

December 20, 2021

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair John Gentle, Commissioner Robert Rosencrantz, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Bob Rumsey, David Sears, and an unidentified caller.

(2)

Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 13, 2021 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 12/17/21): \$11,783.85

Payroll Change Notice:

Public Works-

Don Ramsey, County Engineer, Retirement, Effective 12/10/2021 (*Correction to 12/6/21 Payroll Change Notice which stated effective date of 12/29/2021*)

Public Works-Roads-

Robert McDaniels, Temp Road Maintenance Technician, Step 1, \$21.68/hr., Effective 12/17/2021

Washington State Department of Transportation (WSDOT) Certification Agreement  
*AGREEMENT NO. 2021-59, COMMISSIONERS' RECORDING*

Designating Public Depositories 2022

(3)

The Board joined a Northeast Tri County Health District (NETCHD) Special Board meeting at 10:00 a.m. Administrator Matt Schanz was present via Zoom. Present via Zoom were D. Sears, B. Rumsey, and an unidentified caller. NETCHD meeting adjourned at 10:09 a.m.

(4)

R. Rosencrantz reviewed his meetings regarding Mental Health Chemical Dependency Advisory Committee (MHCDAC) and 1/10<sup>th</sup> funds. J. Gentle reported from Economic Development Council (EDC) and Martin Hall meetings. B. Smiley gave updates from the Parks Board meeting. Norm Smith joined the meeting in progress via Zoom.

(5)

B. Smiley opened nominations for Chairman for Pend Oreille County Commissioners for 2022. Motion was made by R. Rosencrantz to appoint John Gentle as Chairman for 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

B. Smiley opened nominations for Vice Chair for Pend Oreille County for 2022. Motion was made by J. Gentle to appoint Robert Rosencrantz as Vice Chair for Pend Oreille County Board of Commissioners for 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

(6)

The Board reviewed the written request from Counseling Services Director Annabelle Payne for use of workforce development funds. Present via Zoom were B. Rumsey, D. Sears, N. Smith, and an unidentified caller.

Motion was made by R. Rosencrantz to approve use of Spokane County Regional Behavioral Health Administrative Services Organization workforce development funds for actions identified in attached reference table, labeled BH-ASO WFD. Motion was seconded by J. Gentle. Motion carried unanimously.

(7)

Human Resources Manager Terra Sirevog was in attendance to present bargaining contracts. Present via Zoom were B. Rumsey and D. Sears. Motion was made by J. Gentle to approve the Collective Bargaining Agreement By and Between Pend Oreille County and Teamsters Local 690-Courthouse and Hall of Justice Employees for 2022. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Collective Bargaining Agreement By and Between Pend Oreille County and Teamsters Local 690-Courthouse and Hall of Justice

*CONTRACT NO. 2021-15, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the Agreement Between Board of County Commissioners, of Pend Oreille County, and Teamsters Union, Local 690, Pend Oreille Co. Sheriff's Deputies, covering the period January 1, 2022-December 31, 2022. Motion was seconded by J. Gentle. Motion carried unanimously.

Agreement Between Board of County Commissioners, Sheriff of Pend Oreille County, and Teamsters Union, Local 690, January 1, 2022-December 31, 2022-Deputies

*CONTRACT NO. 2021-16, COMMISSIONERS' RECORDING*

Also discussed were salary structure and minimum wage, and emergency temporary standards for vaccinations and testing. N. Smith joined the update via Zoom at its conclusion.

(8)

J. Gentle was excused to attend WSAC Virtual Assembly at 11:54 a.m.

(9)

The Board recessed for lunch at 11:54 a.m.

(10)

J. Gentle provided a report from WSAC Virtual Assembly. Present via Zoom was B. Rumsey.

(11)

Sheriff Glenn Blakeslee was present to discuss town law enforcement agreements. Present via Zoom were Selkirk Sun Owner Sonya Scaufaire, B. Rumsey, and N. Smith.

Motion was made by J. Gentle to approve the Interlocal Governmental Contract for Law Enforcement Services Between the Town of Metaline, Washington, and Pend Oreille County. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Interlocal Governmental Contract for Law Enforcement Services Between the Town of Metaline, Washington and Pend Oreille County  
*AGREEMENT NO. 2021-60, COMMISSIONERS' RECORDING*

Motion was made by J. Gentle to approve the Interlocal Governmental Contract for Law Enforcement Services Between the Town of Cusick, Washington, and Pend Oreille County. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Interlocal Governmental Contract for Law Enforcement Services Between the Town of Cusick, Washington and Pend Oreille County  
*AGREEMENT NO. 2021-61, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the Interlocal Governmental Contract, under A-2021-62, Between the Town of Metaline Falls, Washington, and Pend Oreille County for Law Enforcement Services for years 2022, 2023, and 2024. Motion was seconded by J. Gentle. Motion carried unanimously.

Interlocal Governmental Contract for Law Enforcement Services Between the Town of Metaline Falls, Washington and Pend Oreille County  
*AGREEMENT NO. 2021-62, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve Agreement 2021-63, Interlocal Governmental Contract Between the Town of Ione, Washington, and Pend Oreille County for Law Enforcement Services for the years 2022, 2023, and 2024. Motion was seconded by J. Gentle. Motion carried unanimously.

Interlocal Governmental Contract for Law Enforcement Services Between the Town of Ione, Washington, and Pend Oreille County  
*AGREEMENT NO. 2021-63, COMMISSIONERS' RECORDING*

G. Blakeslee discussed cougars, advertising options for job openings, and a new leadership library as an officer resource.

(12)

R. Rosencrantz was excused from 1:59 p.m. until 2:07 p.m.

(13)

The Board met in executive session regarding potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:30 p.m. to 3:00 p.m. Present via Zoom were Community Development Director Greg Snow, Prosecuting Attorney Dolly Hunt, and Attorneys Nathan Smith and Brian Kistler.

(14)

D. Hunt was present via Zoom for a legal update. Present via Zoom was B. Rumsey. Discussed were individual policies vs. a blanket policy for county bonds, as well as long-term care premiums. Phyllis Jean Kardos joined the update in progress via Zoom.

(15)

The Board reviewed the proposed public defender contracts. Present via Zoom was B. Rumsey. Joining the meeting in progress via Zoom was N. Smith.

(16)

Colville National Forest District Ranger Carin Vadala was present via Zoom for a Forest Service update. Present via Zoom were N. Smith and B. Rumsey. An update was provided on the Trail Project. S. Scaufaire joined the update in progress via Zoom. Also discussed were snow plowing and creation of snowshoe trails.

(17)

Public Comment –B. Rumsey and N. Smith were present but did not provide comment.

(18)

Meeting continued to December 21.

#### December 21, 2021

B. Smiley convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were J. Gentle, R. Rosencrantz, C. Zieske, Auditor Marianne Nichols, Treasurer Nicole Dice, Public Works Director Mary Jensen, Commissioner Programs/HR Assistant Christine Rahoun, T. Sirevog, G. Blakeslee, and present via Zoom were County Clerk Tammie Ownbey, G. Snow, Bob Eugene, and N. Smith. B. Smiley recognized G. Blakeslee for completing the prestigious FBI-LEEDA (Law Enforcement Executive Development Association) leadership training series. Mary Jensen provided information about elected officials bonds and county snow plowing procedures. ITS Director Shane Flowers and D. Sears joined the meeting in progress via Zoom. A roundtable discussion was held.

(19)

Public Hearing-2021 Budget Supplemental Appropriations. Present were M. Nichols, Financial Manager Jill Shacklett, Fleet Accountant Teresa Deal, and via Zoom were N. Dice, and D. Sears. The hearing was opened, and the notice was read. M. Nichols and J. Shacklett presented the 2021 supplemental appropriations budget. No comments were received. The hearing was closed.

(20)

The Board reviewed the 2022 budget and 2021 budget supplemental appropriations. Present were M. Nichols and J. Shacklett, and via Zoom were N. Dice and D. Sears.

Motion was made by R. Rosencrantz to adopt the Final Budget for the Year 2022, under POC resolution, R-2021-129. Motion was seconded by J. Gentle. Motion carried unanimously.

Final Budget for the Year 2022

*RESOLUTION NO. 2021-129, COMMISSIONERS' RECORDING*

Motion was made by J. Gentle to approve the Supplemental Appropriations To Specific 2021 County Department and Funds Budgets, under resolution R-2021-130. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Supplemental Appropriations To Specific 2021 County Department and Funds Budgets

*RESOLUTION NO. 2021-130, COMMISSIONERS' RECORDING*

(21)

Public Works Director Mary Jensen was present for an update. Also in attendance were Assistant County Engineer George Luft, and present via Zoom was D. Sears. M. Jensen requested approval of the Road Superintendent position. T. Sirevog joined the meeting, at the Board's request, and stated union approval hasn't been received for the position yet. The Board requested union response before their January 4 meeting. T. Sirevog left the update. M. Jensen asked for approval of the Transportation Technical Specialist position. The Board is waiting for union approval of that job description, so it will be acted on later.

M. Jensen and G. Luft discussed the Smackout Pass Bridge replacement. S. Scaufaire and P. Kardos joined the update in progress via Zoom. Motion was made by J. Gentle to approve the Call for Bids for CRP 843-Smackout Pass Bridge Replacement and the coversheet of the project plans and grant permission to publish the Call for Bids in The Newport Miner. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Signature Of The Board Of County Commissioners For The Smackout Pass Bridge Replacement Project Plans And The Call For Bids  
*RESOLUTION NO. 2021-131, COMMISSIONERS' RECORDING*

(22)

Forester Ryder Bricker was present for the 2022 Logging Plan. Also present were M. Jensen, G. Luft, and via Zoom was D. Sears, S. Scaufaire, and P. Kardos. A presentation was given on the county's logging plan. Motion was made by J. Gentle to approve the Goat Launch and Sweet Creek delivered log sale, forest thinning of 316.2 acres, Rustler's Gulch and County Park delivered log sale. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(23)

Public Hearing-2022-2027 Six-Year Transportation Improvement Program (STIP) and the 2022 Construction Program. Present were M. Jensen and via Zoom were D. Sears, S. Scaufaire, and P. Kardos. The hearing was opened, and the notice was read.

M. Jensen reviewed the legal requirements of adopting the STIP and identifying projects for the annual construction program. She reviewed the 2022 Annual Construction Program and 2021 Bridge Report. B. Rumsey joined the hearing in progress via Zoom. M. Jensen detailed each of the following STIP project groups: Bridges and Structures, Pavement Preservation and Rehabilitation, Traffic Safety, New Construction/ Reconstruction/3R, Drainage and Habitat, and Trails/Paths, including expenditures and revenue sources. Public comments were requested. S. Scaufaire asked clarifying questions. No other comments were received. The hearing was closed.

(24)

Motion was made by R. Rosencrantz to adopt the 2022 through 2027 Six Year Transportation Improvement Plan and the 2022 Annual Construction Program. Motion was seconded by J. Gentle. Motion carried unanimously.

Approving And Adopting 2022-2027 Six Year Transportation Improvement Program And Annual Construction Program For 2022  
*RESOLUTION NO. 2021-132, COMMISSIONERS' RECORDING*

(25)

M. Jensen remained for the adoption of the county road project resolutions. Present via Zoom were D. Sears and P. Kardos.

a) Motion was made by J. Gentle to approve the Road Department's request to sign the Project Prospectus and Local Agency Agreement for the Ione and Usk Bridges Bundled Rehabilitation Project. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Approving The Local Agency Agreement And Project Prospectus For The Ione And Usk Bridges Bundled Rehabilitation Project  
*RESOLUTION NO. 2021-133, COMMISSIONERS' RECORDING*

b) Motion was made by R. Rosencrantz to adopt resolution, R-2021-134, approving the assignment of County Road Project Number 845 to the Ione and Usk Bridges Bundled Rehabilitation Project and the appropriation for the project. Motion was seconded by J. Gentle. Motion carried unanimously.

County Road Project 845 Ione And Usk Bridges Bundled Rehabilitation Project  
*RESOLUTION NO. 2021-134, COMMISSIONERS' RECORDING*

c) Motion was made by J. Gentle to adopt resolution number 2021-135 approving the assignment of County Road Project Number 846 to North County Guardrail Installation Project and the appropriation for the project. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

County Road Project 846 North County Guardrail Installation Project  
*RESOLUTION NO. 2021-135, COMMISSIONERS' RECORDING*

d) Motion was made by R. Rosencrantz to adopt resolution 2021-136 approving the assignment of County Road Project Number 847 to the Leclerc Rd North MP 29.2 to 32.2 Project and the appropriation for the project. Motion was seconded by J. Gentle. Motion carried unanimously.

County Road Project 847 Leclerc Rd North MP 29.2 To 32.2 Project  
*RESOLUTION NO. 2021-136, COMMISSIONERS' RECORDING*

(26)

The Board recessed for lunch at 12:10 p.m.

(27)

M. Nichols and Elections Supervisor Liz Krizenesky were present for the adoption of establishing boundaries of commissioner districts of Pend Oreille County ordinance. Present in person were Bill Deilke and Gerald Pelland, and via Zoom were Pend Oreille Valley Railroad Manager Kelly Driver, B. Eugene, P. Kardos, and S. Scaufaire. M. Nichols reviewed the proposed commissioner districts as presented at the public hearing on December 14, 2021. She noted that there are no changes to District 3, but only boundaries for District 1 and District 2 will change.

Motion was made by R. Rosencrantz to adopt ordinance O-2021-02 Repealing Ordinance No. 2012-1 And Establishing The Updated Boundaries Of The Commissioner Districts Of Pend Oreille County, Washington As Required By Law. Motion was seconded by J. Gentle. The ordinance was read by C. Zieske. Motion carried unanimously.

An Ordinance Repealing Ordinance No. 2012-1 And Establishing The Updated Boundaries Of The Commissioner Districts Of Pend Oreille County, Washington As Required By Law  
*ORDINANCE NO. 2021-02, COMMISSIONERS' RECORDING*

The Board discussed the Precinct Committee Officer (PCO) precinct maps and reviewed public comments received about the issue, including the proposal of increasing the number of PCO's to 30. N. Dice joined the meeting in progress via Zoom.

(28)

R. Rosencrantz was excused from 1:56 p.m. to 2:01 p.m.

(29)

R. Rosencrantz reported from Newport City Council's meeting.

(30)

R. Rosencrantz was excused for the remainder of the day at 2:58 p.m., to attend a Washington Counties Insurance Fund (WCIF) Board virtual meeting

(31)

Motion was made by J. Gentle to approve a 3% increase, granted in the 2022 budget, to non-represented employees, effective January 1, 2022. Motion was seconded by B. Smiley Motion carried unanimously.

Motion was made by J. Gentle to approve a 4% increase, granted in the 2022 budget, to J. Shacklett and S. Flowers, effective January 1, 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

(32)

Correspondence Received:

12.15 Martin Hall-12.16.21 Agenda & 11.18.21 Minutes

12.16 N. Dice-cc: Letter to Pend Oreille County Cemetery District 2 re: Dissolution of Pend Oreille Cemetery District No. 2

12.17 POC EDC-12.15.21 Minutes

12.18 NETCHD-Letter re: Reappointments for 2022

12.19 W. Deilke-(hand delivered at 12/21/21 meeting)-Handouts re: 7<sup>th</sup> Legislative Redistricting Structure

(33)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 124,130.39
Arts, Tourism, & Recreation	\$ 4,055.39
Counseling Services	\$ 986.52
Fair	\$ 500.00
Law Library	\$ 268.13
Park	\$ 1,137.41
Road	\$ 220.74

Trial Court Improvement	\$ 1,841.73
Growth Management	\$ 5,315.57
Low Income Housing/2060	\$ 8,124.09
Homeless Program/2163	\$ 15,608.25
Solid Waste	\$ 346.61
Risk Management	\$ 700.00
Equipment R&R	\$ 102,489.78
IT Services	\$ 1,154.85
Sheriff's Trust	<u>\$ 813.50</u>
TOTAL	\$ 267,692.96

Checks 200398 through 200496 totaling \$267,492.36 and Electronic Funds Transfer 37882 totaling \$8.19, and Check 200497 totaling \$192.41, dated December 20, 2021.

(34)

Meeting adjourned at 3:45 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board