLUTION NO. 2022-05, COMMISSIONERS' RECORDING

(10)

Motion was made by B. Smiley to approve the request to reinstate Carli Kirkwood as temporary Courtroom Help at \$15.82/hour, for the length of the current jury trial and approve the Payroll Change Notice. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:
County Clerk-

Carli Kirkwood, Temp Courtroom Help, \$15.82/hr., Effective 1/3/2022

(11)

The Board reviewed board and committee assignments. Present via Zoom were B. Rumsey and D. Gronning.

Motion was made by B. Smiley to appoint Commissioner Gentle to represent POC on the Martin Hall Board of Directors, with Commissioner Rosencrantz as the alternate, and to send the letter of appointments to the Martin Hall Board of Directors. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by B. Smiley to appoint Commissioner Rosencrantz and Commissioner Smiley to represent the County on the NETCHD Board, and to send the letter of appointments to NETCHD. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to appoint Commissioner Gentle to represent POC on the Aging and Long-Term Care of Eastern Washington Board and Commissioner Rosencrantz as our alternate, and to send a letter to ALTCEW notifying them of the appointments. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to appoint to Tri-County Economic Development District Commissioner Robert Rosencrantz, with Commissioner Brian Smiley as the alternate, and to appoint Commissioner Rosencrantz to represent the County on the TEDD Technical Advisory Committee, with Commissioner Smiley as the alternate, and for the Board to send the letters of appointments. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(12)

B. Smiley was excused from 3:02 p.m. to 3:17 p.m.

(13)

A discussion was held on redistricting precincts. Present were Auditor Marianne Nichols, POC Democratic Party Chair Katherine Schutte, POC Republican Party Chair Bill Deilke, Norris Boyd, and via Zoom were Treasurer Nicole Dice, POC Democratic Party Secretary Marie Bjork-Haugen, N. Smith, B. Rumsey, D. Gronning, Rp, and S. Scaufaire. Maps were reviewed by the group and by consensus of the Party Chairs, recommendation was made to increase the number of precincts to 33.

(14)

Public Comment –B. Rumsey, D. Gronning, Rp, and S. Scaufaire were present but did not provide comment.

(15)

Meeting continued to January 4.

January 4, 2022

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(16)

Public Works Director Mary Jensen was present for an update. She explained the need to hire for two previously requested positions. T. Sirevog joined the update and reported that the Road Maintenance Manager job description has now been approved by the union. D. Gronning joined the update in

progress via Zoom. Motion was made by B. Smiley to advertise and hire a Road Maintenance Manager, from Step 1 to Step 3 DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously. T. Sirevog left the update.

Motion was made by R. Rosencrantz to approve Washington State Parks and Recreation Commission Agreement #WR 921-064 with Pend Oreille County in the form of Snow Removal Amendment Number 3. Motion was seconded by B. Smiley. Motion carried unanimously.

Interagency Agreement Between Washington State Parks And Recreation Commission And Pend Oreille County Department Of Public Works— Agreement #WR 921-064 Snow Removal Amendment No. 3 (Amending A-2020-01)
AGREEMENT NO. 2022-01, COMMISSIONERS' RECORDING

Some discussion was held on a scenic pullout and biking/hiking trails.

(17)

Motion was made by B. Smiley to appoint Commissioner Robert Rosencrantz to the Rural Resources Governing Board of Directors, and Commissioner Brian Smiley as the alternate, and to send the letter of appointments to Rural Resources. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(18)

Motion was made by B. Smiley to approve the Washington State Department of Agriculture Fairs Program Capital Project Grants Agreement #K3697 for the grant amount of \$150,000 to POC Fair, and for the Chair to sign via DocuSign. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Washington State Department of Agriculture Fairs Program Capital Project Grants Agreement #K3697-Pend Oreille County Fair
GRANT NO. 2022-01, COMMISSIONERS' RECORDING

(19)

Motion was made by R. Rosencrantz to approve Washington State Department of Agriculture Fairs Program Capital Project Grants Agreement #K3698 for \$100,000 for the POC Fair and allow for the Chair to sign via DocuSign. Discussion included the estimate received for repairs and requesting that B. Smiley recommend to the Fair Board to get an additional quote for services. Motion was seconded by B. Smiley. Motion carried unanimously.

Washington State Department of Agriculture Fairs Program Capital Project Grants Agreement #K3698-Pend Oreille County Fair
GRANT NO. 2022-02, COMMISSIONERS' RECORDING

(20)

The Board held a discussion regarding Public Defender contracts. Present was Financial Manager Jill Shacklett, and via Zoom were Attorneys Brett Billingsley, Carson Van Valkenburg, and Derek Reid.

(21)

The Board recessed for lunch at 11:57 a.m.

(22)

The meeting resumed at 1:15 p.m. Present via Zoom was N. Smith.

(23)

T. Sirevog was present to discuss an updated COVID-19 Safety Plan. Present via Zoom momentarily was N. Smith. Motion was made by B. Smiley to approve the revised POC COVID-19 Safety Plan. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

T. Sirevog said union approval has been received for the Transportation Technical Specialist job description. Motion was made by R. Rosencrantz to advertise and hire a Transportation Technical Specialist for Step 1 through Step 3 DOE. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to advertise and hire a Coalition Coordinator for the Cusick location at Steps 1-3, DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to approve the hiring of Stacey Hughes as a temporary employee in the position of Data Processing Accountant, at \$18.79/hour, to help with the Financial Manager position in the Auditor's Office, effective January 4, 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

Also discussed were the four lowest positions on the Courthouse/Hall of Justice union salary schedule, which are near minimum wage. The Board was in support of increasing the wages.

(24)

The Board held a goal-setting session.

(25)

M. Nichols and Elections Manager Liz Krizeneky were present to discuss election precincts.

(26)

Motion was made by B. Smiley to approve the Payroll Change Notice for Stacey Hughes. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

Auditor-

Stacey Hughes, Temp Data Processing Accountant, \$18.79/hr., Effective 1/4/2022

(27)

Correspondence Received:

- 1.1 TEDD-Letter re: Washington Tourism Alliance and request for Hotel/Motel Tax Funds
- 1.2 DNR/T. Cooper-SEPA Lead Agency & Mitigated Determination of Non-significance

(28)

Correspondence Sent:

Martin Hall Board of Directors- Letter of Board Appointments
NETCHD/M. Schanz-Letter of Board Appointments
ALTCEW/L. Kimball- Letter of Board Appointments

TEDD/J. Koffel- Letter of Board Appointments and TEDD/TAC Appointment Forms
Rural Resources- Governing Board of Directors Representative Designation Form

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 325,970.19
Counseling Services	\$ 79,599.33
Crime Victims Compensation	\$ 386.03
Park	\$ 2,919.88
Road	\$ 129,931.58
Timber Sales	\$ 2,537.74
Emergency 911 Communications	\$ 39,989.09
Public Facilities	\$ 3,503.91
Mental Health	\$ 1,042.45
Solid Waste	\$ 23,769.61
Equipment R&R	\$ 19,418.84
IT Services	\$ 20,825.15
Sales/Excise Tax	<u>\$ 6.61</u>
TOTAL	\$ 649,900.41

Checks 200580 through 200605 totaling \$89,004.31 and Electronic Funds Transfers 38091 through 38100 totaling \$252,021.52, and Checks 200577 through 200579 totaling \$3,942.87, and Electronic Funds Transfers 37885 through 38090 totaling \$375,548.62, dated December 23, 2021. Includes Jr. Taxing Districts.

(30)

Meeting adjourned at 4:36 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board